



Texas Wesleyan
OFFICE OF HUMAN RESOURCES

DATE: September 19, 2022
TO: Full-Time Faculty and Staff
RE: 2023-2024 Holiday and Break Day Schedule

June 19, 2023 (Monday)	Juneteenth	University offices closed
July 4, 2023 (Tuesday)	Independence Day	University offices closed
September 4, 2023 (Monday)	Labor Day	University offices closed
November 21, 2023 (Tuesday)	Break Day	University offices closed
November 22, 2023 (Wednesday)	Break Day	University offices closed
November 23, 2023 (Thursday)	Thanksgiving	University offices closed
November 24, 2023 (Friday)	Break Day	University offices closed
December 18 - 22, 2023 (Monday - Friday)	Break Days	University offices closed
December 25, 2023 (Monday)	Christmas	University offices closed
December 26 – 29, 2023 (Tuesday – Friday)	Break Days	University offices closed
January 1, 2024 (Monday)	New Year’s Day	University offices closed
January 15, 2024 (Monday)	Martin Luther King Jr. Day	University offices closed
March 11 - 15, 2024 (Monday – Friday)	Spring Break	University offices closed
March 29, 2024 (Friday)	Good Friday	University offices closed
May 27, 2024 (Monday)	Memorial Day	University offices closed

Summer 2023 Friday Closures

The University is closed eight Fridays for the months of June and July. Summer 2023, University offices on the campus will close every Friday beginning Friday, June 9, 2023 through Friday, July 28, 2023. Normal business hours will resume on Monday, July 31, 2023. All University offices will remain open Monday-Thursday from 8:00 am to 5:00 pm. Departments may choose for operational reasons to remain open normal hours Monday-Friday. In this event, the department’s supervisor will prepare a schedule providing a day off in lieu of Friday for each employee. There is no additional compensation for summer break days.