Graduation Requirements

Please complete the following steps to prepare for graduation

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UNDERGRADUATES/BACHELOR’S CANDIDATES: Check your degree audit with your advisor(s) to confirm completion of degree requirements.
If you have received a notice from the Office of Student Records that you have academic requirements still outstanding, you must resolve these no later than one month prior to Graduation or you will be removed from the graduation list. This includes coursework lacking, paperwork/forms outstanding, transcripts outstanding, etc. You are responsible for addressing all outstanding academic issues.

GRADUATES/MASTERS’ CANDIDATES: Check your degree audit with your program director’s office to confirm completion of degree requirements.

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Clear ALL accounts/holds with the University.
All accounts/holds, including cashier, bookstore, library, parking, etc., must be paid in full/cleared or your diploma and transcript will not be released. Students may check for holds on RamLink or in the Office of Student Records and Registration.

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All students must pay the graduation fee as stated in the current University Catalog, during the term of expected graduation.
All graduating students must pay this fee, even those who choose not to participate in the graduation ceremony. Failure to pay the fee will result in placement of a Financial Hold on your account. You will not receive your diploma or transcript until this hold has been cleared. If your application was received after the catalog-stated deadline, you will also be assessed a late fee according to catalog policy.

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Return the signed Robing/Hooding Card to the Provost’s Office no later than the deadline stated on the Robing/Hooding Card to participate in the Robing ceremony.

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Attend the Class Meeting/Graduation Rehearsal.
Please refer to the website for dates/times of the current term’s Class Meeting
Your attendance is strongly encouraged as this meeting addresses many important issues including graduation ceremony information, Robing, and alumni information.

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Attend Grad Finale.
Please refer to the website for dates and times.
This is your first opportunity to obtain your cap and gown, and to order rings and announcements.