



**Texas Wesleyan**  
OFFICE OF HUMAN RESOURCES

**DATE:** April 26, 2019  
**TO:** Full-time Faculty and Staff  
**RE:** 2019-2020 Holiday and Break Day Schedule

|   |                            |                           |
|---|----------------------------|---------------------------|
| July 4, 2019 (Thursday)                   | Independence Day           | University offices closed |
| September 2, 2019 (Monday)                | Labor Day                  | University offices closed |
| October 11, 2019 (Friday)                 | Fall Break Day             | University offices closed |
| November 27, 2019 (Wednesday)             | Break Day                  | University offices closed |
| November 28, 2019 (Thursday)              | Thanksgiving               | University offices closed |
| November 29, 2019 (Friday)                | Break Day                  | University offices closed |
| December 23, 2019 (Monday)                | Break Day                  | University offices closed |
| December 24, 2019 (Tuesday)               | Break Day                  | University offices closed |
| December 25, 2019 (Wednesday)             | Christmas Day              | University offices closed |
| December 26 – 31, 2019 (Thursday-Tuesday) | Break Days                 | University offices closed |
| January 1, 2020 (Wednesday)               | New Year’s Day             | University offices closed |
| January 2 – 3, 2020 (Thursday – Friday)   | Break Days                 | University offices closed |
| January 20, 2020 (Monday)                 | Martin Luther King Jr. Day | University offices closed |
| March 9 - 13, 2020 (Monday – Friday)      | Spring Break               | University offices closed |
| April 10, 2020 (Friday)                   | Good Friday                | University offices closed |
| May 25, 2020 (Monday)                     | Memorial Day               | University offices closed |

**June-July 2019 Friday Closures**

University offices on the campus will close every Friday beginning Friday, June 7, 2019 through Friday, July 26, 2019. Normal business hours will resume on Monday, July 29, 2019. All University offices will remain open Monday-Thursday from 8:00 am to 5:00 pm. Departments may choose for operational reasons to remain open normal hours Monday-Friday. In this event, the department’s supervisor will prepare a schedule providing a day off in lieu of Friday for each employee. There is no additional compensation for summer break days.