

SEP Work-Study New Student Employee

Awards Federal Work-Study to eligible students
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Receives award offer via Ramlink that includes Federal Work-Study award
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Applies for Work-Study positions on PeopleAdmin
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Must upload award offer to required documents
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Completes hiring process in PeopleAdmin
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Changes status in Colleague and sends a confirmation email to student and supervisor upon confirmation from HR that Federal Work-Study Contract has been received

Legend

Student

Supervisor/Human Resources

Department of Financial Aid