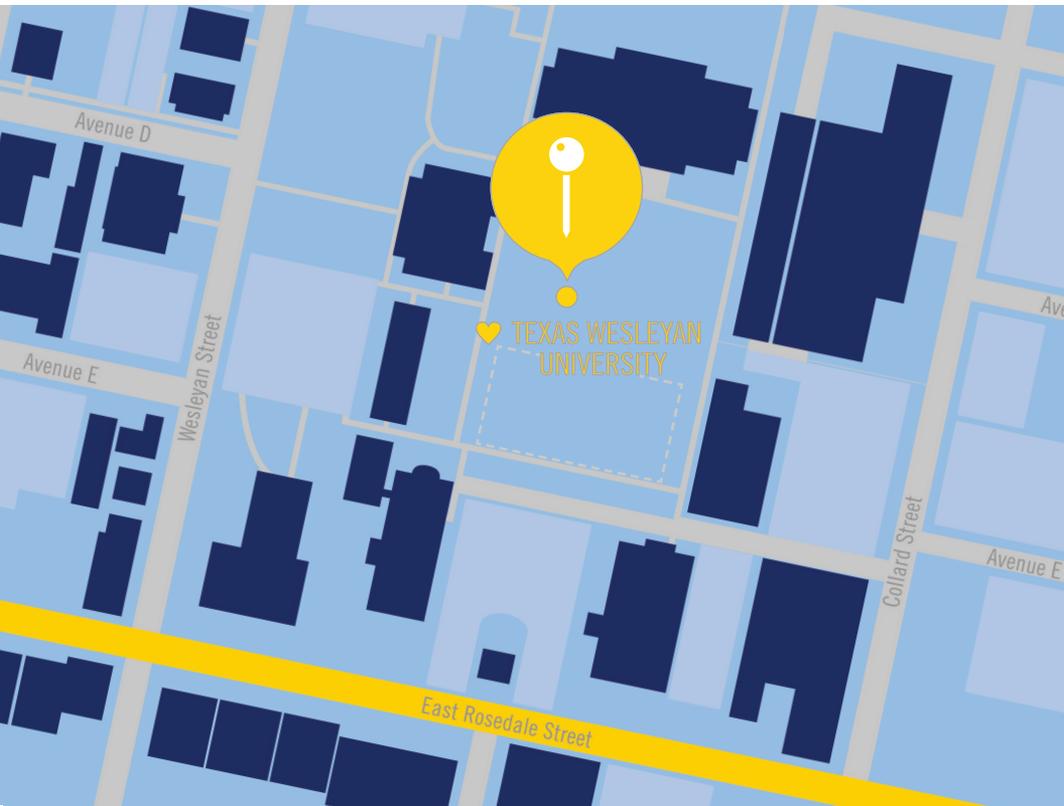


# TXWES GPS

(GUIDE FOR PARENTS AND STUDENTS)



**SMALLER IS SMARTER. YOUR FUTURE STARTS TODAY.**



# YOUR JOURNEY. YOUR FUTURE. IT'S YOUR TURN.

Welcome to Texas Wesleyan University! It is our pleasure to welcome you to campus, and we are thrilled that you have chosen to take this journey with us.

During your time here, you will not only gain the skills and knowledge to help you in your career, but will also make new friends, lasting memories and find your home away from home as one of the newest members of our RAMily.

This guide was built to help you along your journey. Within its pages you will find many of the tips, tools and resources we believe you'll need to succeed at TXWES and beyond. We hope that you'll keep it and use it as a resource for the rest of your time here.

Rams Up!

*your TXWES Orientation team*



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# DON'T JUST GET ACCEPTED, FEEL ACCEPTED.



Texas  
Wesleyan  
UNIVERSITY

## SMALLER. SMARTER.

TXWES.EDU

## THE TXWES DIFFERENCE

### SMALLER. SMARTER.

If you're looking for a big university experience, we're not that. Texas Wesleyan is small.

If you're looking for quality over quantity, personal attention or a better opportunity – you're in the right place. At TXWES, "Smaller. Smarter." is more than a tagline. It means opportunity. It means support. Smaller. Smarter. means that you get to be the author of your own story.

### YOU'RE A NAME, NOT A NUMBER.

At TXWES, your classes will be small. That's great news for you. It gives you great power over your experience. As the saying goes, however, "with great power comes great..." – you know the rest. Small class sizes mean you won't fade into the background. Small class sizes mean you can't just listen to the discussion, because you're part of it. Small class sizes mean if you run into challenges or need support, we're more likely to notice and be there to help.

These meaningful connections continue outside of the classroom, too. At TXWES, you are surrounded by professional staff who are just as dedicated to your success as you. Being at TXWES means never having to look too far for someone to turn to. On our campus, these kinds of relationships are expected. That is Smaller. Smarter.

### MADE-TO-ORDER EXPERIENCES AS UNIQUE AS YOU.

Smaller. Smarter. also means we get to customize your experience to match your goals. What you get from your college experience at TXWES is limited only by what you choose to put into it. Students regularly conduct research with faculty. Internships are tailor-made for you because of our connections to the surrounding community and businesses. We have a well-established alumni base in the DFW area, so our students have a network waiting for them. College will take effort, sacrifice, and challenge you in ways you never knew you could be, but it will be worth it.

Planning to go to graduate school after getting your degree? We have you covered. Want to jump straight into your career? We have people to help build that pathway with you.

### AT TXWES, IT'S ALWAYS YOUR TURN.

At TXWES, you have every chance to shine. Anonymity is difficult, and we want our pond full of big fish. At big schools you'd have to compete for opportunities and resources. Not at TXWES. Here you need only reach out and grab them.

The small campus, class sizes and the relationships you'll build help create a safety net for our students. You won't fall through the cracks here. We look out for each other. We help when help is needed. And we all work together to make this campus a great place to be. We are a RAMily.



## TECHNOLOGY BASICS

### YOUR TXWES USERNAME & PASSWORD

We've assigned you a TXWES username and password. You will use these credentials to access your TXWES email, Ramlink and Blackboard.

Your username is on the back of your Orientation folder. Please write your username in the space below to learn your TXWES email address.

@TXWES.EDU

The first time you log on, your initial password will be "Txwe\$" and the last 6 digits of your social security number (ex. Txwe\$123456). If you do not have a social security number, you will use "Txwe\$" and the last 6 digits of your student ID number. Please note your password is case-sensitive.

#### IMPORTANT NOTES ABOUT YOUR TXWES USERNAME AND PASSWORD

- > Your TXWES password will expire every 180 days
- > Your password must be at least 10 characters long, contain at least one uppercase letter, one number and a special character
- > You can change your password any time by visiting > [TXWES.EDU/IT/PASSWORD-RESET](https://txwes.edu/it/password-reset)

### YOUR TXWES EMAIL

- 1 Go to > [TXWES.EDU](https://txwes.edu) and click "Email" at the bottom of the page
- 2 Enter your TXWES username and password

#### > THE IMPORTANCE OF YOUR TXWES EMAIL:

Your TXWES email account is where you'll receive official communication from Texas Wesleyan University. Be sure to check it regularly, or you risk missing vital information or important updates.

### RAMLINK

Ramlink is our website where you will search and register for courses, view your schedule and grades, and make payments.

- 1 Go to > [RAMLINK.TXWES.EDU](https://ramlink.txwes.edu) and click "Log In" on the top right of the page
- 2 Enter your TXWES username and password

### BLACKBOARD

Blackboard is our virtual learning environment and course management system.

All of your online courses at TXWES are managed through Blackboard, and even in-person courses may use the site to post assignments, announcements, grades and more.

- 1 Go to > [TXWES.EDU](https://txwes.edu) and click "Blackboard" at the bottom of the page
- 2 Enter your TXWES username and password

**HAVING TROUBLE? VISIT > [TXWES.EDU/IT/GET-HELP](https://txwes.edu/it/get-help)**

 Contact us at 817-531-4428 or [servicedesk@txwes.edu](mailto:servicedesk@txwes.edu)



## 1890



Texas Wesleyan University was founded by the Methodist Episcopal Church, South, in 1890.

Originally called Polytechnic College — which literally means “many arts and sciences” — the school held its first classes in September 1891, with a handful of faculty members and 111 students.

When Dallas was selected by the church leaders as the site for Southern Methodist University, the Polytechnic campus was designated the Woman’s College, eventually becoming Texas Woman’s College in 1914.

Young women from around Texas and the Southwest attended Texas Woman’s College as it developed into a major force in North Texas. However, faced with dwindling resources during the Depression, trustees voted to close the school in 1931.

A merger with the financially secure Texas Wesleyan Academy in Austin kept the doors open and created the new institution of Texas Wesleyan College in 1935. Men were readmitted that same year.

Since 1935, Texas Wesleyan has remained a co-educational liberal arts institution with an increasingly comprehensive academic and student life program. In addition to strong undergraduate programs, the institution added graduate programs in education in the 1970s and in nurse anesthesia in the 1980s.

After contemplating a relocation of the campus to a west Fort Worth site, Texas Wesleyan renewed its commitment to its historic Polytechnic Heights location by building the Eunice and James L. West Library. Recognizing the growth in programs, trustees changed the name of the institution to Texas Wesleyan University, effective in January 1989.

The University established a campus in downtown Fort Worth in 1997 with the relocation of the Texas Wesleyan University School of Law, which was established in 1992 following the acquisition of the former Dallas/Fort Worth School of Law. In August 2013, the law school was sold to Texas A&M University.

In keeping with Methodist tradition, the University welcomes individuals of all faiths and is thoroughly inclusive in its practices.



## TRADITIONS

### CLOCK TOWER CEREMONY

The Clock Tower Ceremony is a tradition during orientation when incoming students toss a coin into the fountain under the clock tower. The coin represents the investment they are making in themselves during their time at Texas Wesleyan.

### ALMA MATER

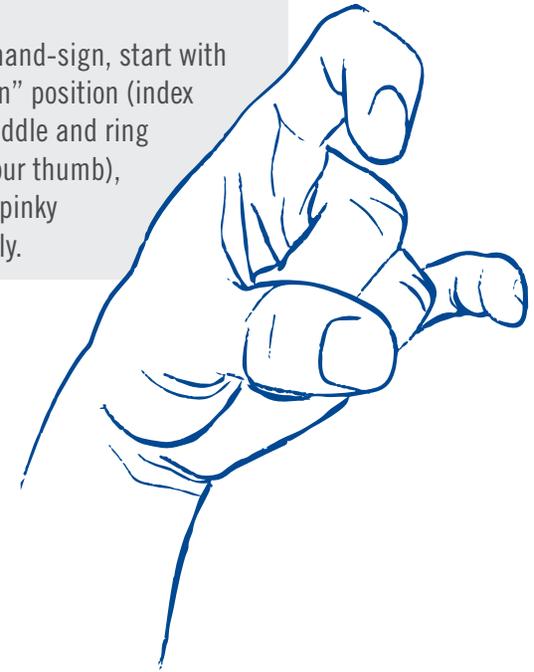
Hail to thee, dear Texas Wesleyan  
From the heart I give my praise.  
In the paths of high endeavor,  
Fame and fortune crown your days.  
Streaming forth a line of splendor,  
Stalwart sons and daughters fair  
Living testimony render,  
To the worthy name you bear.

### FIGHT SONG

Wesleyan Rams are bold  
For the flames we dearly hold  
Fervently we wave the blue and gold  
Our flames are blazing  
In the shining glory  
Wesleyan Rams are we  
For TW we'll always be  
With all our might  
We will FIGHT, FIGHT, FIGHT  
Here and now  
And we'll steal the victory!

## RAMS UP!

To make the Rams Up! hand-sign, start with your hand in the “rock on” position (index and pinky fingers up, middle and ring fingers clasped under your thumb), and curl your index and pinky fingers downward slightly.



### THE RAM

Did you know we used to keep a live ram on campus?

Some even say the ashes of the original Willie were placed in the horns of the ram statue outside of Brown-Lupton. During midterms and final exams, you'll often see students rub the horns for good luck!





## GET INVOLVED

There's more to the college experience than the classroom. Texas Wesleyan offers tons of opportunities to get involved and make the most of your time here.

### TOP 5 REASONS TO GET INVOLVED

- 1 **ENGAGE** Learn more about you. Discover your passions, strengths and learn what you don't like, too.
- 2 **CONNECT** Texas Wesleyan is full of resources, but it's up to you to seek them out. Being involved on campus helps you do that.
- 3 **BELONG** Texas Wesleyan is your new home. Find and make new friends with similar interests.
- 4 **DEVELOP** Hone and polish your skills, and develop new ones, too. Better manage your time and use what you learn in class.
- 5 **ACHIEVE** Build your resumé. It's never too early to start thinking about internships and your career.

#### LET US HELP YOU BUILD YOUR LEGACY.

 Contact us at 817-531-4872 or [studentaffairs@txwes.edu](mailto:studentaffairs@txwes.edu)

## RAMSPACE

### YOUR EXPERIENCES. YOUR COMMUNITY. YOUR SPACE.

RamSpace is your direct link to campus involvement. Here you will find upcoming campus events, student organizations and important announcements from Student Affairs.

To get started, simply click the "Get Involved" tab on the Student Life page and log in using your TXWES username and password.

### STUDENT ORGANIZATIONS & GREEK LIFE

Joining student organizations is a great way to start getting the most out of your college experience. There are over 40 student organizations on campus ranging from Greek Life, honor societies, service organizations, spirit groups and cultural organizations. Our aim is for everyone to find other RAMily members who share their passions. You can learn more about each individual group and contact them by logging on to RamSpace. University events, President's Picnic in the fall and Ram Jam in the spring also provide a fun opportunity to meet and mingle with all of our organizations.

If you can't find an existing organization that meets your needs, we would love to help you create it!

## LEADERSHIP & VOLUNTEERISM

TXWES is committed to developing meaningful leadership in all of our students. Our programs and services are meant to engage your leadership skills and passions to positively impact the world.

We provide educational programs and workshops, coordinate and provide leadership and service learning opportunities for students; and serve as a resource for team development, conflict resolution as well as other various organizational needs. Some of our programs include, Alternative Spring Break, Trash Bash, the Programming and Activities Council (PAC) and our service organization, S.H.I.E.L.D. Through our student development fund, students can request money for developmental opportunities such as conferences, certifications, webinars, memberships and more.

### NEED HELP FINANCING AN EXPERIENCE? USE THE STUDENT DEVELOPMENT FUND

The purpose of the student development fund is to promote the personal and professional development of students and student organizations. Funds may be used to help cover the cost of a variety of event expenses, as well as things like conference registration and travel.

To learn more about the student development fund or to apply for funding, visit [▶ TXWES.EDU/STUDENTLIFE](https://txwes.edu/studentlife) and click the “Get Funded” link on the Student Resources page.

*\*Applications for funding are reviewed during the fall and spring semesters only.*

### MEET YOUR FITNESS GOALS TODAY.

 Contact us at 817-531-7589

## FITNESS & RECREATION

We strive to create an easy and fun environment for all students.

The Morton Fitness Center is equipped with a weight room, cardio room, studio, locker room and showers. It also has a variety of fitness equipment to cater to your individual fitness needs.



Membership is free to students, so swing by Morton and get on track to stay fit for life!

- ▶ **GROUP FITNESS CLASSES.** The Morton Fitness Center offers tons of free classes every week. Most often you don't even need to register. Simply show up and jump in!
- ▶ **INTRAMURAL SPORTS.** Join your Rams in recreational and sporting events. Whether you like to play basketball or air hockey, we have you covered.



## STUDENT GOVERNMENT

The mission of the Student Government Association shall be to interact with the administration, faculty, staff and students of Texas Wesleyan University on behalf of the student body for the betterment of all students' experiences.

## SPIRITUAL LIFE

The spiritual life space on the third floor of Polytechnic United Methodist Church is a place to quietly reflect or connect with friends. Drop by to chat with the spiritual life staff, enjoy a cup of coffee or warm your lunch in our kitchen. Enjoy the peace and quiet of our multi-purpose room or meditate using our sand garden.

Whether you're Baptist, Jewish, Hindu, Methodist, Buddhist, Catholic, Muslim or not sure, join us for one of our free, weekly interfaith meals. It's a great way to interact with people of various spiritual backgrounds. While we may not agree on everything regarding faith, we can share a meal and discuss how our similarities and differences impact our worldview and how we should interact with others.

### EXPLORE WHAT FAITH MEANS TO YOU.

 Contact us at 817-531-4972



## MAJORS

Want to be a doctor? We have a plan for that. A criminologist? We've got that covered, too. Education, business, athletic training – the list goes on and on. No matter what you choose to study, you won't just earn a degree in our programs – you'll launch the career of your dreams.

- **ATHLETIC TRAINING** –B.S.
- **BIOCHEMISTRY** –B.A./B.S. with Health Science Emphasis  
+ Dental Early Admission Program
- **BIOLOGY** –B.S.  
+ Dental Early Admission Program
- **BUSINESS ADMINISTRATION** –B.B.A.
  - Accounting
  - Accounting: Forensic Investigation/Fraud Examination
  - Computer Information Systems
  - Finance
  - General Business
  - Management
  - Marketing
- **CHEMISTRY** –B.A./B.S.  
+ Dental Early Admission Program
- **COMPUTER SCIENCE** –B.S.
- **CRIMINAL JUSTICE** –B.S.
- **EDUCATION** –B.A./B.A. +M.Ed. Dual Degree
  - EC-6 Bilingual
  - EC-6 ESL Certification
- **ENGLISH** –B.A./Secondary Certification
  - Writing
  - Literature
- **EXERCISE SCIENCE** –B.S.
- **HEALTH SCIENCE** –B.S.
- **HISTORY** –B.A./B.S./Secondary Certification
- **LIBERAL STUDIES** –B.A./B.S./Secondary Certification
- **MASS COMMUNICATION** –B.S.
- **MUSIC** –B.A./B.M. with All-Level Certification
- **PARALEGAL STUDIES** –B.S.
- **PHYSICAL EDUCATION** –B.S. with All-Level Certification and Coaching Minor
- **POLITICAL SCIENCE** –B.A./B.S. with Pre-Law Emphasis
  - Global Studies
  - Government and Politics
- **PSYCHOLOGY** –B.A./B.S.
- **RELIGION** –B.S.
  - Christian Studies
  - Comparative Studies
- **SOCIOLOGY** –B.S.
- **SPANISH** –B.A./Secondary Certification
- **THEATRE ARTS** –B.A.



### SEE OUR PROFESSORS IN ACTION.

- ▶ Visit our majors page to learn more about each major and what it can mean for you at [TXWES.EDU/OURMAJORS](http://TXWES.EDU/OURMAJORS)



# THE GENERAL EDUCATION CURRICULUM (GEC)

An undergraduate degree is composed of three parts: courses in your major, elective courses and the General Education Curriculum (GEC).

Your major courses define your program of study. You'll choose electives that fit your individual interests. The GEC is the part of the academic experience that all students have in common.

## NUMBER OF HOURS TO COMPLETE THE GEC: 45-46

LANGUAGE LITERACY 12 HOURS	<input type="checkbox"/>	<b>ENG 1301</b>	Composition & Rhetoric	<b>3 HOURS</b>
	<input type="checkbox"/>	<b>ENG 1302</b>	Composition & Literature	<b>3 HOURS</b>
	<input type="checkbox"/>	<b>ENG 23XX</b>	Sophomore Level English (select one below) <b>ENG 2324</b> Intro. to Creative Writing <b>ENG 2326</b> Exploring American Literature <b>ENG 2327</b> Exploring World Literature <b>ENG 2328</b> Exploring English Literature	<b>3 HOURS</b>
	<input type="checkbox"/>	<b>HUM 23XX</b>	<b>HUM 2340</b> The Human Experience <b>HUM 2341</b> The Human Prospect <b>SSC 2360</b> Social Justice	<b>3 HOURS</b>

CULTURAL LITERACY 12 HOURS	<input type="checkbox"/>	<b>HIS 2324</b>	Modern American History, 1877 to Present	<b>3 HOURS</b>
	<input type="checkbox"/>	<b>FINE ARTS</b> SELECT ONE COURSE.	<b>FAR 1311</b> Basic Art <b>FAR 1309</b> Film Aesthetics <b>FAR 2301</b> Enjoyment of Theater Arts <b>FAR 2310</b> Basic Drawing <b>FAR 2313</b> Enjoyment of Music <b>FAR 2320</b> Darkroom Photography <b>FAR 2322</b> Digital Photography	<b>3 HOURS</b>
	<input type="checkbox"/>	<b>RELIGION</b> SELECT ONE COURSE.	<b>REL 1311</b> Old Testament <b>REL 1312</b> New Testament <b>REL/PHI 1313</b> Intro. to Ethics <b>REL 1321</b> Intro. to World Religion <b>REL 1322</b> Ways of Being Religious	<b>3 HOURS</b>
	<input type="checkbox"/>	SELECT ONE COURSE.	<b>ANY FAR, MUS, THA, REL OR</b> <b>HIS 2301</b> World History to 1648 <b>HIS 2303</b> World History since 1648 <b>HIS 2321</b> Early American History <b>PHI 2301</b> Logic <b>PHI 2321</b> Intro. to Philosophy <b>SPC 1301</b> Fundamentals of Public Speaking	<b>3 HOURS</b>

## SOCIAL LITERACY 11 HOURS

<input type="checkbox"/>	<b>EXS 1220</b>	Basic Concepts of Health and Wellness	<b>3 HOURS</b>
<input type="checkbox"/>	<b>SELECT THREE DIFFERENT COURSES FROM AT LEAST TWO DIFFERENT ACADEMIC AREAS.</b>	<b>BUA 1301</b> Intro. to Business <b>ECO 2305</b> Principles of Economics <b>FIN 1325</b> Personal Finance <b>GEG 2304</b> World Geography <b>GEG 2305</b> Human Geography <b>IST 2300</b> International Studies <b>POL 2311</b> American Government <b>PSY 1301</b> General Psychology <b>PSY 2342</b> Psychology of Everyday Life <b>SOC 1302</b> Cultural Anthropology <b>SOC 2301</b> Intro. to Sociology <b>SOC 2302</b> Social Problems <b>SOC 2390</b> Minority Groups	<b>9 HOURS</b>

## ANALYTICAL LITERACY 10-11 HOURS

Students must select **ONE** of the two options to complete the analytical literacy component of the GEC.

<b>MATH</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>SCIENCE</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>OPTION 1: 2 Math Courses &amp; 1 Science Course</b>	<b>10 HOURS</b>
										<b>OPTION 2: 1 Math Course &amp; 2 Science Courses</b>	<b>11 HOURS</b>
<b>MATH</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>SCIENCE</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>MAT 1302</b> College Algebra – STEM Majors, BUA & Education <b>MAT 1304</b> Math for Liberal Arts (if allowed in major) <b>*NON STEM* PSY, SOC, CRJ, MUS, THA, HIS, POL PLS</b> <b>ANY HIGHER LEVEL MATH COURSE</b>	
										<b>REQUIRED FOR SCIENCE MAJORS</b> <b>BIO 1410 &amp; BIO 1420</b> Intro. to Bio. I & II <b>CHE 1415 &amp; CHE 1416</b> General Chemistry I & II <b>REQUIRED FOR EXS/ATR MAJORS</b> <b>BIO 2401 &amp; BIO 2402</b> Anatomy & Physiology I & II <b>REQUIRED FOR EXS &amp; BIO/CHEM MAJORS</b> <b>PHY 1401 &amp; PHY 1402</b> Physics I & II (EXS) <b>PHY 1410</b> Fundamentals of Physics <b>SUGGESTED FOR NON-SCIENCE MAJORS</b> <b>CHE 1403</b> Nature of Physical Sci. <b>BIO 1414</b> Cats, Chr. & Codons <b>CHE 1404</b> Phys. Sci. & Environment <b>BIO 1415</b> Exploratory Human Bio. <b>CHE 1405</b> Forensics I <b>NSC 1499</b> Spec. Topics in Astronomy <b>BIO 1406</b> Contemporary Bio. <b>BIO 1408</b> Plants & Human Affairs <b>BIO 1409</b> Cracking the Code <b>BIO 1413</b> Local Spring Flora	





## THE ACADEMIC SUCCESS CENTER (ASC)

### SUCCESS STARTS HERE.

At the Academic Success Center, our staff members and student tutors are dedicated to helping you succeed. Classes can be tough, but the ASC has your back when it comes to doing your best.



### ADVISING

Although the main role of academic advisors is to help you select courses, think of them as a tour guide to the college experience. In addition to helping you navigate your degree plan, advisors can also help you solve non-academic issues by making appropriate referrals.

### WHO IS YOUR ADVISOR?

At Texas Wesleyan, we have a centralized Academic Advising Center which serves all students until you complete 24 credit hours, typically within your first year of studies.

After you complete your first year, you are assigned a faculty advisor within your major's department. If you haven't declared a major by then, you will continue to be advised through the Academic Advising Center.

Once you've been assigned a specific advisor, you can use the "Email Your Advisor" link in Ramlink or contact the Academic Advising Center for assistance.

### WHEN SHOULD I SEE MY ADVISOR?

Advising occurs at least twice a year. However, while you should certainly make an appointment to speak with them at this time to select your courses for the next semester and stay on track, you are also strongly encouraged to visit your advisor frequently for academic assistance.

**STAY ON TRACK TO GRADUATION. VISIT ADVISING.**

 Contact us at 817-531-5824 or [advising@txwes.edu](mailto:advising@txwes.edu)

### NEED COURSEWORK HELP? MAKE AN APPOINTMENT OR JUST DROP IN!

Tutors are a great way to get that extra edge you need if you're struggling. All of our tutors have successfully taken the courses and would love to share their knowledge with you. Who better to help than someone who's already done it?

While we always offer the subjects listed below, there's a chance we're offering additional subjects this semester because there was a high demand. Please stop by and see us – even if you don't see what you need on the list.

- > ACCOUNTING
- > ANATOMY
- > BIOLOGY
- > CHEMISTRY
- > COMPUTER SCIENCE
- > MATH
- > PSYCHOLOGY
- > RELIGION
- > WRITING



Does writing make you see red? Get free help with spell check, grammar check and citations. Go to

[▶ GRAMMARLY.COM/EDU/STUDENTS](https://www.grammarly.com/edu/students)

Create your free account using your TXWES email.

### WE ALSO HELP WITH BOOKS AND TECH

Need to borrow a laptop or a textbook? We can help with that, too. There are so many reasons to visit the ASC on the first floor of the library.

**MONDAY–FRIDAY 8 A.M.–5 P.M.**

**IT HAPPENS IN THE ASC.**

 Contact us at 817-531-4219

You might think your transfer is complete once you've been through orientation and registered for classes, but there's more.

You may still be wondering how your transfer credits have been evaluated and how your previous coursework will be used towards your degree at Texas Wesleyan University.

### HOW WE EVALUATE TRANSFER CREDITS

Each of your transfer credits are assigned one of the following evaluations:

- › **DIRECT EQUIVALENT.** Courses that have direct TXWES equivalents from other Texas schools.
- › **NONTRANSFERABLE.** Generally, these courses are remedial, preparatory or developmental in nature.
- › **NON-DIRECT EQUIVALENT.** All courses taken at colleges or universities outside of Texas, as well as elective, upper-level and non-GEC courses taken at other Texas schools will be further evaluated and either approved or denied for credit based on whether equivalence to an existing TXWES course can be determined. There are intricacies to this process, and each case is unique, but generally the determination process is as follows:
  - Upon receiving your transcripts, the Office of Admissions will review individual courses and match equivalences based on things like course numbers, titles and descriptions.
  - If no obvious equivalent is found, they may ask for your assistance in providing any of the following information to help aid in the process:
    - › The specific course that you are trying to substitute
    - › The syllabus and/or course description for the course
  - If at this point a decision cannot be made, Admissions staff will collaborate with the Office of Student Records to make a final determination.
  - If you are unsatisfied with any decision, an appeal may be made with the Registrar in the Office of Student Records.

#### TRANSFERRING CAN BE TOUGH. WE CAN HELP.

📞 Contact us at 817-531-4422 or [admissions@txwes.edu](mailto:admissions@txwes.edu)

Being a new student can be overwhelming, particularly when transferring in from another college. Don't get stuck in a rut – follow these pro-tips to make acclimating to your time at TXWES a breeze.

- › **BREAK OUT OF YOUR COMFORT ZONE.** Take time to get to know your fellow Rams. We've found it's much easier to schedule study groups or get those notes you missed this way.
- › **GIVE YOURSELF TIME TO ADJUST.** Remember, you're in a new place. No one expects you to be a TXWES expert in your first week. Give yourself some time to adapt.
- › **SPEND TIME ON CAMPUS OUTSIDE OF CLASS.** The best way to get to know campus is to spend time here. Study at the library, work out at Morton or eat at Dora's instead of going off-campus.
- › **LOOK FOR WAYS TO GET INVOLVED.** Fight potential feelings of isolation by participating in campus activities or joining a student organization. Plus, it can be a great opportunity to start building your resumé.
- › **GET TO CAREER SERVICES, AND SOON.** Speaking of that dream job, whether you already have it in mind, or you need a little help figuring it out, Career Services is here to help you get there. Stop in as soon as you can – it's never too early to start.
- › **ESTABLISH RELATIONSHIPS WITH FACULTY.** Getting to know your professors will help you with coursework, and just might help you get ahead in your field.
- › **STAY ON TOP OF YOUR DEGREE AUDIT.** Make sure you're taking the right courses and stay on track to graduation. Check your degree audit each semester to keep an eye on your credits and the classes you still have left.
- › **STAY ON TOP OF YOUR FINANCES.** Meet with Financial Aid, set up a payment plan, make payments on time and remember to fill out your FASFA as early as possible each year.
- › **KNOW YOUR RESOURCES.** Keep this book, and understand what resources are offered to you. There are tons of ways for you to get help here on campus when you need it.





## BEING A FIRST-GENERATION STUDENT

### WHO IS A FIRST-GENERATION STUDENT?

The formal definition of a first-generation student is a student whose parents or immediate family did not complete a four-year college degree.

At TXWES, we consider a first-generation student to be anyone who identifies themselves as someone who has limited or no exposure to or knowledge of navigating the college experience, and may need additional resources.

### THE RAMS FIRST PROGRAM

#### YOUR FIRST YEAR IS FULL OF FIRSTS. DON'T GO AT IT ALONE.

Want additional resources through your first year? Join the Rams First program. At TXWES, we have many students, faculty and staff members that consider themselves first-generation college students, and they'd love to help you.

As a member of the program, you will be paired with a campus expert who will meet with you 1-on-1 throughout the semester to answer your questions, help you navigate any campus processes and/or procedures you might be struggling with and make sure you get access to everything you need to be successful during your first year at TXWES.

JOIN TODAY. VISIT ► [TXWES.EDU/RAMSFIRST](https://txwes.edu/ramsfirst)

## TOP RESOURCES FOR FIRST-YEAR STUDENTS

You'll get formal help along the way through your academic advisors, professors and peers.

Below is a list of additional resources we recommend you check out to help make the most of your college career.

- ▶ **ACADEMIC SUCCESS CENTER.** Classes can be hard, the Academic Success Center is here for you with tutors in many general education courses. See how they can help your academic success on [page 18](#).
- ▶ **CAREER SERVICES.** Visit Career Services to build a road map and stay on track to land that dream job. Check them out on [page 39](#).
- ▶ **FINANCIAL AID.** College is expensive, get ahead of your bill and talk to financial aid. Find out more information on [page 29](#).
- ▶ **RESIDENCE LIFE.** Campus housing is here for you. Staying on campus gives you the opportunity to be close with the TXWES community, and make long-lasting friendships. Find out more on [page 35](#).



### HELPFUL TERMS TO KNOW

In college, there are often-used terms that you might not be familiar with. Below are just a few helpful terms you should learn. Check out more in the glossary on [page 81](#).

- **BLACKBOARD.** A virtual learning environment in course management system where you can find assignments, grades and announcements from your professors.
- **CREDITS.** Units of measurement assigned to each class that are used to track the completion of your degree plan.
- **FAFSA.** An acronym for Free Application for Federal Student Aid, the form you'll need to fill out every year to qualify for financial aid. See [page 29](#).
- **RAMLINK.** The University website where you can view your schedule, make payments, view grades and search and register for classes.
- **REGISTRAR.** The office in charge of student records. See [page 27](#).



## STAYING ON TRACK

Use the next few pages to start thinking about how you will plan your time here (and stay on track).

First, let's start with the basics. In the spaces provided list your major, the total number of credit hours required to complete the program, and the year you would like to graduate.

<b>YOUR MAJOR</b>	<input type="text"/>
<b>PROGRAM HOURS</b>	<input type="text"/>
<b>GRADUATION YEAR</b>	<b>20</b>

Great! Now, if you're going to complete your degree in time, first you'll need to figure out what credits you already have, if any. Use the spaces below to list all of the credits you're transferring in, like classes you took at other schools, AP or CLEP results, etc. Try to be as specific as you can and include things like scores, course numbers and individual credit hours.

<b>AP/CLEP CREDITS</b>	<b>TSI SCORES</b>
<b>TRANSFER/ECHS/DUAL ENROLLMENT CREDITS</b>	
<input type="text"/>	

Now, use the information you gathered to figure out the new number of credits you'll need to graduate by completing the chart below.

<b>PROGRAM HOURS</b>	+
<b>TOTAL CREDIT HOURS TRANSFERRING IN</b>	-
<b>ADJUSTED TOTAL PROGRAM HOURS</b>	<input type="text"/>

At TXWES, we want to make sure you are ready before throwing you into the deep-end. For many, this means taking a developmental course or two. In fact, we've found that most of our students who take these courses end up doing better than their peers in later classes.

**WRITE THE COURSE NUMBERS FOR ANY DEVELOPMENTAL CLASSES YOU NEED TO TAKE.**

<b>MATH</b>	<b>MAT</b>
<b>WRITING</b>	<b>ENG/WRT</b>
<b>READING</b>	<b>RDG</b>

Lastly, you need to make sure you're completing the necessary number of hours each semester. To find that number, simply fill in the blanks and complete the simple equation.

<b>ADJUSTED TOTAL PROGRAM HOURS</b>	<input type="text"/>
<b>NUMBER OF SEMESTERS UNTIL GRADUATION (2/YEAR)</b>	÷
<b>AVERAGE HOURS YOU'LL NEED EACH SEMESTER</b>	<input type="text"/>

As long as you keep a close eye on your timeline, you'll stay on track with your degree. It's as simple as that!

**MAKE SURE YOUR TIME HERE ROCKS.**

 Contact us at 817-531-5824 or [advising@txwes.edu](mailto:advising@txwes.edu)

## YOUR FIRST SEMESTER AT TXWES

It's important that you take a moment to start thinking about your first semester. This will help you be prepared to meet with your advisor for the first time.

If you have developmental courses to take, be sure to put them on the list; you'll want to get them completed first. Next, using the GEC on **page 15**, survey the list for courses you find interesting and believe you would like to take. Write a few of these down in the spaces below. Remember, more options are better in this case. Some of the courses you write down might be full. Try and select more classes than you think you'll need so you have a few backups.

COURSE NUMBER AND NAME	LITERACY AREA

## MOVING FORWARD

Here are some tips that will help you plan future semesters.

- **TRACK COURSE ROTATIONS.** Not all classes are offered every semester.
- **TAKE AT LEAST 15 CREDITS EACH SEMESTER.** Studies show these students do better in college.
- **FILL OUT THE FAFSA ON TIME.** Nothing will delay you more, or stop you faster, than losing aid.

## QUESTIONS FOR YOUR ACADEMIC ADVISOR

Academic advisors are your biggest resource in completing your degree. They'll be a key mentor and guide throughout your TXWES intellectual journey. They're the experts on your major, and understand what it takes to be successful in your chosen field after college.

When you meet them for the first time, be sure to ask them the following questions so you can get a better snapshot of what it takes to make it both during and after your time at TXWES.

- Besides classes, what other kinds of experiences do you believe I need in order to be competitive in the job market?
- What kinds of skills do I need to develop in order to be successful in this field?
- What are some common mistakes you see students make that I should avoid?
- What is the most exciting part of this program?



## REGISTRATION

Be prepared to register for classes. Follow these three easy steps in order to prepare for registration.

### STEP 1: GET PREPARED

- **MAKE AN APPOINTMENT WITH YOUR ADVISOR.** With the exception of seniors, every student begins their semester with an advising hold on their student account. Why? Simple. We want to make sure you take the right classes and stay on track.
- **REVIEW YOUR DEGREE AUDIT.** Not only will your degree audit help you plan your courses, but it will give you an idea of what you want before you consult with your academic advisor. When you're planning ahead, please remember that some classes are not offered every semester.
- **CHECK FOR 'HOLDS' ON YOUR ACCOUNT.** If you do have a hold – don't panic. Holds can often be easily resolved. If you need details about a particular hold, check your Ramlink account or contact the Office of Student Records.

### STEP 2: KNOW WHEN TO REGISTER

- **REGULAR REGISTRATION.** Summer and fall semester registration begins in March, and spring semester registration begins in October. The exact date each registration period opens is always posted on the Academic Calendar.
- **PRIORITY REGISTRATION.** If you are a Sophomore, Junior or Senior—congratulations! You qualify to register during our priority registration period which begins prior to regular registration. This gives you the opportunity to make sure you get the classes you need before they fill up.
- **LATE REGISTRATION.** If you leave registration until one week before a semester begins, this is considered late registration. All returning students who register late are subject to a late fee.

### STEP 3: REGISTER FOR CLASSES

If you're a returning student and have completed more than 25 credit hours, you can register for classes online using your Ramlink account or in-person by visiting the Office of Student Records..

- **FRESHMAN STUDENTS.** Freshmen are not eligible for online registration. We have a specialized advising service just for you! Freshmen will be advised and registered in the Academic Advising Center located on the first floor of the Eunice & James L. West Library.
- **NEW TRANSFER STUDENTS.** New transfer students with over 25 credit hours will register in the Office of Student Records. Transfer students with less than 25 hours of credit will register at the Academic Advising Center.
- **STUDENTS ON ACADEMIC PROBATION.** Students on academic probation cannot register online. In this case, you must meet with your advisor and then register in the Office of Student Records (or with the Academic Advising Center if you have 25 credits or less).

**DON'T MISS OUT ON THE CLASSES YOU NEED.**

 Contact us at 817-531-4414 or [registrar@txwes.edu](mailto:registrar@txwes.edu)

## PAYMENTS & PAYMENT PLANS

Payments can be made by mail, in person or online.

### PAY IN PERSON

Simply visit the Cashier's Office on the 3rd floor of the Oneal-Sells Administration Building.

*\* The Cashier's Office accepts credit cards, cash and checks. Please make checks payable to Texas Wesleyan University, and put your student ID number on the memo line.*

### PAY BY MAIL

Send your payment to:

ATTN: Cashier's Office  
Texas Wesleyan University  
1201 Wesleyan St.  
Fort Worth, Texas 76105

*\* Please allow 3-4 business days mailing time to ensure the payment is received on or before the due date.*

### PAY ONLINE

You can pay your balance online in one lump sum, or set up a payment plan and make college more affordable by paying for tuition and fees over time. A payment plan breaks down your tuition balance into affordable monthly payments. There's no interest, payment options are flexible, setup fees are affordable, and it's easy to enroll.

### > STEPS TO MAKE AN ONLINE PAYMENT OR SET UP A PAYMENT PLAN:

- GO TO [TXWES.EDU/CASHIER](https://txwes.edu/cashier)
- CLICK THE "MAKE A PAYMENT" LINK
- FOLLOW THE SIMPLE INSTRUCTIONS

### GOT QUESTIONS? WE'RE HERE TO HELP.

 Contact us at 817-531-4456 or [cashiersoffice@txwes.edu](mailto:cashiersoffice@txwes.edu)



## FINANCIAL AID & ASSISTANCE

Two easy ways to save: first, fill out the Free Application for Federal Student Aid (FAFSA) – it’s how you get federal money to go to college. Second, let your grades do the work – you may be eligible for scholarships.

You need to complete the FAFSA. Seriously. It’s the only way to be eligible for most scholarships and to receive any federal grants or loans. You also need to renew it once per calendar year.

### COMPLETING THE FAFSA

Before you begin, you will need a copy of last year’s tax return or the prior year’s tax return, as well as an FSA ID. You can apply for an FSA ID at ► [FSAID.EDU.GOV](https://fsaid.edu.gov).

Complete the FAFSA as soon as possible to receive the greatest amount of aid. You can fill it out online at ► [FASA.GOV](https://fasa.gov), or call 1-800-4-FED-AID (333-243) for a paper version. When you fill out the FAFSA, you will need the Texas Wesleyan University school code: **003645** (so don’t forget it!).

After you’ve completed your FAFSA, you can complete any missing information and/or review your awards by logging in to your Ramlink account (usually posted within 3 regular business days).

### NEXT STEPS

If you decide to take out a federal loan, you’ll need to electronically sign a Master Promissory Note (MPN). The MPN is the contract between you and your lender that states the terms and conditions under which you promise to repay the loan. Visit ► [STUDENTLOANS.GOV](https://studentloans.gov) to sign your MPN. You will need your Department of Education FSA ID.

This is also where you complete your required loan entrance counseling, learn vital information about interest rates, repayment and more.

### TOP TIPS FROM THE EXPERTS IN FINANCIAL AID

- All financial aid awards *must be accepted* in Ramlink in order for you to receive them
- Report all tuition assistance on your FAFSA (external scholarships, VA benefits, etc.)
- File the FAFSA as early as possible for the most aid
- Drop unwanted classes before the first day of class to avoid charges to your account
- Pay on time! You can’t register for next semester until the current semester is paid
- We don’t mail statements. You can review your financial information on Ramlink any time

### TYPES OF FINANCIAL AID

- **SCHOLARSHIPS & GRANTS.** Scholarships and grants are often called “gift aid” because they are free money – financial aid that does not have to be repaid. Grants are often need-based, while scholarships are usually merit based. Scholarships and grants can come from a variety of places, so do your research, apply for what you might be eligible for, and be sure to meet application deadlines.
- **LOANS.** You may be offered loans as part of your financial aid offer. A loan is money you borrow and must be paid back *with interest*. If you decide to take out a loan, make sure you understand who is making the loan, and the terms and conditions of the loan. Student loans can come from the federal government or private sources, such as a bank or financial institution. Federal loans usually offer lower interest rates and have more flexible repayment options than those that come from other sources.
- **WORK STUDY.** Federal work-study provides part-time jobs for undergraduate and graduate students with financial need, allowing you to earn money to help pay your educational expenses. If you believe you might qualify for work study, be sure to include that in your FAFSA application!
- **VETERAN BENEFITS.** If you’re a veteran – or a dependent of a veteran – the U.S. Department of Veteran’s Affairs offers education benefits that can help you pursue your education at Texas Wesleyan. To see if you’re eligible, visit ► [GIBILL.VA.GOV](https://gibill.va.gov)
- **TUITION EXCHANGE.** If your parents work at TXWES or another eligible college, university or institution, your tuition could be reduced or waived altogether.

### GOT QUESTIONS? VISIT FINANCIAL AID FOR HELP.

👤 Contact us at 817-531-4420 or [financialaid@txwes.edu](mailto:financialaid@txwes.edu)



## SCHOLARSHIPS

Remember those scholarship packages we mentioned on page 29? Below is a list of the potential payouts that TXWES awards each year through scholarships for all your hard work in class.

### FIRST-YEAR STUDENT SCHOLARSHIPS

Eunice & James L. West Scholarship	<b>FULL TUITION</b>
Ella C. McFadden Scholarship	<b>FULL TUITION</b>
Valedictorian/Salutatorian Award	<b>FULL TUITION</b>
President's Scholarship	<b>\$14,000</b>
Dean's Scholarship	<b>\$11,000</b>
University Scholarship	<b>\$9,000</b>
Ram Award	<b>\$7,000</b>

### HONORS SCHOLARSHIPS

Phi Theta Kappa Scholarship	<b>UP TO \$1,000</b>
Cornerstone Honors Scholarship	<b>UP TO \$1,000</b>

### PARTNER SCHOLARSHIPS

SPEAK UP Scholarship	<b>UP TO FULL TUITION</b>
Hispanic Women's Network	<b>UP TO HALF TUITION</b>
Hatton W. Sumners Scholarship	<b>UP TO \$3,500</b>

### TRANSFER STUDENT SCHOLARSHIPS

Smaller. Smarter. Promise	<b>FULL TUITION</b>
Aspire Scholarship	<b>\$8,000</b>
Achievement Scholarship	<b>\$7,000</b>
Success Scholarship	<b>\$6,000</b>
Blue & Gold Award	<b>\$5,000</b>

### METHODIST SCHOLARSHIPS

John Wesley Scholar	<b>UP TO \$5,000</b>
Clergy and Dependent Scholarship	<b>UP TO \$4,000</b>
United Methodist Scholarship	<b>UP TO \$1,000</b>

Didn't find something that fits your needs on the list? Don't worry! The scholarships listed above are only those that the University distributes. A quick Google search will yield millions of scholarships you can apply for to help minimize the cost of your education – we even found some for things like duck calling and scholarships given by an asparagus club!

### SERIOUSLY. VISIT FINANCIAL AID. IT'S WORTH IT.

 Contact us at 817-531-4420 or [financialaid@txwes.edu](mailto:financialaid@txwes.edu)



## MAINTAINING ELIGIBILITY

Federal regulations require that all students who receive financial aid maintain satisfactory academic progress (SAP). In order to continue to qualify for financial aid, you must meet these minimum standards:

- Maintain a minimum GPA of at least a 2.0 for an undergraduate degree
- Not exceed 180 credit hours for your first undergraduate degree
- Complete at least 67% of your attempted classes

### IMPORTANT NOTES ABOUT COMPLETION RATE:

- Scores like No Grade (NG), Withdrawal (W), Incomplete (I), In Progress (IP), Satisfactory (S), and Not Satisfactory (NS) grades *are* included in your course completion ratio but do not impact your overall GPA.
- When you repeat a course, the grade considered for the credit and GPA calculations will be the higher of the two grades earned, and *both* attempts will be used in evaluating course completion rates.

Failure to maintain SAP may result in a financial aid warning, financial aid probation or financial aid ineligibility. If Texas Wesleyan University determines you are able to meet the minimum SAP requirements by the end of your program, you may appeal financial aid ineligibility.

Financial aid will not be dispersed until a student is registered for at least 5 credit hours. Disbursements of student loans will not occur until the third week of each session.



## BUDGETING FOR COLLEGE

### STEP 1: CALCULATE YOUR COSTS

Choose one option from each category (if applicable) and total below.

RESIDENCE HALL	SINGLE	DOUBLE OCCUPANCY
STELLA HALL		
OC HALL		
ELIZABETH HALL		
WEST VILLAGE		
<b>MEAL PLANS</b>		
<b>PLATINUM:</b> Unlimited meals (+ \$125 Ram Bucks per semester)	All plans (including tax):	
<b>GOLD:</b> 15 meals per week (+ \$150 Ram Bucks per semester)		
<b>ACADEMIC</b>	<b>ESTIMATED</b>	
TUITION		
GENERAL/TECHNOLOGY FEES	+	
RESIDENCE HALL	+	
MEAL PLAN	+	
ESTIMATED BOOKS & SUPPLIES (PER YEAR) *	+	\$2,000.00
TOTAL COST	=	

ESTIMATING COST CAN BE TRICKY. FOR HELP, VISIT ► [TXWES.EDU/COST](https://txwes.edu/cost)

### STEP 2: CALCULATE YOUR RESOURCES

Include the aid that you plan to accept from your award letter as well as the amount you are prepared to pay from your personal resources, like scholarships or payments from parents. Don't include work study yet:

GRANTS & SCHOLARSHIPS	
LOANS AWARDED BY TEXAS WESLEYAN	+
TOTAL FINANCIAL AID	=
OUTSIDE SCHOLARSHIPS	+
TOTAL RESOURCES	=

### STEP 3: CALCULATE ESTIMATED TOTAL COST

Add the total costs of living on campus, your meal plan and academic costs. Subtract the amount of resources to get an estimated total.

TOTAL COSTS (STEP 1)	
TOTAL RESOURCES (STEP 2)	-
ESTIMATED TOTAL COST	=





## HOUSING

When people talk about the college experience, this is what they're talking about. It's that late-night conversation with a friend from across the hall. It's grabbing lunch with someone from your biology class. It's making the most of your four years.

And you're not going to make it happen if you're stuck in traffic.

At TXWES, we bring our Smaller. Smarter. philosophy to everything we do, and that includes housing. You'll live in an apartment or residence hall that puts you close to your friends and your classes. As a member of our on-campus community, you're not a number, you're a neighbor.

### WHY SHOULD I LIVE ON CAMPUS?

Living on campus connects you with a peer group that allows you to thrive. We hope you make a lot of memories during your college years, and many of them will center around your residence hall experience.

We also know that students who live on campus tend to do better academically and feel more connected to campus life.

### EVERY RESIDENCE HALL HAS:

- › A common area with television and recreation equipment
- › Kitchenette (don't forget to bring your own supplies!)
- › Free Laundry facilities – you can even get a text when your clothes are done
- › High-speed Internet access and wi-fi
- › Public computers
- › Staff living on-site to make your living experience a positive one

### STELLA RUSSELL HALL

For freshmen, life in Stella is the residence life experience like you might picture it – open doors, good friends and lots of opportunities to connect. It has newly-renovated community bathrooms, and a large living room with a kitchen, study/computer room, gaming room, television area, table tennis and pool table located on the first floor. The laundry room and quiet study lounge are located in the basement. Television lounges and study rooms are also located on the upper floors.

- › **STYLE:** Co-ed residence hall
- › **RESIDENTS:** Freshmen
- › **OPTIONS:** Double and triple-occupancy rooms

### ELIZABETH MEANS ARMSTRONG HALL & OC ARMSTRONG HALL

Elizabeth and OC Hall both feature spacious floor plans, laundry facilities on each floor, and Jack and Jill-style bathrooms that are shared with the adjoining room. The large common areas, community kitchens, and close proximity to Dora's Café (it's right next door), make living in Elizabeth or OC Hall a popular choice for upperclassmen who are looking for a little more privacy while maintaining that close-knit community feel.

- › **STYLE:** Co-ed residence hall
- › **RESIDENTS:** Freshmen, Upperclassmen
- › **OPTIONS:** Double-occupancy rooms

### WEST VILLAGE

The West Village offers upperclassmen all the amenities of apartment living (because they *are* apartments) right here on TXWES campus. Each of our four-bedroom units feature private bedrooms, two full bathrooms and a furnished common area, complete with kitchenette. Our efficiency apartments offer residents a large all-purpose room (living room/bedroom), full-size bed, a kitchenette and a private, full bathroom. While taking a break from studying, students can enjoy the community clubhouse which houses the laundry facilities, a large activity space and a full kitchen.

- › **STYLE:** Apartments
- › **RESIDENTS:** Upperclassmen
- › **OPTIONS:** Four bedrooms and Efficiencies

*\*All kitchenettes West Village include a full-size refrigerator, microwave and sink.*



**APPLY FOR SPACE TODAY.**  
 › [TXWES.EDU/MYHOUSING](https://txwes.edu/myhousing)  
 817-531-4872 or  
[housing@txwes.edu](mailto:housing@txwes.edu)



## PACKING LIST

So you've decided to live on campus. With all of the exciting new experiences to look forward to, we understand that deciding what to bring can be a bit much.

Below is a list of items that we've found most of our new Rams need while living on campus. Be sure to coordinate with your roommate on the larger items.

### WHAT TO BRING

- |  |  |
|--|--|
| <input type="checkbox"/> Bath Towels                             | <input type="checkbox"/> Mini refrigerator                             |
| <input type="checkbox"/> Bedding (XL-Twin)                       | <input type="checkbox"/> Music player/stereo                           |
| <input type="checkbox"/> Computer                                | <input type="checkbox"/> Plates, cups & silverware                     |
| <input type="checkbox"/> Cleaning supplies                       | <input type="checkbox"/> Power strip with surge protection             |
| <input type="checkbox"/> Desk lamp (not halogen) & CFL/LED bulbs | <input type="checkbox"/> Prescriptions and any ongoing medications     |
| <input type="checkbox"/> Decorations                             | <input type="checkbox"/> Reusable grocery bags                         |
| <input type="checkbox"/> Ear plugs                               | <input type="checkbox"/> Reusable water bottle                         |
| <input type="checkbox"/> First aid kit with a thermometer        | <input type="checkbox"/> School supplies (backpack, paper, pens, etc.) |
| <input type="checkbox"/> Hangers                                 | <input type="checkbox"/> Shower caddy & shower shoes/sandals           |
| <input type="checkbox"/> Headphones                              | <input type="checkbox"/> Television (with QAM tuner)                   |
| <input type="checkbox"/> Laundry basket & detergent              | <input type="checkbox"/> Umbrella                                      |
| <input type="checkbox"/> Microwave                               | <input type="checkbox"/> Water filter/pitcher                          |
| <input type="checkbox"/> Mini dry-erase board                    |  |

*\*Prescription medications may require you to submit a copy of the prescription.*

### WHAT TO LEAVE AT HOME

-  Any illegal drugs or substances
-  Anything with electric coils (toasters, hotplates, space heaters, candle warmers, etc.)
-  Extra furniture and bulky items (wait to see what you really need)
-  Foam mattresses or non-university mattresses
-  Guns, weapons, firecrackers, explosives and propane
-  Halogen lights and decorative string lights
-  Pets (except fish in a tank no larger than 10 gallons)



## COMMUTER & RESIDENT MEAL PLANS

### DON'T GO HUNGRY. GET A MEAL PLAN.

Whether you commute or live in a residence hall, eat every meal on campus or just grab a bite every now and then, you'll love the value, variety and convenience of your meal plan.

#### WHEN YOU PURCHASE A MEAL PLAN YOU GET:

- 1 Credit for a certain amount of full-access meals at Dora's Café.
- 2 Ram Bucks you can spend at any of our campus dining locations.

To find current pricing, menus, or to learn more about dining services, please visit

► [TXWES.EDU/DINING](https://txwes.edu/dining)

### PICK YOUR LEVEL



#### RESIDENTIAL

##### PLATINUM GOLD

Unlimited meals \$125 Ram Bucks    15 meals/week \$150 Ram Bucks

#### COMMUTER

##### PLAN 1: BLOCK 80

80 meals/semester  
\$125 Ram Bucks

##### PLAN 2: BLOCK 50

50 meals/semester  
\$150 Ram Bucks

##### PLAN 3: BLOCK 16

16 meals/semester  
\$150 Ram Bucks



### FREE FOR NOW. FREE FOR LIFE.

It's never too early to start thinking about life after college. Career Services is here to help you whether you need help deciding the right major, or if you need some advice on how to land that great job you've been dreaming of. The best part? When you graduate from Texas Wesleyan, our services are free for you to use forever.

- CAREER COUNSELING
- CAREER PREPARATION
- CONNECT WITH EMPLOYERS
- RESUMÉ & INTERVIEW HELP

#### DON'T MISS OUT ON THE CAREER OF YOUR DREAMS.

👤 Contact us at 817-531-6512 or [careerservices@txwes.edu](mailto:careerservices@txwes.edu)



## IT SERVICE DESK

Simply give us a call if you're having trouble getting on the TXWES wi-fi, or if you're stressing out trying to access your university email on your smart phone or tablet. We're also here to help you with any of your Ramlink or Blackboard issues.

But what makes us truly special is our personal equipment repair services. If you're having any software problems on your personal devices, just drop them off and we're happy to take a look at them for you. Just give us a few days and we'll help to fix them if we can!

#### FOR HELP, VISIT US AT ▶ [TXWES.EDU/IT/GET-HELP](https://txwes.edu/it/get-help)

👤 Contact us at 817-531-4428 or [servicedesk@txwes.edu](mailto:servicedesk@txwes.edu)

### WHAT DOES A DISABILITY ACCOMMODATION DO?

Disability accommodations are intended to provide “reasonable accommodation” in legal terms, or in common language, a “level playing field” for students with disabilities in order for them to compete academically with their peers.

### WHAT QUALIFIES AS A DISABILITY NEEDING ACCOMMODATION?

A disability has been defined as any impairment in function which limits normal performance and includes physical disabilities (such as a person in a wheelchair), learning disabilities (such as dyslexia or math disorder), or other mental health disorder (such as severe depressions, anxiety disorder, etc.)

#### GET WHAT YOU NEED TO THRIVE.

👤 Contact us at 817-531-4826

### ➤ STEPS TO REQUEST A DISABILITY ACCOMMODATION:

- Obtain documentation of your disability from a physician, psychologist or other healthcare professional
- Bring the information to Disability Services, which is housed in the counseling programs faculty offices inside the Community Counseling Center
- In some cases, you might need to take an on-campus disability accommodations evaluation (at your expense)
- If approved, a disability accommodation officer will provide you with a letter to give to your professors



## SUPPORTING ALL BRANCHES OF THE U.S. ARMED FORCES.

If you're a veteran — or a dependent of a veteran — your VA benefits may cover the cost of a private education at Texas Wesleyan. The U.S. Department of Veterans Affairs offers education benefits that can help you pursue your education. To see if you're eligible, visit [▶ GIBILL.VA.GOV](https://www.va.gov).

Depending on your military training experience, you could be eligible for class credit. And when you graduate, you'll be recognized for your service with honor cords and a service pin.

### THE YELLOW RIBBON PROGRAM

The Yellow Ribbon Program is a partnership between Texas Wesleyan University and Department of Veteran's Affairs to supplement the tuition benefits of the Post 9/11 Veteran's Educational Assistance Program of 2008 (Chapter 33).

This program allows our institution to enter into a voluntary agreement with the VA to contribute funds to a veteran's unmet tuition and fees when they have exceeded the amount payable under Chapter 33. The program allows Texas Wesleyan to contribute an amount up to 50% of the veteran's unmet costs and the VA will match it. To be eligible for the Yellow Ribbon Award you must:

- ▶ Be a veteran and eligible for 100% under the Post 9/11 GI Bill (Chapter 33)
- ▶ Have remaining entitlement under the Post 9/11 GI Bill
- ▶ Not be on active duty or a spouse transferee of an active duty member
- ▶ Be a continuously enrolled Texas Wesleyan student
- ▶ Be in good academic standing
- ▶ Be in a VA approved degree program
- ▶ Be registered for classes that apply to your degree program
- ▶ Successfully complete all registered classes or you may be required to repay VA and/or Texas Wesleyan University if you drop or fail any classes after the semester begins



### THE STUDENT VETERANS ORGANIZATION (SVO)

Join a community of veterans — run by a veterans and advised by a veteran. Here veteran students and their supporters will find support, resources and involvement opportunities within the TXWES and greater communities.

FIND MORE AT [▶ TXWES.EDU/VETERANS](https://txwes.edu/veterans)

TXWES is your home, and ours. Being part of the RAMily means we look out for one another. It's a big part of what makes Smaller. Smarter.

If you ever believe that one of your fellow Rams is in trouble or struggling, please let us know using one of the following resources so we can get them the help they might need. Certainly, if there's ever an immediate danger you should call emergency services (911).

### StART

The Student Advocacy and Response Team (StART) provides a proactive, supportive and coordinated approach to situations that might disrupt the safety, security or well-being of the Texas Wesleyan University community.

If one of your classmates' behavior is beyond their normal classroom activity and they appear to be distressed or disturbed, please contact StART for assistance. The team will then evaluate circumstances and determine an appropriate course of action.

#### BELIEVE SOMEONE IS IN TROUBLE? StART. SMART.

 Contact us at 817-531-7545 or [start@txwes.edu](mailto:start@txwes.edu)

### IF YOU SEE SOMETHING, SAY SOMETHING.

Your college experience is important to us. That means every student should feel safe and comfortable on our campus, in the classroom and at University-sponsored events.

Do you have an issue involving another student's conduct or behavior? Or do you have another general concern that you'd like to report? Fill out the University's General Incident Report Form to let us know.

#### ▶ TIPS IF YOU NEED TO REPORT SOMETHING:

- Make sure you fill out the form as soon as possible. Details are important, and it's easier to remember them when they're fresh in your mind
- If you can, jot down all relevant information immediately. Be as detailed as you can, and focus on the who, what, where and when.

FILE A REPORT AT [▶ TXWES.EDU/INCIDENT-REPORT-FORM](https://txwes.edu/incident-report-form)



## HEALTH SERVICES

TXWES maintains a nurse-directed Health Services Office (Located in West Village, room 110), to promote a positive and balanced lifestyle for every student.

We provide free assessments, vaccinations/immunizations, minor first aid, over the counter medication, referrals and help with insurance.

### SERVICES OFFERED

- › Blood pressure screenings
- › Educational health programming
- › Flu vaccinations
- › Help with insurance
- › Minor first aid
- › Nurse assessments
- › Over-the-counter medications
- › Referrals
- › TB testing

### CALL TO MAKE AN APPOINTMENT.

 Contact us at 817-531-4875

## COUNSELING CENTER

We understand that sometimes life can throw you a curve ball. If you're ever struggling with something and would like to talk about it, as a Texas Wesleyan student, you have access to the free, confidential help you might need at our Community Counseling Center located at 3110 E. Rosedale.

Our clinical services are provided by master-level and doctoral-level counseling students from the Graduate Counseling department.

### SERVICES OFFERED

- › Anger management
- › Crisis intervention
- › Grief counseling
- › Individual counseling
- › Marriage and family counseling
- › Parent consultation
- › Partner violence counseling
- › Relationship counseling
- › Substance abuse counseling

### CALL TO MAKE AN APPOINTMENT.

 Contact us at 817-531-4859

## PRE-PROFESSIONAL PROGRAM (3PR)

The Pre-Professional Program (3PR) has been part of Texas Wesleyan University for over 30 years. It is open to all majors and assists students with the multi-step admissions process for graduate or professional school.

The 3PR faculty and staff will help you with your application materials; they'll be your mentors as you work on personal statements, mock interviews, testing strategies and program research. You'll get individualized educational and career information about professional programs such as medical, dental, legal, ministerial, clinical and professional counseling, among others.

3PR is a comprehensive four-year experience, but you can join the program at any point during your undergraduate studies. To join, you'll need to maintain a 3.0 GPA, but 3PR is open to all incoming freshmen, transfer or returning students regardless of the number of credit hours you've completed.

You'll get a competitive edge, not only in the application process, but also in developing life skills in areas including leadership, social responsibility, critical analysis, networking and ethical judgment.

### YEAR 1

Introduction to the learned professions (theology, law and medicine)

### YEAR 2

Professional conduct and communication as well as intrapersonal and interpersonal skills

### YEAR 3

Graduate school application process and admission test preparation

### YEAR 4

Critical thinking and ethical understanding

### WANT TO JOIN 3PR?

During registration, talk to your academic advisor about enrolling in the program.

 Contact us at 817-531-4484 or [preprofessional@txwes.edu](mailto:preprofessional@txwes.edu)

## LIBRARY

### STUDY AREAS AND ROOMS

Each floor of the library has a variety of seating and desk options including couches, desks, tables, overstuffed chairs and benches.

Group study is limited to the first and second floors. Four- and six-person group study rooms are located on the second floor as well as a variety of larger group study areas.

The third floor is the designated quiet floor. Individual carrels, traditional desks as well as comfortable seating are located on the third floor.

All of our study areas and rooms in the library are offered to you on a first-come, first-served basis.

### COMPUTERS & PRINTERS

There are computers for you to use on the first and second floors of the library. Each computer is connected to a printer on the same floor. Students may print 500 pages for free. After that, each additional printed page is 5 cents and is deducted from your print management account. You may add money to your print management account at the Circulation Desk.

### CHECKING OUT MATERIALS FROM THE LIBRARY

Materials are checked out at the Circulation Desk on the first floor using your student ID.

You can borrow up to 25\* items for a 21-day period. Most items may be renewed online if you need to keep them longer. Simply click the “Renew Books” link in the upper-right-hand corner of the library homepage ► [WESTLIBRARY.TXWES.EDU](http://WESTLIBRARY.TXWES.EDU)

*\*Juvenile book checkouts are limited to 15 items.*

### STUDENT ID CARDS

Student ID cards are issued at the Circulation Desk on the first floor. A copy of your class schedule and a picture ID are required.

FOR LIBRARY HOURS AND TO LEARN MORE, VISIT ► [WESTLIBRARY.TXWES.EDU](http://WESTLIBRARY.TXWES.EDU)

## CAMPUS SECURITY

Texas Wesleyan consistently ranks as one of the safest campuses in North Texas. We work hard to keep you safe during your time on campus, and we also do our part to help make it more comfortable through the services we offer.

### CONVENIENCE ESCORTS

Campus security officers are happy to provide an escort in between campus buildings or to your car. Simply call the non-emergency line and give your name, the building/parking lot, and the entrance or area in which you will meet the officer.

### DEAD BATTERY JUMP

Campus Security will even assist you jumping dead batteries. Just call our non-emergency line and give your name, the make, model and color of your car, and the parking lot in which your car is located. You will need to be at your car when security arrives and sign a liability waiver before we can assist you.

### SAFETY TIPS AND ADVICE FROM CAMPUS SECURITY

The campus community is as strong and safe as we make it. We can take simple, preventive steps to keep us from becoming vulnerable to crimes. Here are our top tips to help our campus community stay safe.

- Make a list of your valuables including make, model and serial number
- Report all suspicious persons or activities – it’s better to be over-cautious
- When walking to your automobile at night, have your keys ready in your hand
- Do not keep large amounts of cash in your residence hall room



### WE’RE ALWAYS HERE FOR YOU.

 Non-Emergency: 817-531-4290  
Emergency: 817-531-4911  
After Hours: 817-531-4911  
[security@txwes.edu](mailto:security@txwes.edu)



The college transition can be hard – for students and their families. TXWES is dedicated to making you feel comfortable. We work to make the college transition as easy as possible for you and your student.

### WHAT CAN WE DO FOR YOU?

Think of us as your personal advisors. We're here to help you get the answers you need. This includes topics like:

- › How you can check on your student's progress
- › Renewing scholarships and financial aid
- › Getting your student the help they need if they're struggling
- › Getting your student the competitive edge for life after college
- › Campus safety and security
- › Living on campus
- › Pro tips for supporting your student throughout their collegiate experience

### YOUR FIRST SEMESTER

#### PREPARING FOR YOUR FIRST SEMESTER

Maybe you're sending your first student to college, maybe it's your fourth. Each student transitions to college life in their own unique way. It's also different for you. We're here to help.

#### LETTING GO

In recent years, there has been a lot of talk about “letting go” when a child goes to college. Rather than letting your student go, we believe you need to focus on letting them *grow*. In fact, families can play an incredibly important role as a student goes through college, especially during the first year. Researchers have discovered that high levels of academic performance and self-esteem and low levels of depression were associated with a specific style of parenting that provides warmth and support while encouraging independence and autonomy in students.

#### WE'RE HERE

The Division of Student Affairs staff are experts on the transition to college and know how to help your student set themselves up for success. We also know what to look for when your student starts to struggle.

Know that our entire campus works hard to see your student thrive. Our counseling and fitness centers help keep their mind and body healthy. We have people to help your student with computer problems, finding a job or internship and a lot more.

FAMILIES ROCK. FIND MORE AT ► [TXWES.EDU/FAMILY](https://txwes.edu/family)

We understand. Communicating with young adults isn't always easy. They are not always as forthcoming as you'd like. The college years, however, are a period of remarkable growth and maturation. We find that the ability and willingness of students to share information and insights usually grows, especially as they acquire the confidence that comes with assuming greater responsibility for their own lives.

While the best approach is to ask your student directly, there may be times you're tempted to contact us for more information. We want to see your student succeed as much as you do. Though they are adults now, for many of our students this is the first time they're spending large amounts of time away from you.

In the same way your credit card company wouldn't share your personal or financial information with your parents or one of your siblings, we can't legally share any of your student's information without their expressed consent. This consent can only be granted if you and your student complete a **FERPA Student Authorization Release Form** and submit it to the Office of Student Records.

### WHAT IS FERPA?

The Family Education Rights and Privacy Act (FERPA) is the federal law that protects your student's educational records.

#### WHAT DOES THIS MEAN FOR YOU?

There are some topics we can't discuss with you without permission from your student (by completing a FERPA Student Authorization Release Form). This includes your student's bills, grades and more.

A blank copy of the form is included in both your and your student's orientation materials. If you and your student choose to complete it, you'll need to make sure that it is submitted to the Office of Student Records.

#### NEED TO DISCUSS AND THINK ABOUT IT FIRST?

If you decide you want to do it later and need a new form, it's easy to download a copy online at ► [TXWES.EDU/FERPA](https://txwes.edu/ferpa)





## HOW TO BE INVOLVED

Though there might be some information we're unable to share with you (see previous page), there's still plenty of ways you can stay involved and help your student stay on track.

### REMIND THEM TO FILL OUT THE FAFSA EACH YEAR

We know investing in a college education takes some sacrifice, and we want your student to get the most financial aid possible. The most important (and easiest) way to ensure they're getting all the financial assistance they qualify for is by completing the Free Application for Federal Student Aid (FAFSA).

Completing the FAFSA is the only way to be eligible for most scholarships and to receive any federal grants or loans – and they only need to renew it once per calendar year. See [page 29](#) for more information.

### HELP THEM GET WHAT THEY NEED, WHEN THEY NEED IT

We are going to be challenging your student in meaningful ways every single day they're with us on campus. TXWES staff and faculty will challenge their mind, heart and character to foster their personal and professional growth. Their peers will challenge their assumptions and help them to develop social excellence. We know college can be difficult, making it vital that you are well-versed in all our campus resources so you can help us connect them to the appropriate places if they need them. Keep this guide on-hand so you can be ready when they are.

### ATTEND FAMILY WEEKEND

Not only is Family Weekend a great way to formally reconnect with your student who you might not see as often as you'd like, it's also a unique opportunity to gain valuable insight into their campus experience. During your visit, you can engage in campus life by attending a football game, meeting TXWES staff and faculty, touring the residence halls and more. We've planned the weekend especially for you and your student, so make sure to mark it on your calendar.

## FAMILY 411

### PRO TIPS FOR FAMILIES OF NEW RAMS

#### THE DO'S

- › **DO** be prepared for your student's – and your own – conflicting emotions as the day of departure approaches.
- › **DO** discuss academic expectations with your student ahead of time.
- › **DO** make a financial plan and openly discuss expectations with your student.
- › **DO** outline expectations about communication (phone calls, emails), and be specific.
- › **DO** discuss use of alcohol and other lifestyle choices your student will have to make, but don't give lectures.
- › **DO** ask questions, but don't interrogate them. Demonstrate your concern without grilling them about every action.
- › **DO** keep in touch, email and send care packages. A subtle reminder will help alleviate homesickness and let them know you're still around.
- › **DO** be a coach rather than a rescuer. Encourage your student to use our TXWES resources. Keep this guide in an accessible place to reference.
- › **DO** trust your student. Students will make mistakes and second-guess themselves. College can be a challenging time, and they will need your support.

#### THE DO NOTS

- › **DO NOT** expect a reply for each phone call, text or email you send.
- › **DO NOT** make major changes at home without informing your student.
- › **DO NOT** repeatedly ask your student if they are homesick. This can be a dangerous power of association. Students will generally get over homesickness when they are not reminded of it.
- › **DO NOT** tell them these are the best years of their lives. All four (or five or even six) years of a student's undergraduate education are full of discovery and transformation into becoming an adult and learning about themselves. This may be accompanied by mistakes, disappointment and constant change. Instead be an anchor. Listen and be supportive.





## FIRST-GENERATION TALK

### WHO IS A FIRST-GENERATION STUDENT?

The formal definition of a first-generation student is a student whose parents or immediate family did not complete a four-year college degree.

At TXWES, we consider a student first-generation to be anyone who identifies themselves as someone who has limited or no exposure to or knowledge of navigating the college experience, and may need additional resources.

### THE RAMS FIRST PROGRAM

#### THEIR FIRST YEAR WILL BE FULL OF FIRSTS. DON'T LET THEM GO IT ALONE.

Might your student need additional resources through their first year? If so, encourage them to join the Rams First program. At TXWES, we have many students, faculty and staff members that consider themselves first-generation college students, and they would love to help them.

As a member of the program, they will be paired with a campus expert who will meet 1-on-1 with them periodically throughout the semester to answer their questions, help them navigate any campus processes and/or procedures they might be struggling with and make sure they get access to everything they need to be successful throughout their first year at TXWES.

LEARN MORE AT ► [TXWES.EDU/RAMSFIRST](https://txwes.edu/ramsfirst)



### WHEN YOU SHOULD GET INVOLVED

Before you get involved with your student's issues, consider the following:

- › Can your student learn something by handling the situation on their own?
- › Will your involvement complicate matters or make them worse?
- › Would your student be comfortable knowing you called about the situation?
- › Who has the full story? If your student has details about the situation, it might be easiest for all involved if they make the call. Otherwise considerable time could be spent relaying information back and forth.

### YOU SHOULD BE INVOLVED WHEN:

- › Your student is too ill to handle the situation.
- › Your student has mental health issues that prevent them from making well-informed decisions.
- › Your student's financial mistakes are likely to affect the family finances.
- › You cannot locate your student.

— Adapted from *On Your Own (But I'm Here If You Need Me)*, by Savage

## WHAT TO DO AFTER ORIENTATION

After Orientation, the first day of classes will be here before you know it! To help you get ready, we've listed some important items to take care of before your first semester at TXWES starts.

### PAY YOUR TUITION OR SET UP A PAYMENT PLAN

If you're not paying your tuition balance all at once, be sure to set up a payment plan ASAP (and make sure to stick to it) to avoid the hassle of being de-registered. You've already done most of the heavy lifting, don't let all of your hard work go to waste by missing a financial obligation. See **page 28**.

### GET USED TO USING RAMLINK, BLACKBOARD AND YOUR TXWES EMAIL

We use technology for almost everything at TXWES. Getting used to our systems is vital to your success here, so be sure to take a few moments to get comfortable with using them. See **page 3** for details.

### REVIEW YOUR SCHEDULE

While you're exploring Ramlink, make sure to look over your class schedule. Use it to plan out your days using the campus map on **page 59** so you're sure to have a plan when you arrive on the first day of class.

### BUY OR RENT YOUR TEXTBOOKS AT THE UNIVERSITY BOOKSTORE

Get your textbooks as early as you can to make sure you have them when you need them. It's also a great opportunity to stock up on some great TXWES gear to show your school pride on Wesleyan Wednesdays!

### GET ON RAMSPACE

RamSpace is your direct link to campus involvement. Be sure to set up your account using your TXWES credentials so you're sure not to miss out on all the great experiences and opportunities available to you outside of the classroom. See **page 10** to learn how to get the most out of your time in college.

### REVIEW CAMPUS POLICIES

If you're going to win, you need to know the rules. Make sure to take some time and review your campus policies.

- **STUDENT HANDBOOK.** Know your rights and responsibilities as a student at Texas Wesleyan University. Visit ▶ [TXWES.EDU/STUDENTHANDBOOK](https://txwes.edu/studenthandbook)
- **UNDERGRADUATE CATALOG.** This is your go-to resource for all things academic. Here you'll find policies, course descriptions and more. You can view it any time at ▶ [TXWES.EDU/CATALOG](https://txwes.edu/catalog). Just make sure you're looking at the correct year (it's the year you started taking classes at TXWES).

## SECURE YOUR HOUSING

Make sure you have a comfortable place to live. If you will be moving on-campus, be sure to consult your roommate as well as the University Housing guidelines before you make any purchases. See **page 35** and visit ▶ [TXWES.EDU/HOUSING](https://txwes.edu/housing) for more details.

### ATTEND RAM CAMP

Think of Ram Camp as Orientation part 2. Ram Camp is a two-day program designed to help you become acquainted with campus, our traditions and your fellow new Rams.

Be prepared to play messy games, team build, increase confidence and make new friends!

Make sure you're registered at ▶ [TXWES.EDU/RAMCAMP](https://txwes.edu/ramcamp)



## TITLE IX

### WHAT IS TITLE IX?

Title IX of the Education Amendments of 1972 prohibits sex/gender discrimination in all areas of education. Sexual harassment and sexual assault are forms of sex/gender discrimination prohibited by Title IX. Any harassing conduct of a sexual nature, regardless of sexual orientation and/or whether the individuals involved are of the same or opposite gender, is prohibited under Title IX.

Title IX also applies to program equity, such as in athletics, where there must be an equitable opportunity to participate in varsity sports available to both genders.

The protections of Title IX extend to all students, faculty and staff of Texas Wesleyan University. This includes protection from being retaliated against for filing a complaint of discrimination or sexual assault. Retaliation is any adverse action taken because you complained or a person thinks you complained.

Texas Wesleyan University is committed to complying with Title IX, and providing a safe and positive living, learning and working environment.

#### THE ROLES OF THOSE INVOLVED IN A TITLE IX INVESTIGATION:

- **COMPLAINANT.** The individual who files the complaint with the university alleging a violation of the Code of Student Conduct or employee policy.
- **RESPONDENT.** The individual who is alleged to have engaged in an act or acts which violate the Code of Student Conduct or employee policy.
- **TITLE IX COORDINATOR.** University official responsible for monitoring the University's implementation of Title IX, coordinating compliance and investigating complaints. This individual is selected to investigate based on the scope of their responsibilities and authority entrusted to them by the University to effectively respond and address issues relating to Title IX.

### THE INVESTIGATION PROCESS

After filing a report, you will be contacted to schedule a meeting where facts relating to the incident will be collected. The purpose of this initial meeting will be to ensure that you have access to all the necessary resources and that there will be no impact on your opportunity to participate in your educational program. You should be prepared to address any changes to your University living arrangements or academic program that may be appropriate based on the circumstances.

Once a complaint has been filed, both the complainant and the respondent will be updated regularly regarding the status of the investigation and any outcome of the investigation. As the individual filing the complaint, you may participate in the investigatory process as well as any subsequent processes (if you choose to).

The process conducted by Texas Wesleyan will occur in parallel, but separate to any criminal investigation by local police.

The decision to involve local police must be made by the survivor/complainant unless a continued threat upon Texas Wesleyan University is determined. Survivors/complainants are encouraged to report to local police and file criminal charges in addition to any reports made to school officials.

#### A NOTE ON FILING A REPORT ANONYMOUSLY:

You are welcome to file any potential violation of Title IX anonymously, however, choosing to file in this manner limits the University's ability to investigate the complaint thoroughly. Also, as an anonymous reporter, you will not receive any updates on the case or any outcome that may have resulted from the investigation. If you only feel comfortable enough to report a potential violation anonymously, please still do so; we'd rather know about a situation than not know.

### BYSTANDER INTERVENTION

Bystander intervention is action to effectively assist in the prevention of sexual violence due to feeling empowered and equipped with applicable skills and knowledge. Bystander education programs teach potential witnesses safe, positive ways that they can act to prevent or intervene when there is a risk for sexual violence. It also gives individuals the skills to be an effective and supportive ally to survivors after an assault has taken place.

Bystander intervention can be something as simple as 'accidentally' spilling the drink that you saw someone spike or suggesting to a friend that their language is sexist or offensive. Being an ally is important, too. One way is to believe someone when they share they have been sexually assaulted or suggesting they call the police or the university. No matter how you intervene, support your fellow Rams and say something.

#### WHERE TO REPORT A TITLE IX VIOLATION

If you witness or experience a crime of sexual harassment, sexual violence or sexual misconduct, you should immediately report the incident to campus officials using any of the contacts listed and/or local police.

- Report online at ► [TXWES.EDU/INCIDENT-REPORT-FORM](https://txwes.edu/incident-report-form)
- **VP FOR STUDENT AFFAIRS/DEAN OF STUDENTS** 817-531-6504 (any reports)
- **ASSISTANT DEAN OF STUDENTS** 817-531-4890 (any reports)
- **ATHLETIC DIRECTOR** 817-531-4874 (if reporting a coach or athletic staff member)
- **ASSOCIATE PROVOST FOR ACADEMIC AFFAIRS** 817-531-4405 (if reporting a teacher)
- **ASSOCIATE VP FOR HUMAN RESOURCES** 817-531-4403 (if reporting an employee)

LEARN MORE AT ► [TXWES.EDU/TITLEIX](https://txwes.edu/titleix)

## GLOSSARY

**3PR.** Acronym for the Pre-Professional Program. See **page 44**.

**ACADEMIC PROBATION.** A formal warning that your GPA has fallen below the institution's requirement for "good academic standing."

**ASC.** Acronym for Academic Success Center. See **page 18**.

**BACHELOR'S DEGREE.** Your degree for completing your undergraduate degree plan.

**B.A.** Bachelor of Arts.

**B.B.A.** Bachelor of Business Administration.

**B.M.** Bachelor of Music.

**B.S.** Bachelor of Science.

**BLACKBOARD.** A virtual learning environment in course management system where you can find assignments, grades, and announcements for your classes posted by the professors.

**BYSTANDER INTERVENTION.** Recognizing a potentially harmful situation or interaction and choosing to respond in a way that could positively influence the outcome.

**COURSE ROTATION.** Rotation in which a specific class will be taught throughout the fall and spring semesters (for those not offered every semester).

**CREDITS.** Units of measurement assigned to each class that are used to track the completion of your degree plan.

**DEGREE AUDIT.** An individualized report that reflects your academic progress toward your degree. It compares your completed course work with the academic degree program, and then prepares a report detailing your progress toward meeting the requirements.

**DOCTORATE DEGREE.** A graduate degree for studies completed following a master's.

**D.N.A.P.** Doctor of Nurse Anesthesia Practice.

**D.N.P.** Doctor of Nursing Practice.

**Ed.D.** Doctor of Education.

**Ph.D.** Doctor of Philosophy.

**DoSA.** Acronym for the Division of Student Affairs.

**DROPPING VS. WITHDRAWING.** Dropping is officially removing yourself from being registered in a class before the drop date, while withdrawing is unregistering from a course after the deadline to drop a class.

**FAFSA.** Acronym for Free Application for Federal Student Aid. See **page 29**.

**FIRST-GENERATION STUDENT.** A student who is the first member in their immediate family to attend a four-year college/university to attain a Bachelor's degree. See **page 21**.

**GEC.** Foundational courses that every student must take as part of their degree plan. See **page 15**.

**GRADES.** Listed are the less common grades you might see (outside of A, B, C, D, F).

**CR.** An abbreviation for credit. You're getting credit for the course, because of things like College Board or AP credit, but it does not count toward your GPA.

**I.** An abbreviation for incomplete. You must have satisfactory work, and have come to an agreement with the professor to have extra time to complete the coursework.

**IP.** An abbreviation meaning in progress. This designation is assigned to classes you are currently enrolled in before the end of the semester.

**S/NS.** An abbreviation meaning satisfactory/not satisfactory. You will see one of these grades if you take a course pass/fail.

**GPA.** Acronym for grade point average.

**HOLD.** Any specific freeze on your account that may prevent you from registering for classes.

**MALL.** The large grassy area in the center of campus in front of the West Library.

**MASTER'S DEGREE.** A graduate degree for studies completed following a bachelor's.

**M.A.** Master of Arts.

**M.B.A.** Master of Business Administration.

**M.Ed.** Master of Education.

**M.H.S.** Master of Health Science.

**M.S.** Master of Science.

**M.S.N.A.** Master of Science in Nurse Anesthesia.

**NONTRADITIONAL STUDENT.** A blanket term used to describe students who are entering college for the first time that are over the age of 25, are married or have children.

**PREREQUISITE.** Courses that are required to be taken and passed before you can take a more advanced class in the same field or area of study.

**RAM.** What we call our students, faculty, staff and alumni at TXWES.

**RAM BUCKS.** The declining balance on your meal plan that can be used to bring a guest into Dora's Café or eat elsewhere on campus. See **page 38**.

**RAMILY.** An informal term used to describe the TXWES community collectively.

**RAMLINK.** University website that allows you to view your schedule, make payments, view grades, search for courses and register for classes.

**RAMS UP.** A commonly used phrase at TXWES that is used to show camaraderie and unity.

**REGISTRAR.** The office in charge of Student Records. See **page 27**.

**RESIDENCE HALL.** The buildings on campus students live in. See **page 35**.

**SAP.** Acronym for satisfactory academic progress. See **Page 32**.

**START.** Acronym for Student Advocacy and Response Team. See **Page 42**.

**TEACHING CERTIFICATION.** Certification that allows you to teach in schools.

**ALL-LEVEL.** Can teach Pre-K through grade 12.

**EC-6.** Can teach Pre-K through grade 6.

**SECONDARY.** Can teach grade 6 through grade 12.

**TITLE IX.** A law prohibiting discrimination based on sex or gender. See **page 55**.

**TRANSFER STUDENT.** A student who is transferring into Texas Wesleyan from another college or university. See **page 19**.

**TXWES.** A commonly used abbreviation for Texas Wesleyan University.

**WILLIE.** The name of the University mascot.

# CAMPUS MAP



**Texas Wesleyan**  
UNIVERSITY

1201 Wesleyan Street Fort Worth, Texas 76105  
817-531-4444 | [TXWES.EDU/MP](http://TXWES.EDU/MP)

## BUILDINGS

- Baker-Martin House:
  - Undergraduate Admissions
  - Graduate Admissions
- Lou's Place
- Oneal-Sells Administration Building:
  - Administrative Offices
  - Advancement & Alumni Relations Office
  - Financial Aid/N.A.
  - Financial Services
  - Human Resources
  - Institutional Research
  - Purchasing
  - Registrar
- Eunice and James L. West Library:
  - Academic Success Center
  - CETL
  - Copy Center
  - IT Service Desk
  - Mailroom
  - Marketing & Communications
- Brown-Lupton Campus Center:
  - Athletic Offices
  - Residence Life
  - Student Engagement
  - Student Life
  - Weight Room
- Sid W. Richardson Center
- Campus Mall
- Jack and Jo Willa Morton Fitness Center
- Polytechnic United Methodist Church:
  - Bobby Bragan Fellowship Hall
  - Chaplain's Office
- Armstrong-Mabee Business Center
- Canafax Clock Tower
- Ella C. McFadden Science Center
- Science Lecture Theatre
- Ed and Rae Schollmaier Science and Technology Center
- Ann Waggoner Fine Arts Building
- Nicholas Martin Hall
- Baker Building
- West Express Eatery
- Bookstore
- 20-22. The Language Company
23. Law Sone Fine Arts Center/Thad Smotherman Theatre
24. Nenetta Burton Carter Building
25. Dan Waggoner Hall Annex:
  - International Programs
  - Dean of Freshman Success
26. Dan Waggoner Hall
27. Glick House:
  - Career Services
28. Claudia Stepp Scene Shop
29. Nurse Anesthesia
30. James C. Armstrong & Elizabeth Means Armstrong Hall
31. Dora Roberts Dining Hall
32. James C. Armstrong & O.C. Armstrong Hall
33. Stella Russell Hall
34. West Village Student Apartments
35. Security
36. Facilities Center
37. Facilities Storage
38. United Methodist Conference Center
39. Bernice Coulter Templeton Art Studio
40. Community Counseling Center

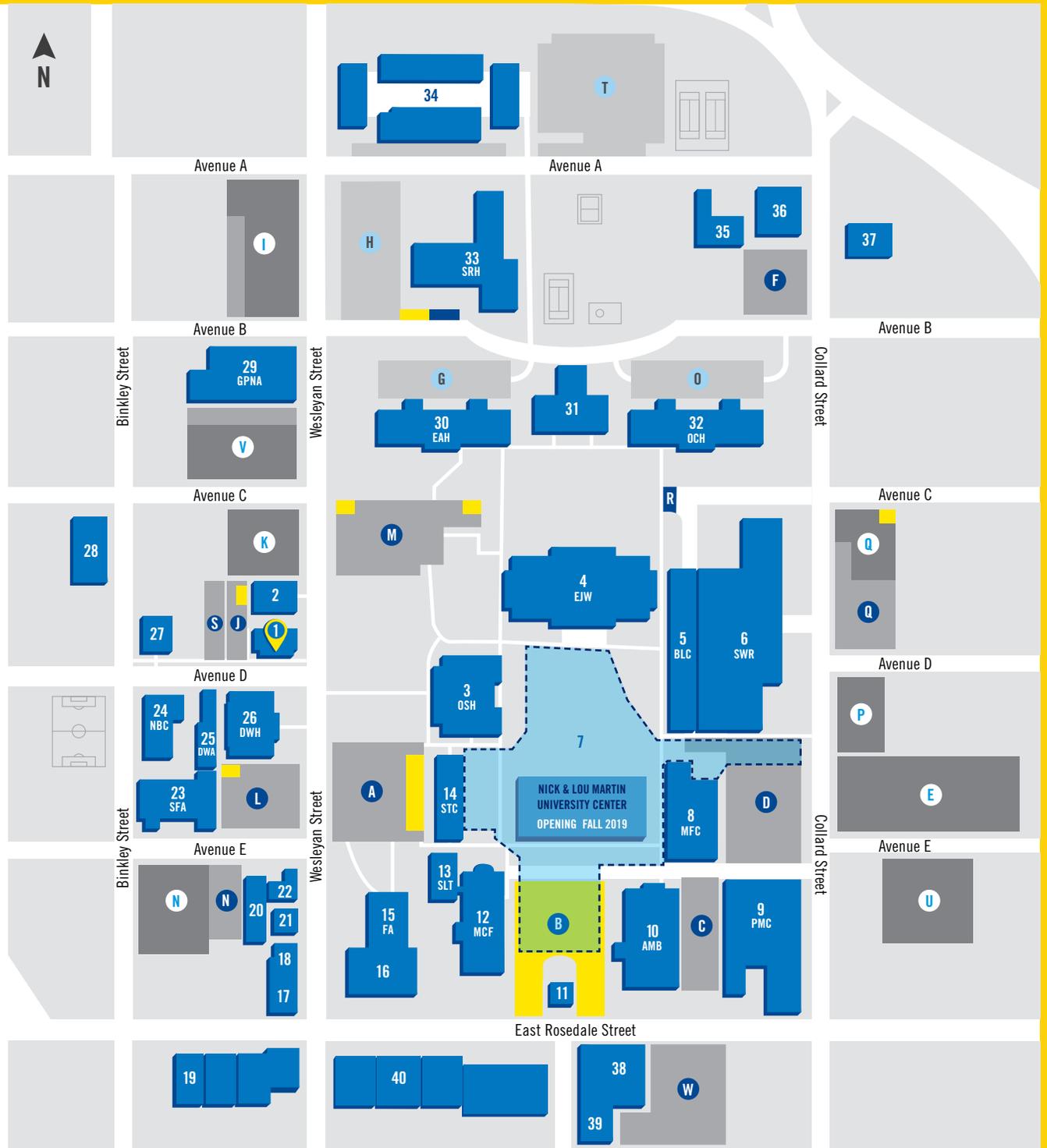
**PARKING** ALSO AVAILABLE ON MOST STREETS

**VISITOR / RESERVED: A B H J L M Q**

**STUDENT / VISITOR: E I K N P Q U V**

**RESIDENT / STUDENT: G H O T**

**FACULTY / STAFF: A C D F H I J L M N R S V W**





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Fort Worth, Texas 76105

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