



## GRADUATE CATALOG

2012 – 2014 Addendum

This addendum only lists additions and corrections to the 2012-2014 Graduate Catalog. It is a supplement to the main catalog, available in hard copy from the Office of Student Records and online at [www.txwes.edu/academics/registrar](http://www.txwes.edu/academics/registrar). The next edition of the Texas Wesleyan University Academic Graduate Catalog will be published for academic years 2014-2016. It will be available in June 2014.

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The University shall not discriminate against any individual because of race, color, religion, creed, national or ethnic origin, gender, age, disability, veteran's status, sexual orientation or any other reason prohibited by applicable federal, state or local laws.

The statements in this publication are for information only and do not constitute a contract between the student and Texas Wesleyan University. Degree requirements in force at the time of initial enrollment will be honored for an individual student. However, the University reserves the right to change any policy, requirement, or fee at any time during the student's enrollment.

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### *University Calendar (Historic Campus)*

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#### Academic Calendar

The University offers courses on a semester basis. The regularly scheduled fall semester runs from late August to mid-December and the spring semester from January to mid-May. The summer program includes a wide range of courses offered in both a traditional summer session and in workshop formats. The University also offers special interterm courses between the fall and spring semesters and between the spring semester and first summer term. Courses also are offered on compressed schedules during the fall and spring semesters. Check the course syllabi for add/drop dates. The Academic Calendar is also available at the Registrar's webpage on the Texas Wesleyan web site, [www.txwes.edu/academics/registrar/](http://www.txwes.edu/academics/registrar/).

#### **SUMMER 2013** **(Dates and times subject to change)**

##### **SUMMER EXTENDED SESSION (SUE)** **May 11 – August 11**

May 5	Sunday	Last day to pay 100% to hold SU1 and SUE 2013 registration
May 11-12	Saturday Sunday	Track A & C classes begin; Official first day of Weekend Program
May 13	Monday	Selected weekday and online courses begin; Students and Faculty should check course schedule in RamLink for course meeting times.
May 18-19	Saturday Sunday	Weekend Track B classes begin

##### **SUMMER I (SU1)**

March 13	Wednesday	Financial Aid Priority Date
March 25-29	Monday- Friday	Advising week (senior-sophomore)
April 1-8		Priority online registration for SU1 2013
April 1-12		Freshman advising weeks
April 9- May 26		Open online registration for SU1 2013
May 5	Sunday	Last day to pay 100% to hold SU1 and SUE 2013 registration
May 27	Monday	Memorial Day; University closed
June 3	Monday	Classes begin; Official first day of classes; Late registration for SU1 2013

June 4	Tuesday	Last day to register or to add a class for Summer I 2013
June 25	Tuesday	Last day to drop a class for Summer I 2013
July 3	Wednesday	Last day of classes/Final examinations
July 4	Thursday	University holiday, offices closed

**SUMMER II (SU2)**

March 13	Wednesday	Financial Aid Priority Date
March 25-29	Monday-Friday	Advising week (senior-sophomore)
April 1-8		Priority online registration for Summer II 2013
April 1-12		Freshman advising weeks
April 9- July 5		Open online registration for SU2 2013
May 5		Sunday Last day to pay 100% to hold SU2 2013 registration
July 4	Thursday	University holiday, offices closed
July 8	Monday	Classes begin; Official first day of classes; Late registration
July 9	Tuesday	Last day to register or add a class for Summer II 2013
July 30	Tuesday	Last day to drop a class for Summer II and Weekend Program
August 10-11	Saturday-Sunday	Weekend Track A final examinations
August 7	Wednesday	Last day of classes / Final examinations Summer II 2013
August 17-18	Saturday-Sunday	Weekend Track B&C final examinations

**FALL 2013**  
**(Dates and times subject to change)**

March 13	Wednesday	Financial Aid Priority Date for Fall 2013
March 25-29	Monday-Friday	Advising week (senior-sophomore)
April 1	Monday	Last day to apply for December 2013 graduation

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April 1-8		Priority online registration for Fall 2013
April 1-12		Freshman advising weeks
April 9- June 15		Open online registration for Fall 2013
June 16- August 18		Late online registration; Late fee applies
August 5	Monday	Last day to make 100% payment to hold Fall 2013 Registration
August 16	Friday	Faculty arrive 9:00 a.m. for fall semester; All Faculty meeting & School Meetings. Moved back one day earlier for meetings.
August 18	Sunday	Residence Halls open 2 p.m.
August 19-20		Students and Faculty should check course schedule in Ramlink for course meeting dates.
August 19-23	Monday- Friday	Late registration in Office of Student Records; Late fee applies
August 21	Wednesday	Classes begin 8:00 a.m.; Official first day of Weekday classes
August 22	Thursday	President's Picnic 4:30 p.m.
August 23	Friday	Last day to register or add a class for Fall 2013
August 24-25	Saturday- Sunday	Weekend Program Track A & C classes begin
August 27	Tuesday	Faculty/Staff Convocation 12:05 p.m.
August 31- September 1	Saturday- Sunday	Weekend program classes do not meet
September 2	Monday	Labor Day; University closed
September 7-8	Saturday- Sunday	Weekend Program Track B classes begin
September 23	Monday	Last day to remove grade of "I"
October 12-13	Saturday Sunday	Weekend Program Track A classes meet
October 14	Monday	Fall break; University closed
October 15	Tuesday	Mid-semester grades due noon
October 21-25	Monday- Friday	Advising week for Spring and May Term 2014 (senior-sophomore)
November 1	Friday	Last day to apply for Spring or Summer

		2014 graduation
October 28- November 4		Priority online registration for Spring and May Term 2014
October 28- November 8		Freshman advising weeks for Spring and May Term 2014
November 5- December 5		Open online registration for Spring and May Term 2014
November 19	Tuesday	Last day to drop a class for Fall 2013
November 23-24	Saturday- Sunday	Weekend Program Track A final examinations
November 27	Wednesday	University closes at 2:00 p.m.
November 28-29	Thursday- Friday	Thanksgiving holiday; University closed
November 30- December 1	Saturday- Sunday	Weekend Program classes do not meet
December 2	Monday	Classes resume 8:00 a.m.
December 3	Tuesday	Official last day of classes
December 4	Wednesday	Final examinations for Wednesday evening classes; no day classes (Dead Day)
December 5	Thursday	Last day to make 100% payment to hold Spring 2014 Registration
December 5-10	Thursday- Tuesday	Final examinations
December 6- January 11		Late registration for Spring 2014; late fee applies
December 7-8	Saturday- Sunday	Weekend Program Track B&C final examinations
December 13	Friday	Robing Ceremony 11:00 a.m.; Student Records closed for graduation preparation; Fall semester ends.
December 14	Saturday	Law School Graduation Ceremony TBA; Historic Campus Graduation TBA; SW Baptist Theol. Campus
December 23- January 3		Christmas and New Year's holiday; University closed

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### WINTER TERM 2013 (Specially designed courses; dates and times to be announced)

#### SPRING 2014 (Dates and times subject to change)

October 21-25	Monday-Friday	Advising week (senior-sophomore)
October 28-November 4		Priority online registration for Spring 2014
October 28-November 8		Freshman advising weeks
November 5-December 5		Open online registration
December 6-January 11		Late registration for Spring 2014; Late fee applies.
November 20	Wednesday	Financial Aid Priority Date for Spring 2014
December 5	Thursday	Last day to make 100% payment to hold Spring 2014 early registration
January 12	Sunday	Residence Halls open 2:00 p.m.
January 13	Monday	Faculty arrive 9:00 a.m. for spring semester; Late registration
January 15	Wednesday	Classes begin 8:00 a.m. Official first day of weekday classes
January 15-17	Wednesday-Friday	Late registration in Office of Student Records; Late fee applies
January 17	Friday	Last day to register or add a class for Spring 2014
January 20	Monday	Martin Luther King, Jr. Day; University closed
January 21	Tuesday	Faculty/staff information session
January 25-26	Saturday-Sunday	Track A&C classes begin; Official first day of Weekend Program
February 1-2	Saturday-Sunday	Weekend Track B classes begin;
February 21	Friday	Last day to remove grade of "I"
March 10-14		Spring Break
March 15-16	Saturday-Sunday	Weekend Program classes do not meet
March 17	Monday	Classes resume 8:00 a.m.



March 18	Tuesday	Mid-semester grades due noon
March 24-28	Monday-Friday	Advising weeks (Sophomore-Senior)
April 1	Tuesday	Last day to apply for December 2014 graduation
March 31-April 7		Priority online registration for Fall 2014
March 31-April 11		Freshman advising weeks
April 8-June 15		Open online registration for Fall 2014
April 17-18	Thursday-Friday	Easter vacation begins 8:00 a.m.; University closed
April 19-20	Saturday-Sunday	Weekend Program classes do not meet
April 22	Tuesday	Last day to drop a class
May 3-4	Saturday-Sunday	Weekend Program Track A final examinations
May 6	Tuesday	Official last day of classes
May 7	Wednesday	Final examinations for Wednesday evening classes; no day classes (Dead Day)
May 8-13	Thursday-Tuesday	Final examinations
May 10-11	Saturday-Sunday	Weekend Program Track B&C final examinations
May 16	Friday	Robing Ceremony 11:00 a.m.; Office of Student Records closed for graduation preparation; Spring semester ends
May 17	Saturday	Law School Commencement Ceremony TBA; Historic Campus Graduation 11:00 a.m.; Residence Halls close

**MAY TERM 2014**  
**(Dates and times subject to change)**

October 21-25	Monday-Friday	Advising week (senior-sophomore)
October 28-November 4		Priority online registration for May Term 2014
October 28-November 8		Freshman advising weeks

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November 5- January 10		Open online registration for May Term 2014
March 24-28		Advising week (senior- sophomore)
March 31- April 11		Freshman advising weeks
April 1-7		Priority online registration for May Term 2014
April 8- May 5		Open online registration for May Term 2014
May 5	Monday	Last day to make 100% payment to hold May Term 2014 registration
May 19	Monday	Classes begin; Late registration; Last day to register or add a May Term 2014 class
May 26	Monday	Memorial Day; University closed
May 30	Friday	Last day to drop a May Term 2014 class
June 5	Thursday	Final exam or Project due

# THE UNIVERSITY

## *Mission*

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Our mission at Texas Wesleyan University is to develop students to their full potential as individuals and as members of the world community.

Texas Wesleyan University, founded in 1890 in Fort Worth, is a United Methodist institution with a tradition in the liberal arts and sciences and a focus on professional and career preparation. The University is committed to the principles that each student deserves personal attention and that all members of the academic community must have freedom to pursue independent thought and to exercise intellectual curiosity.

The University endeavors to create a learning environment where each student is provided an opportunity to pursue individual excellence, to think clearly and creatively, and to communicate effectively. The University also strives to develop a sense of civic responsibility and spiritual sensitivity, with a commitment to moral discrimination and action. Texas Wesleyan University strives to develop informed, responsible, and articulate citizens.

The University actively seeks and employs faculty and staff with commitment and dedication to teaching, inspiring, and serving students. Texas Wesleyan University recognizes its responsibility to the community by providing leadership and talent through programs that enable and enrich society. Undergraduate and graduate programs are offered on campus and through distance education. Faculty scholarship informs teaching and advances knowledge and understanding.

## *History*

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Texas Wesleyan University was founded by the Methodist Episcopal Church, South, in 1890 on a site east of Fort Worth donated by area pioneers, A. S. Hall, W. D. Hall, and George Tandy. Originally named Polytechnic College, the school held its first classes in September 1891, with a handful of faculty members and 111 students.

In the early 20<sup>th</sup> century, H.A. Boaz conceived the idea of a new university for Southern Methodism and planned to develop Polytechnic College into that university. When Southern Methodist University was established in Dallas, the Polytechnic campus was designated the Woman's College for Southern Methodism. Texas Woman's College, as it became in 1914, developed into a major force in North Texas. However, faced with dwindling resources during the Depression, trustees voted to close the school in 1931. A merger with the financially secure Texas Wesleyan Academy in Austin kept the doors open and created the new, co-educational institution of Texas Wesleyan College in 1934. Since then, Texas Wesleyan has remained a co-educational, liberal arts-based institution with an increasingly comprehensive academic and student life program.

In addition to strong undergraduate programs, the University added graduate programs in education in the 1970s, and nurse anesthesia and graduate business programs in the 1980s. The University assumed control of the Nurse Anesthesia Program at Harris Methodist Hospital and the program, now known as the Graduate Program in Nurse Anesthesia and accredited by the Council of Accreditation of Nurse Anesthesia, is the

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largest in the country. Recognizing the growth in programs, trustees changed the name of the institution to Texas Wesleyan University, effective in January 1989.

Texas Wesleyan has historically combined service to a residential population along with its strong commitment to a commuting and adult population. To add flexibility in the scheduling of courses and to recognize the special needs of adult learners, the University added the C.E. Hyde Weekend/Evening Program in 1994. The University established a campus in downtown Fort Worth in 1997 with the relocation of the Texas Wesleyan University School of Law, which was established in 1992 and is fully accredited by the American Bar Association.

Texas Wesleyan continues to grow in the 21<sup>st</sup> century. The psychology department moved into its new home, the Nenetta Burton Carter Building in 2001, and a new building for the Graduate Program in Nurse Anesthesia opened in 2003. A graduate program in counseling was added in 2004. In 2005, Texas Wesleyan opened its first apartment-style dormitory for students and completed renovations of the Polytechnic United Methodist Church. In 2007, the Ed and Rae Schollmaier Science and Technology Center opened as well as the Louella Baker-Martin Pavilion. In 2008, the historic Baker Building was renovated, and Texas Wesleyan established the Doctorate of Nurse Anesthesia Practice and, in 2009, the Doctor of Education. In 2010, the Claudia Stepp Scene shop opened for use by the theatre department, and the University unveiled the new Jack and Jo Willa Morton Fitness Center.

In 2012, Texas Wesleyan University and Texas A&M University announced its intention to enter into a long-term relationship that would include the acquisition by Texas A&M University of the Texas Wesleyan University School of Law. The contemplated relationship and the acquisition of the law school by Texas A&M University remain subject to certain conditions and approvals including the negotiation, execution, and performance of mutually agreeable definitive agreements.

## GRADUATE ADMISSION

Texas Wesleyan University welcomes students from a variety of educational, ethnic, and religious backgrounds and experiences and seeks to provide an opportunity for those who will benefit from a Texas Wesleyan education. Students, who hold a bachelor's degree or equivalent from an accredited university or college, and beyond, are invited to apply for graduate admission. All applicants are reviewed on an individual basis based on the admission requirements of the program to which they are applying.

### *Admission Application*

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Individuals interested in applying for admission should consult the section of the catalog applicable to the program in which they are interested. There may be more specific requirements listed.

The following documents are required for admission consideration:

1. Application for admission.
2. Application fee.
3. Official transcripts from **all** institutions of higher education attended.
4. Evidence of English proficiency.
5. Other documents as required by the graduate program to which the student is applying, such as official graduate test score results, letters of recommendation, and other documents specified by the program.

Texas Wesleyan University reserves the right to process background checks on any applicants prior to admission to the University. Information pertaining to the admission of a student shall become the property of the University.

### *English Proficiency*

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All applicants must show evidence of English proficiency. Minimum requirements for graduate admission to the University are outlined below. Requirements for individual graduate programs may be higher.

Official evidence of English proficiency may be shown through one of the following\*:

- a. A bachelor's degree from a US institution;
- b. TOEFL (Test of English as a Foreign Language) score of 79/213/550 (internet, computer, paper-based) (must be less than two years old);
- c. IELTS score of 6.5;
- d. Other appropriate documents supporting English proficiency (approved as proof of English proficiency by Texas Wesleyan University only in rare circumstances).

\*Note: The University is the sole judge of a student's English proficiency.

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### *Admission Status*

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Each application for admission is individually reviewed by the appropriate graduate program under the guidelines for that program.

**Regular Academic Acceptance**—Granted to applicants who meet the regular criteria as outlined by each admission standard.

**Probationary or Conditional Academic Acceptance**—Granted in certain cases to students who do not meet all regular criteria but who show potential for success. This category is *not* available in all programs.

**Denied**— Students who do not meet minimum requirements for regular or conditional admission will be denied. Any student may be denied admission at the sole discretion of the University.

### *Admission of International Students*

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Texas Wesleyan University welcomes applications from international students. International students seeking admission to Texas Wesleyan University must hold the equivalent of a U.S. bachelor's degree, be proficient in English, meet program and international admission requirements. For complete application instructions, international applicants should refer to the International Student Application or go to the Texas Wesleyan international program's web site at <http://www.txwes.edu/admissions/international>. Applicants may also contact the International Programs Office at 817/531-5868.

For admission consideration, international applicants must submit the following:

1. Completed and signed International Student Application.
2. Transcripts, marks-sheets, and other evidence of the applicant's educational experience, including complete records from each college or university attended. Records should include courses taken and grades received and must reflect degrees and diplomas awarded. English translations must be submitted as appropriate. Texas Wesleyan University evaluates all records and, in certain cases, may require evaluation by a university-approved foreign credentials evaluator.
3. Evidence of English proficiency through one of the following:
  - a. Completion of undergraduate degree from an American university;
  - b. TOEFL (Test of English as a Foreign Language) score of 79/213/550 (internet, computer, paper-based) minimum (must be less than two years old);
  - c. IELTS score of 6.5 minimum (must be less than two years old);
  - d. Other appropriate documents supporting English proficiency (approved as proof of English proficiency by Texas Wesleyan University only in rare circumstances).

\*Some programs may have higher or different English proficiency requirements. Please refer to the appropriate program section of this catalog for further information.

Note: The University is the sole judge of a student's English proficiency.

To be issued Form I-20, international applicants must be admitted to the academic program and must submit evidence of sufficient funding for the period of study in the U.S.

Prior to registration, proof of medical insurance approved by Texas Wesleyan University is required.

### ***Provisional Enrollment***

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A student whose admission file is incomplete at the time of registration may be permitted by certain programs to enroll by signing a Provisional Admission form. Early submission of application materials is recommended to preclude last-minute problems in registration. A hold will be placed on all incomplete files which will prevent grades from being released and will prevent permission to register.

### ***Non-Degree Seeking Student***

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Graduate students may take no more than 12 graduate credit hours before acceptance into one of the graduate programs of the University. Students may take courses on a non-degree seeking basis only with the permission of the program in which the courses are offered and after submission of the general admission application (see the Admission Application section in this catalog).

### ***Admission of Former Students***

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Any former Texas Wesleyan student who has not been enrolled at Texas Wesleyan University for two or more consecutive semesters and who wishes to return should contact the Office of Graduate Admissions for information on readmission.

### ***Bacterial Meningitis Immunization***

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The 82nd Texas Legislature approved Senate Bill 1107, requiring all new students under the age of 30 to submit evidence of being immunized against bacterial meningitis. This vaccination requirement under Chapter 21, Student Services, Subchapter T, Sections 21.610 – 21.614 applies to:

- All first-time freshmen
- All new transfer students
- All new graduate and law students
- All returning students who have experienced a break in their enrollment of at least one fall or spring semester.

#### **LIMITED EXCEPTIONS**

The following students are not required to submit proof of receiving a bacterial meningitis vaccination:

- Students who are 30 years of age or over
- Students enrolled only in online or other distance education courses

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- Students with an affidavit or certificate signed by a physician who is duly registered and licensed to practice medicine in the United States that states that the vaccination would be injurious to the health and well-being of the student.
- Students who sign an affidavit stating that the student declines the bacterial meningitis vaccination for reasons of conscience, including a religious belief. A conscientious exemption form from the Texas Department of State Health Services must be used. This affidavit requires a notarized signature and must be submitted prior to registration.

The effective date of this statute is January 1, 2012; thus this requirement applies to all new students enrolling for the Spring 2012 semester or later.

Vaccination policy is subject to changes in regulations by the State of Texas.

### **UNIVERSITY-WIDE POLICY**

Students who fail to provide the required documentation will not be allowed to register for classes. However, these students will be allowed to be advised when attending orientation so they are prepared to register once they do provide the required bacterial meningitis documentation.

### **MARKETING/OUTREACH**

The University will maintain a website reflecting the bacterial meningitis immunization requirement as well as additional vaccination requirements for students living on-campus. This site is accessible to all university constituents, including current and future students, parents, faculty, staff, etc. The site contains information specific to the new statute, documentation required, meningitis information, area health clinics that offer vaccinations, limited exceptions allowed by law, and a downloadable immunization form that can be printed by new students and taken to their physician's office for completion. For more information, please visit our website:  
<http://txwes.edu/life/bacterialMeningitis.aspx>

### **MISDIRECTED MAIL**

Texas Wesleyan University is not responsible for misdirected mail or for forms/documentation that have been lost in transit.

### **INCOMPLETE/ILLEGIBLE DOCUMENTS**

Incomplete or illegible submissions are unacceptable.



<b>EXPENSES</b>
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All tuition, fees, and room and board charges quoted in this catalog are subject to change without notice.

### ***Expenses 2013-2014***

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#### **GRADUATE TUITION AND COURSE FEES**

##### **Business**

Admission application fee .....	\$ 53
M.B.A. tuition, per semester hour .....	673
General fee, per semester hour .....	63
Technology fee, per semester hour .....	27
Auditing courses, per course .....	206

##### **Counseling**

Admission application fee .....	\$ 53
Tuition, per semester hour .....	673
General fee, per semester hour .....	63
Technology fee, per semester hour .....	27
Auditing courses, per course .....	206

##### **Education**

Admission application fee .....	\$ 53
Graduate Tuition, per semester hour .....	463
Doctoral Tuition, per semester hour .....	673
General fee, per semester hour .....	63
Technology fee, per semester hour .....	27
Graduation Scholars in Education fee, per semester hour .....	10
Auditing courses, per course .....	206
Comprehensive Exam Transcript Fee .....	50

##### **Nurse Anesthesia**

Admission application fee .....	\$ 53
Graduate Tuition, per semester hour .....	855
Doctoral Tuition, per semester hour .....	948
General fee, per semester hour .....	63
Technology fee, per semester hour .....	27
Clinical Fee, per clinical semester .....	340
Long Distance fee, per semester hour .....	85
Phase I graduation fee .....	75
Auditing courses, per course .....	206

##### **Miscellaneous Fees**

Catalog (printed copy) .....	5
Checks returned by bank for insufficient funds .....	30
Conference course, in addition to tuition	
One-Hour course .....	220
Two-Hour course .....	385
Three-Hour course .....	545
Master's Graduation fee .....	*105
Doctoral Graduation fee .....	*263
Law Graduation Fee .....	158
Graduation Application Late Fee .....	*26
Graduation Application within two months of graduation .....	*184
Identification card replacement .....	15
International student insurance (annually) .....	1200

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Student athlete insurance (annually) .....	260
Late Registration Fee (per semester) .....	100
Official Transcript Fee .....	7/paper copy, 5/electronic copy

Students may expect to incur small incidental fees or expenses not listed here. Students are responsible for all books, supplies, and equipment as required by instructors.

Additional fees applicable to the individual programs are listed in the program sections of this catalog.

\*The graduation fee must be paid even if the graduate does not participate in the commencement ceremony. The Master's fee covers the cost of the printed diploma and the academic regalia, including hood. The Doctoral fee covers the cost of the printed diploma and the rental of academic regalia, including hood. Late applications are subject to an additional fee depending on the severity of the missed deadline (see page 81).

### **RESIDENTIAL LIVING FEES**

General information, contracts, and pricing for room and board can be obtained from the Office of Residential Life (817/531-4873). International students should contact the Office of International Programs (817/531-5868).

## FINANCIAL AID

Texas Wesleyan University offers student financial aid through many sources including academic- or merit-based scholarships, grants, loans, and campus employment. Additional assistance options are available through a deferred payment plan.

Applicants for financial assistance programs must be admitted to the University before aid is awarded. Applicants must file the Free Application for Federal Student Aid (FAFSA) as soon after January 1 of each year as possible and complete the Texas Wesleyan University Financial Aid Application. The FAFSA may be accessed at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). The priority awarding date for receipt of all financial aid forms by the Office of Financial Aid is April 1. Applications received after the priority awarding date will be awarded based on a funds available basis.

Students may receive financial aid from a variety of sources. Scholarships, federal and state grants, institutional grants, work programs, and/or loan programs are combined to create the financial aid award. Questions regarding financial aid should be directed to the Director of the Office of Financial Aid (817/531-4420). International students should contact the Office of International Programs (817/531-5868).

### ***General Policies for All Programs***

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1. Institutional funds awarded to students are restricted to the cost of tuition.
2. All students receiving financial aid from outside the University must notify the Office of Financial Aid of the source(s) and the amount(s) of such aid.
3. Financial aid awards are granted for one year and beginning in the summer may be renewed if the renewal requirements are met by the recipient. All required documents for financial aid renewal must be received by the Office of Financial Aid prior to the appropriate priority awarding date each year to ensure renewal.
4. Students receiving financial aid based on financial eligibility as documented through the FAFSA may not receive funds that would exceed their eligibility. Any student who has been "over-awarded" will have the awards reduced by the Office of Financial Aid so that the aid received will comply with all federal and state guidelines. When possible, the reduction will take place in either the employment or loan programs.
5. Students must enroll full time in order to receive full-time financial aid. Full-time enrollment status for graduate students is defined as being enrolled in at least 9 credit hours at Texas Wesleyan University each semester. Financial aid awards will be prorated for students who enroll in a less than full-time status.
6. Scholarship, grant, and loan funds will be credited to the student's University account at the earliest date allowed by federal regulations.
7. Students enrolled in any graduate program are required to meet Satisfactory Academic Progress. All graduate students must maintain a cumulative grade point average of 3.0 while taking at least 6 credits per

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term. Since graduate students are not allowed to continue in the program if not meeting SAP, financial aid will follow those guidelines.

### ***General Eligibility Requirements***

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To be eligible for funding through the federal and state financial aid programs, a student must meet the following general eligibility requirements:

1. Be a United States citizen or an eligible non-citizen as defined on the **Free Application for Federal Student Aid (FAFSA)**.
2. Be a regular student working toward a degree or certification at Texas Wesleyan University.
3. Have received a high school diploma or its equivalent.
4. Be making satisfactory academic progress toward a degree or certification as outlined in the University catalog.
5. Not be in default on a prior educational student loan, or have made satisfactory arrangements to repay a defaulted student loan.
6. Not owe any money back on a federal grant previously received, or have made satisfactory arrangements to repay a federal grant.
7. Be enrolled at least half-time (5 hours for graduate students) at Texas Wesleyan University for the semesters for which you are applying for aid.

### ***Financial Aid Programs***

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All aid amounts referenced below are based on full-time enrollment at Texas Wesleyan University.

#### **GRANT PROGRAMS**

Grants are financial aid that you are not required to pay back.

**Tuition Equalization Grant (TEG)**—This is a state funded grant program for residents of Texas based on established financial need.

#### **WORK STUDY PROGRAM**

**Federal Work Study Program (FWS)**—This is a federal program that provides funding for jobs to students who have established financial need and wish to earn a portion of their educational expenses. The work study program is only available to qualified undergraduate students.

#### **LOAN PROGRAMS**

Loans are borrowed money that you must repay with interest. Federal and state loans are low interest, deferred repayment loans to assist students with all educational costs. Some loans are limited to specific amounts. The Office of financial Aid will assist you in applying for all loans through private lenders who participate in the Federal Family Education Loan Program (FFELP). All student borrowers are required to complete Loan Entrance Counseling prior to receipts of loan proceeds and Loan Exit Counseling

when the student is no longer enrolled. Loan Entrance Counseling is available at [www.studentloans.gov](http://www.studentloans.gov). Loan proceeds will not be released to the student account without loan entrance or a current Master Promissory Note.

**Federal Grad Plus Program** – Funding for this student loan is provided through a the federal government and is not based on need. The Grad Plus loan is based on credit-worthiness of the student. If the student is denied, he may apply with an endorser. A current Master Promissory Note will be required. The Grad Plus Loan also requires a separate Loan Entrance Counseling. The proceeds of this loan will not be released to the student account until all paperwork has been received.

**Federal Unsubsidized Stafford Loan**— Funding for this student loan is provided through the federal government. This loan program is not based on financial need but does require a current FAFSA. This loan requires a Loan Entrance Counseling and a current Master Promissory Note.

**Hinzon-Hazlewood College Access Loan (CAL)**—Funding for this loan is provided through the Texas Higher Education Coordinating Board. This loan program is not based on financial need but each loan does require a co-signer on the loan for every student borrower. This loan requires a current FAFSA.

Alternative loan programs are also available to eligible students. Contact the Office of Financial Aid or go to the financial aid webpage at [www.txwes.edu/financialaid](http://www.txwes.edu/financialaid) for more information.

## ***Veterans' Assistance***

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Veterans' assistance is approved for Texas Wesleyan University. Inquiries should be made in the Office of Financial Aid.

## ***Graduate Aid Opportunities***

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Students enrolled in both master's and doctoral programs at Texas Wesleyan University may be eligible for additional scholarship and/or grant aid based on the student's program of study. Please contact the Dean's office of the program in which you are interested/enrolled for further information. You may also contact the Office of Financial Aid at 817/531-4420 for additional information.

## ACADEMIC AND STUDENT SERVICES

### *Academic Advising and Registration*

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Graduate students are advised by the director of their program or her/his designee to facilitate course selection and academic program planning. To enroll in classes, students should consult with the director of their program and obtain approval. Online registration is available to all graduate students. Returning students are encouraged to register in the semester preceding enrollment to avoid a late fee but can register at the beginning of the semester of enrollment. Students waiting to register at the beginning of the semester will not be able to register online but must go to the Office of Student Records. A late fee will be added to their registration fees. Information on registration times is available each semester on the Registrar's webpage at <http://www.txwes.edu/academics/registrar/>.

### *Academic Computer Labs*

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#### **COMPUTERS LABS**

Computer labs are available on all campuses and Burlson site to provide access to information technology resources for students and employees. The computers run Windows operating systems, have printing capabilities, and have a variety of software for academic and administrative use and Internet access. Registered students receive a specific allotment of free printing each semester and are able to purchase additional printing over that allotment.

#### **OPEN USE COMPUTERS**

Open use computers are available on the first and second floors of the West Library. These computers are available to students during the library's operating hours.

#### **DEPARTMENTAL TEACHING LABS**

Departmental Teaching Labs are located in various building across all campuses and Burlson site. These labs are for instructional use only and are operated by academic departments. Curriculum-based software such as programming languages, tax preparation software, multimedia software, etc. is available in their respective locations.

#### **CLASSROOM.NEXT**

Classroom.NEXT is an award winning, next-generation classroom that was designed by Texas Wesleyan faculty and staff. The classroom features furniture and equipment that can be easily reconfigured to promote multiple instructional methods and student comfort. This space also offers dedicated technology, including whiteboards, laptops, and iPod Touch to enable and support collaborative learning goals.

#### **MULTI-MEDIA CENTER**

Multimedia production resources, including audio / video capture hardware and editing software, are available to students and employees. The MMC is located in the basement of the Eunice and James L. West Library (B20-22). The lab is available to students throughout the week.

**WIFI**

Wireless network access is available to students and employees in all dormitories, common use areas, and educational spaces throughout the institution. For assistance with Wi-Fi connectivity, please contact the IT Help Desk at 817/531-4428.

***Athletics***

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Intercollegiate athletic programs are a vital component of the educational experience at Texas Wesleyan University. The primary goal of Texas Wesleyan University Athletics is to support the student athlete concept where students come first. The department employs team-building concepts, physical and mental conditioning, community involvement and goal attainment to achieve educational growth, build self-esteem, and develop leadership qualities in its student athletes.

Texas Wesleyan is a member of the National Association of Intercollegiate Athletics (NAIA) and the National Collegiate Table Tennis Association (NCTTA), which allows for a variety of experiences for both participants and spectators. The University has a rich tradition of successful intercollegiate competition including fourteen national titles, many conference championships, and numerous All-American and All-American Scholar-Athletes across a spectrum of sports.

Texas Wesleyan University is a member of the NAIA Sooner Athletic Conference that includes member institutions in Texas, Oklahoma, and Arkansas. National and conference membership allows Texas Wesleyan University's intercollegiate programs to compete for titles in men and women's soccer, women's volleyball, men and women's cross country, men and women's basketball, men's baseball, men and women's track and field, men's and women's golf, and women's softball. Texas Wesleyan also sponsors one co-ed club sport, Table Tennis. Table tennis participates in the National Collegiate Table Tennis Association (NCTTA).

Athletic facilities include the Sid W. Richardson Gymnasium (men and women's basketball, women's volleyball and table tennis); Sycamore Park (men's baseball and women's softball), Martin Field (men and women's soccer); and the Jack and Jo Willa Morton Fitness Center.

Texas Wesleyan University athletics is supported by three certified (NATA) athletic trainers that are responsible for monitoring and caring for the medical needs of the student-athletes. The department also employs two sports information staff members charged with the role of producing and distributing media related materials and statistics pertaining to the accomplishments and accolades of its athletic programs and student athletes.

***Career Development***

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**CAREER SERVICES**

Career Advisors provide assistance and guidance to students and alumni during their preparation for entry into their chosen career fields. Career Services, located in Brown Lupton, North Wing, offers individual career counseling to determine interests and aptitudes for specific occupations and assistance on resume preparation, interviewing skills, job placement and conducting career research. Career Services also provides a website for career information at <http://www.txwes.edu/career>.

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Current employment and internship opportunities (categorized according to career fields) are available in Career Services, and current information about hiring trends, as well as company contact information, is available. Online resources for resume construction and job locations are available as well. Texas Wesleyan is a member of the Metroplex Area Consortium of Career Centers, the National Association of Colleges and Employers, and the National Career Development Association.

### **INTERNSHIPS**

Internships are graded academic experiences in a chosen career field and are coordinated through academic departments. Information and notices of available internships as well as necessary registration forms are available in academic departments. Career Services provides assistance by helping students network with employers for internship opportunities.

### ***Eunice and James L. West Library***

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In supporting the mission of Texas Wesleyan University, the West Library serves as the foundation of intellectual life for the campus community. The mission of the West Library is to promote the awareness of information resources and encourage the ability to find and effectively use that information. The library develops and organizes collections that fulfill the learning and teaching objectives of the University and provides both intellectual and physical access to that material. As a focus for this information, the library provides the University community a place for interaction, consultation, study, instruction, and reflection. For information about the library, call 817/531-4800, or access the library web page at <http://westlibrary.txwes.edu> or go to the University web page at [www.txwes.edu](http://www.txwes.edu); then, click on library.

### ***Media Services***

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Media Services provides audio/visual support services for Texas Wesleyan students, faculty, and staff. Various types of A/V equipment are available for use on campus, such as VCRs, video cameras, video projectors, and sound systems. Two television studios with video editing systems, and one audio studio, are available for students when producing class-related projects.

### ***Student Employment***

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In conjunction with the Office of Financial Aid, through which students who qualify for the federal work-study programs are identified, on-campus student employment is coordinated by the Office of Human Resources for both work-study and non-work-study students. All students desiring on-campus employment should contact the Office of Human Resources, where available positions are listed and all necessary forms are processed. The list of available positions can also be found at <http://www.txwes.edu/hr/studentemployment.aspx>. The Office of Human Resources is located in the Oneal-Sells Administration Building and can be contacted by calling 817/531-4403.



## ***Student Government Association***

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The Student Government Association (SGA) is the representative governing organization of the student body. Through the Student Government Association, students participate in the decision-making processes of the University and make their views, needs, petitions, and recommendations known to the appropriate University officials. The elected officers and representatives of SGA plan and implement the various services and activities of the association. The SGA President appoints student members to serve on specific University committees and boards. The SGA may grant students and student organizations honoraria. Honoraria will be reviewed and voted upon by the SGA Finance/Audit committee according to the SGA Constitution and By-Laws.

The SGA performs all duties free from administration and faculty influence. Said duties conform within SGA's stated purpose, are accomplished according to the University's policies and procedures, and are consistent with the University's Mission.

## ***Student Life and Student Activities***

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It is the primary function of the Office of Student Life to encourage the development of a loyal student community by providing opportunities that promote student growth, development, involvement, and achievement. The Office of Student Life also supervises the housing of all students on campus.

The office of Student Activities is located on the first floor of the Brown-Lupton Campus Center and is supervised by the Dean of Students. This office is responsible for special events, diversity programs, recreation, intramurals, and many other services. Students participate in selecting, planning and producing programs through The Social Rams Programming Board who also determine how student activity fees are spent. Additionally, the Student Government Association and the many other campus organizations provide a variety of activities and programs. To contact the Office of Student Life, call 817/531-4872.

In addition to the Office of Student Activities is the Student Project Center. This office is located in the Loft above the Grill area in the SUB and is used as a meeting space for all students and student organizations and an area for students to work on projects. To contact the Student Project Center, call 817/531-6522.

## ***Student Organizations***

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There are numerous recognized student organizations at Texas Wesleyan University. These organizations serve the voluntary and social interests of the students. Student organizations may be established for any legal purpose whether the aims are religious, cultural, political, professional, academic, social, service, or common interest. All recognized student organizations must be registered and organized through the Office of Student Life. Membership in all University-related student organizations shall be open to any student who is willing to subscribe to the stated aims of the organization and to meet its obligations. Membership will not be denied solely on the basis of age, gender, race, national origin, religion, disability, citizenship, or veteran's status.

## *Student Publications*

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Texas Wesleyan University sponsors three publications in which students are involved: *The Rambler*, a weekly newspaper; *Aries*, a national journal of creative expression publishing poetry, fiction, drama, essays, photography, and art; and *The Wesleyan Graduate Review*, a peer-reviewed journal that provides a forum for timely discussion of educational issues. All students are eligible to work on *The Rambler*. *Aries* is partially staffed by student editorial interns who receive academic credit. Each publication has a faculty/staff advisor and is recognized by such organizations as the Texas Intercollegiate Press Association and the American Collegiate Press Association.

## UNIVERSITY POLICIES

### *Campus Hotline*

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The University provides a third-party campus hotline that all University constituents may use to report concerns. The third-party provider may be reached by calling 866/943-5787.

### *Inclement Weather/University Closing*

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Decisions regarding the closing of the University for inclement weather are made for the entire University and are not made for or by each unit of the University. Faculty, staff, and students who are registered with the Wesleyan Emergency Management System (WEMS) will automatically receive official closure announcements by phone, text message, and/or e-mail. These announcements are sent within minutes of a decision being made. Registration with WEMS is automatic, and all faculty, staff, and students are urged to update their contact information immediately by visiting <https://www.mir3.com/txwes/>. To unsubscribe to WEMS, log into Ramlink and select the WEMS opt-out form, which is located in the communication section of the main menu.

Otherwise, faculty, staff, and students may check the Texas Wesleyan web site, [www.txwes.edu](http://www.txwes.edu), [www.star-telegram.com](http://www.star-telegram.com), and the following radio or television stations to receive University closure information due to inclement weather:

FOX 4 Channel 4  
KXAS Channel 5  
WFAA Channel 8

KTVT Channel 11  
WBAP 820 AM

Announcements will be made on the above stations after 5 a.m. weekdays for closures during the week. Weekend closures and class cancellations may be announced on the preceding 10 p.m. newscast and/or the morning of the closure. A recorded announcement will be available through the switchboard (817/531-4444). Classes cancelled because of inclement weather may necessitate scheduling additional class days. These make-up days will be announced through appropriate campus publications and to the faculty and staff within two weeks after the classes have been cancelled. University offices may open with limited services to assist students who are living on campus. The opening of these offices will be on an individual case basis and may include food service, the library, and the Brown-Lupton Campus Center.

### *Ramlink*

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Ramlink is a web interface that allows you to securely access the University's administrative database. Ramlink provides direct and secure web access to a student's academic and financial records. Once you have applied, you can access our online service for applicants and students, Ramlink, to check the status of your application as well as the status of financial aid and scholarships. It can be used to view the schedule, make payments, view grades, search for courses and register for classes. You may also access Ramlink as a guest to see the upcoming course schedule.

You may access the Ramlink portal by going to the Texas Wesleyan

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University website, <http://txwes.edu>, and selecting the Ramlink link or by going to [ramlink.txwes.edu](http://ramlink.txwes.edu). Students with issues logging in should contact the Technology Help Desk at 817/531-4428. The Technology Help Desk business hours are Monday – Friday, 7:30AM-5:30PM. After hours and weekend service is available by phone.

### ***University Email/Official University Communication***

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A student's Ram Mail address is the official e-mail address for Texas Wesleyan University. All official University e-mails will be sent to this e-mail address. Students may elect to forward Ram Mail to an alternate e-mail address. However, the University will not be responsible for the handling of e-mail to an alternate e-mail address. Students will be responsible for any information sent to their official e-mail address.

### ***Wesleyan Emergency Management System (WEMS)***

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Texas Wesleyan University will provide accurate and timely information to the Historic, Law School and Burleson campus communities during emergencies via the new Wesleyan Emergency Management System (WEMS). In the case of a severe weather or other emergency, the University will utilize WEMS notification technology to alert students, faculty and staff of the nature of the emergency and of any steps the recipient should take to safeguard his or her personal welfare.

Each student, faculty and staff member should report, and update as necessary, current local and home emergency contact numbers where Texas Wesleyan can most effectively provide the person time-sensitive emergency information – usually this will be a mobile phone or other hand-held electronic device. All Student, Faculty and Staff information submitted is confidential and secure. The University will limit use of this emergency contact information for only the most urgent campus emergencies. Once you have been assigned a University email address you will be automatically registered for WEMS within 24 hours. Registration is Automatic for current employees and enrolled students. You may then log into <https://www.mir3.com/txwes/> to add additional devices for notification. To unsubscribe you must log into Ramlink and select the WEMS Opt-Out form, which is located on the main Student, Faculty and Employee menus in the Communication section.

# ACADEMICS: PROGRAMS, OFFICES, POLICIES

## *Graduate and Professional Programs*

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Programs of study are offered that lead to the following degrees:

M.B.A.	Master of Business Administration
M.Ed.	Master of Education
M.H.S.	Master of Health Science
Ed.D	Doctor of Education
D.N.A.P.	Doctorate of Nurse Anesthesia Practice

The information in this catalog pertains to the programs in Business, Counseling, Education, and Nurse Anesthesia. For information about the J.D. program, students should contact the Texas Wesleyan University School of Law.

## *Academic Policies*

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### GRADING

A grade is assigned for each course in which a student is regularly enrolled. A passing grade may be earned only if the student is enrolled for the duration of the course.

The following grades are used by Texas Wesleyan University:

Grade	Description	Grade Points
A	Excellent	4.0
B	Above average	3.0
C	Average	2.0
D	Below average	1.0
F	Failing	0.0
P	Passing	*

\* Not counted in calculating grade point average (GPA)

The following may appear on the transcript in lieu of a grade but are not included in the GPA calculation:

AU	Audit	*
CIP	Course in Progress	*
CR	Credit	*
DP	Dropped	*
I	Incomplete	*
NR	No Grade Reported	*
T	Temporary	*
W	Withdrawal	*

\* Not counted in calculating grade point average (GPA)

The grade "I" (incomplete) is given only when the student's work is satisfactory but, for reasons beyond the control of the student, has not been completed. *Both students and instructors should note that an "I" is not given in lieu of an "F" (failing).* It is the responsibility of the student to confer

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with the instructor of the course and to complete the prescribed requirements of the course by the designated date shown in the University Academic Calendar. For each "I" assigned, the instructor will file an Incomplete Grade Form with the Office of Student Records. On or before the designated date, the instructor will assign a grade and report it to the Office of Student Records. If a new grade is not reported by the designated date, the "I" will automatically convert to an "F." Once an "F" is given, it cannot be changed without repeating the course in which it was given. No grade changes may be made after one (1) year from the time the grade was originally issued. This limit also applies to grades issued following completion of an "incomplete" (I) grade.

The grade "T" is a temporary grade assigned if a course extends beyond the regular semester dates. This grade is not used in lieu of an "I" but is given to students who are enrolled in courses in which grades will not be available until after the regular semester ends. Examples of such courses are Weekend University summer courses, EDU 2300, NSC 1410, and certain courses taken abroad.

It is possible for a student to take a maximum of five elective courses (15 hours) toward a degree in which she/he may choose to be graded on a "P/F" basis. Courses in which the grades of "P" or "F" are regularly awarded to all students enrolled do not count among these five courses. Students may not choose to receive a grade of "P" or "F" in any course that is a general education curriculum requirement or a specific departmental requirement for a major, a minor, or a certificate. A student may enroll in only one of these five elective courses in any given semester and must have written permission prior to enrolling from her/his major advisor, the instructor, and the dean of the student's major.

A factor in determining a student's grade in any course will be competency in the use of written and spoken English.

### **TRANSCRIPT REQUEST**

Students can order official transcripts through the online transcript service at [www.txwes.edu/academics/registrar/transcripts](http://www.txwes.edu/academics/registrar/transcripts). Students may also complete a request in the Office of Student Records. The transcript fee is \$5 per electronic copy and \$7 per paper copy. Allow 3 - 5 business days for processing. Allow additional time for processing if ordering transcripts during registration periods or graduation.

Realizing that emergencies occur, a student may receive expedited processing and mailing. There is an additional fee of \$30 for this service.

## SPECIAL ACADEMIC PROGRAMS

### *Distance Education*

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Texas Wesleyan University is dedicated to cultivating critical thinking, analytical reasoning, and creative problem solving in its students to prepare them for careers, professional programs, and graduate schools. Texas Wesleyan University also strives to maintain undergraduate and graduate programs that are accessible to working adults. Distance education is central to these aspects of Texas Wesleyan's mission. In providing a high quality education to a diverse community of learners, we are also able to serve the higher education and professional needs of businesses, public schools, and the community and enable students to utilize current technologies for professional development.

Through distance education, on-campus and off-campus learners can access course related materials, resources, and communication via synchronous (live interactive) or asynchronous (anytime-anywhere) delivery methods using videoconferencing and/or online Internet based services. Students who are enrolled in online courses have access to same campus resources made available to on-campus students. These resources include admissions, counseling and health services, the West library, student services, and recreational facilities.

The university offers classes by distance education in the following disciplines:

- Business
- Education
- Health Sciences
- Languages and Literature
- Natural Science
- Psychology
- Religion and Humanities
- Social Science

### *Evening and Weekend Classes*

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There is an array of undergraduate and graduate courses from various disciplines that may be found within the class schedule on nights and weekends. Most students take a combination of weekend, evening, and online courses to expedite degree completion.

Courses that are offered during night & weekend include:

- Accounting & Finance
- Criminal Justice
- Education
- English
- Liberal Studies
- Management & Marketing
- Religion
- Paralegal Studies
- Political Science
- Psychology
- Sociology

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We offer various graduate degrees that may be completed during night & weekend. These programs include:

- Business Administration, M.B.A.
- Masters of Education, M.Ed.
- Doctorate of Education, Ed.D.
- Master of Arts in Professional Counseling
- Master of Science in School Counseling
- Master of Science in Marriage & Family Therapy

### SCHEDULING OF COURSES

Weekend classes may be scheduled on Track A, B, or C. Track A and B courses meet on alternate weekends, seven times per semester in four-hour sessions. Track C courses meet every weekend for two and one-half hour sessions. Track A and B meeting times are 8:00 a.m.– 12:00 p.m. and 1:00 p.m.– 5:00 p.m. unless otherwise indicated in the schedule. Track C meeting times may vary but are usually scheduled from 8:00 a.m.– 10:30 a.m., 10:30 a.m.– 1:00 p.m., 8:00 a.m.– 12:00 p.m., or 1:00 p.m.– 3:30 p.m.

Most evening courses meet once per week for two and one-half hour sessions per week. Several evening courses meet twice weekly and these session times vary. Evening courses are considered those beginning at 4:30 p.m. or later.

Weekend and evening courses cover the same content as traditional courses but are organized in a time-intensive arrangement requiring self-direction and pacing by each student. Since these classes meet fewer times per week than most day classes, attendance is critical to the student's success. **Instructors may require assignments due the first time class meets.** For more information, check the website for syllabi under "Courses Offered" at <http://txwes.edu/academics/eveningWeekend.aspx>.



## GRADUATE PROGRAMS IN BUSINESS

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**Hector Quintanilla, Dean**  
**Sameer Vaidya, Associate Dean**

### *Faculty*

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Trisha Anderson  
 Thomas J. Bell, III  
 Rodney Erakovich  
 Sandra Hile Hart  
 Kevin McGarry  
 Thomas W. Nichols  
 Kalpana Pai

Hector Quintanilla, Dean  
 Thomas D. Smith  
 Thomas D. Tolleson  
 Sameer Vaidya, Associate Dean  
 Shengxiong Wu  
 Sinan Yildirim

### *Changes in Degrees and Programs Offered*

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B.B.A./M.B.A.      Bachelor of Business Administration/  
 Master of Business Administration

### *Academic Policies*

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#### ACCOUNTING REQUIREMENTS

A “C” or better must be earned in any accounting coursework completed as a part of an accounting concentration, with or without a forensic/fraud examination emphasis.

### *Program Requirements*

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#### MAJORS/DEGREES

#### **Bachelor of Business Administration/ Master of Business Administration in Accounting**

The joint B.B.A./M.B.A. degree with a specialty in accounting is designed for the student who desires both an undergraduate degree in accounting and an advanced degree specializing in accounting. Students who complete the joint B.B.A./M.B.A. degree program also meet the 150-credit-hour requirement to be licensed as a CPA upon successful completion of the CPA examination and the experience requirement for certification. By meeting requirements for the two degrees simultaneously, the student may earn the B.B.A. and M.B.A. degrees in a shorter length of time than would be the case if each degree were pursued consecutively.

Applicants are initially admitted into the Bachelor of Business Administration with a major in Business Administration and an Accounting Concentration and follow that program’s requirements. Students may apply for admission into the M.B.A. program upon completion of 90 undergraduate credit hours in their junior year and are admitted to the M.B.A. program in their senior year. When a student has earned 115 credit hours and has been admitted into the M.B.A. program, they may choose to remain in their

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original undergraduate catalog year for graduate school or change to the current graduate catalog year.

**Applicants to the joint degree program must meet the admission requirements of both the undergraduate and the graduate programs and follow the application procedures for the respective programs. Admission to the undergraduate accounting program does not guarantee admission to the M.B.A. program.**

For the M.B.A. degree, the student must complete 30-33 hours of the M.B.A. core courses. In addition to the core courses, students will select 3-6 hours of graduate-level electives.

### **GENERAL EDUCATION CURRICULUM..... 45-46**

The General Education Curriculum (GEC) is listed on page 101 of the 2013-2015 Undergraduate catalog.

Some courses listed in program “Major Requirements” or “Required Related Courses,” (noted with an asterisk [\*]), may be used to meet requirements in the GEC. Although these courses fulfill requirements in each area, credit hours for these courses, if taken for the GEC, may only be counted in the GEC.

For complete Graduation Requirements, see page 95 of the 2012-2014 Graduate Catalog.

### **REQUIRED RELATED COURSES..... 3-12**

Business Administration .....	3
BUA 2310 Advanced Business Applications	
Economics.....	0-3
ECO 2305 Principles of Economics I*	
Mathematics.....	0-3
MAT 1310 Mathematics for Business and Economic Analysis*	
Speech.....	0-3
SPC 1301 Fundamentals of Speech*	

### **UNDERGRADUATE MAJOR REQUIREMENTS.....60**

#### **Business Core Curriculum ..... 36**

Students should review catalog course descriptions for any course prerequisites before registration. Students are not allowed to register for a course unless they satisfy all course prerequisites.

ACC 2303 Principles of Financial Accounting	
ACC 2304 Principles of Managerial Accounting	
BUA 2321 Business Statistics	
BUA 3301 Business Communications	
BUA 3305 MIS Systems Analysis and Design	
BUA 3311 Business Law I	
BUA 3345 International Business	
ECO 2306 Principles of Economics II (Microeconomics)	
FIN 3313 Corporate Finance	
MGT 3319 Management Theory and Practice	
MGT 3323 Production/Operations Management	
MKT 3321 Principles of Marketing	

#### **Accounting Concentration..... 24**

ACC 3311 Intermediate Accounting I	
ACC 3312 Intermediate Accounting II	
ACC 3325 Accounting and Financial Information Systems	
ACC 3340 Cost Accounting I	

- ACC 4301 Federal Income Taxation I
- ACC 4307 Accounting Theory (Accounting Research Course)
- ACC 4328 Auditing
- ACC 4332 Introduction to Fraud Examination

**Business Advanced Electives .....0**  
requirement fulfilled by M.B.A. courses

**UNDERGRADUATE ELECTIVES .....0-7\*\***

\*\* 115 hours must be completed at the undergraduate level.

**MBA CORE COURSES.....30-33**

All students seeking the Master of Business Administration degree must complete the following 30-33 hours of graduate-level core courses. Specific core courses can only be substituted or waived for students presenting evidence of prior completion of graduate-level courses that are similar in objective and content as Texas Wesleyan University's core courses. Such substitution or waiver is at the discretion of and must be approved by the Dean of the School of Business Administration and is governed by the transfer of credit policy. Up to six hours maximum may be considered for the substitution or waiver.

- ACC 5336 Ethics and Professionalism in Accounting  
(If a dual student has taken ACC 4336 as an undergraduate requirement or elective, then BUA 6309, Legal Environment and Ethics, becomes a required course.)
- ACC 6301 Integrated Accounting Analysis for Decision Making  
(see graduate electives for option)
- BUA 6305 Quantitative Methods and Decision Making Strategies
- BUA 6306 Applied Research and Project
- BUA 6310 Business and Organizational Communications
- ECO 6308 Managerial Economics
- FIN 6303 Integrated Advanced Financial Analysis
- MGT 6307 Business Strategy and Policy
- MGT 6320 Organizational Behavior
- MIS 6302 Integrating Management Information  
Technology in Business
- MKT 6304 Marketing Management

**GRADUATE ELECTIVES.....3-6**

In addition to the graduate-level core courses, students must receive credit for 3 hours of graduate-level accounting elective. Dual-degree students may choose to take an additional accounting elective in place of ACC 6301.

**TOTAL HOURS..... 151-154**

**Bachelor of Business Administration/  
Master of Business Administration  
in Accounting with Forensic/Fraud Emphasis**

The joint B.B.A./M.B.A. degree in accounting with an emphasis in forensic/fraud accounting is designed for the student who desires both an undergraduate degree in forensic/fraud accounting and an advanced degree specializing in forensic/fraud accounting. Students who complete the joint B.B.A./M.B.A. degree program also meet the 150-credit-hour requirement to be licensed as a CPA upon successful completion of the CPA examination and the experience requirement for certification. By meeting requirements for the two degrees simultaneously, the student may earn the B.B.A. and M.B.A. degrees in a shorter length of time than would be the case if each degree were pursued consecutively.

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Applicants are initially admitted into the Bachelor of Business Administration with a major in Business Administration and an Accounting Concentration with Forensic/Fraud Emphasis and follow that program's requirements. Students may apply for admission into the M.B.A. program upon completion of 90 undergraduate credit hours in their junior year and are admitted to the M.B.A. program in their senior year. When a student has earned 115 credit hours and has been admitted into the M.B.A. program, they may choose to remain in their original undergraduate catalog year for graduate school or change to the current graduate catalog year.

**Applicants to the joint degree program must meet the admission requirements of both the undergraduate and the graduate programs and follow the application procedures for the respective programs. Admission to the undergraduate accounting program does not guarantee admission to the M.B.A. program.**

For the M.B.A. degree, the student must complete 30 hours of the M.B.A. core courses as well as 13 hours in Forensic/Fraud Accounting.

**GENERAL EDUCATION CURRICULUM..... 45-46**  
The General Education Curriculum (GEC) is listed on page 101 of the 2013-2015 Undergraduate catalog.

Only MAT 1302 is acceptable for the GEC math requirement.

Some courses listed in program "Major Requirements" or "Required Related Courses," (noted with an asterisk [\*]), may be used to meet requirements in the GEC. Although these courses fulfill requirements in each area, credit hours for these courses, if taken for the GEC, may only be counted in the GEC.

<b>REQUIRED RELATED COURSES.....</b>	<b>6-15</b>
Business Administration .....	3
BUA 2310 Advanced Business Applications	
Criminal Justice.....	3
CRJ 3310 White Collar Crime/Corporate Crime**	
Economics.....	0-3
ECO 2305 Principles of Economics I*	
Mathematics .....	0-3
MAT 1310 Mathematics for Business and Economic Analysis*	
Speech.....	0-3
SPC 1301 Fundamentals of Speech*	

\*Students pursuing this emphasis should take ECO 2305, MAT 1310 and SPC 1301 as part of their GEC.

\*\*Students pursuing this emphasis must take Criminal Justice (CRJ 3310) as a required related course. This course must be taken before enrolling for ACC 5332 Introduction to Fraud Examination.

<b>UNDERGRADUATE MAJOR REQUIREMENTS.....</b>	<b>57</b>
<b>Business Core Curriculum .....</b>	<b>36</b>

Students should review catalog course descriptions for any course prerequisites before registration. Students are not allowed to register for a course unless they satisfy all course prerequisites.

ACC 2303	Principles of Financial Accounting
ACC 2304	Principles of Managerial Accounting
BUA 2321	Business Statistics
BUA 3301	Business Communications

BUA 3305	MIS Systems Analysis and Design	
BUA 3311	Business Law I	
BUA 3345	International Business	
ECO 2306	Principles of Economics II (Microeconomics)	
FIN 3313	Corporate Finance	
MGT 3319	Management Theory and Practice	
MGT 3323	Production/Operations Management	
MKT 3321	Principles of Marketing	
<b>Accounting Concentration .....</b>		<b>21</b>
ACC 3311	Intermediate Accounting I	
ACC 3312	Intermediate Accounting II	
ACC 3325	Accounting and Financial Information Systems	
ACC 3340	Cost Accounting I	
ACC 4301	Federal Income Taxation I	
ACC 4307	Accounting Theory (Accounting Research Course)	
ACC 4328	Auditing	
<b>Business Advanced Electives .....</b>		<b>0</b>
requirement fulfilled by M.B.A. courses		

**UNDERGRADUATE ELECTIVES .....** **0-7\*\***  
**\*\* 115 hours must be completed at the undergraduate level.**

**MBA CORE COURSES..... 30**

All students seeking the concurrent BBA/MBA accounting degrees with an emphasis in forensic/fraud must complete the following 30 hours of graduate-level core courses. Specific core courses can only be substituted or waived for students presenting evidence of prior completion of graduate-level courses that are similar in objective and content as Texas Wesleyan University's core courses. Such substitution or waiver is at the discretion of and must be approved by the Dean of the School of Business Administration and is governed by the transfer of credit policy. Up to six hours maximum may be considered for the substitution or waiver.

ACC 5336	Ethics and Professionalism in Accounting (If a dual student has taken ACC 4336 as an undergraduate requirement or elective, then BUA 6309, Legal Environment and Ethics, becomes a required course. See graduate electives for option.)	
BUA 6305	Quantitative Methods and Decision Making Strategies	
BUA 6306	Applied Research and Project	
BUA 6310	Business and Organizational Communications	
ECO 6308	Managerial Economics	
FIN 6303	Integrated Advanced Financial Analysis	
MGT 6307	Business Strategy and Policy	
MGT 6320	Organizational Behavior	
MIS 6302	Integrating Management Information Technology in Business	
MKT 6304	Marketing Management	

**FORENSIC/FRAUD ACCOUNTING EMPHASIS .....** **13**

ACC 5332	Introduction to Fraud Examination	
ACC 5433	Forensic/Fraud IT Audit	
ACC 5334	The Legal Environment and Fraud	
ACC 5335	Forensic/Fraud Practicum	

**TOTAL HOURS..... 151-161**

## **GRADUATE PROGRAMS IN EDUCATION**

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**Carlos A. Martinez, Dean**  
**Lisa Dryden, Director of Master's Program in Education**  
**Michael Ellison, Director of Master's Programs in Counseling**  
**Aileen Curtin, Director of Doctor of Education Program**

### ***Changes in Degrees and Programs Offered***

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B.A./M.Ed.	Bachelor of Arts/Master of Education
B.S./M.Ed.	Bachelor of Science/Master of Education

## **MASTER'S PROGRAM IN EDUCATION**

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**Carlos A. Martínez, Dean**  
**Lisa Dryden, Director**

### *Faculty*

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Elsa Anderson  
Bruce Benz  
Joe Dryden  
Lisa Dryden, Director  
Kimberly Tyler

Mary Landers  
Carlos A. Martínez, Dean  
Twyla Miranda  
William Newton  
R. J. Wilson

### *Changes in Degree and Programs Offered*

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B.A./M.Ed.	Bachelor of Arts/Master of Education
B.S./M.Ed.	Bachelor of Science/Master of Education

### *Admission to the Fifth Year Option in Education*

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Available only to Wesleyan undergraduates who are EC-6 Bilingual majors and EC-6 Generalist with ESL Certification, the Fifth Year Option gives outstanding students the opportunity to complete a bachelor's degree (B.A. or B.S.) and a Master of Education (M.Ed.) within five years. To be considered for admission to the Fifth Year Option, students must submit a Fifth Year Option application after the semester they complete 90 hours of undergraduate level coursework. Only Fifth Year Option applicants demonstrating superior undergraduate academic performance and strong recommendations from faculty members will be considered for admission to the Fifth Year Option. If admitted to the Fifth Year Option, a student may complete up to 9 semester hours of graduate level coursework during the fourth year of undergraduate study. At the end of the fourth year, the student's B.A. or B.S. will be posted and the student will continue taking the rest of the graduate level coursework required to obtain the M.Ed.

During the fifth year at Texas Wesleyan University, the student will complete the remaining graduate level coursework required for graduation from the M.Ed. program.

#### **FIFTH YEAR OPTION DEGREE PROGRAM** **BACHELOR OF ARTS/MASTER OF EDUCATION (B.A./M.Ed.)** **BACHELOR OF SCIENCE/MASTER OF EDUCATION (B.S./M.Ed.)**

The Fifth Year Option B.A. or B.S./M.Ed. program provides students with an EC-6 Bilingual or EC-6 Generalist with ESL Certification undergraduate degree in education and a Master of Education degree with a concentration in one of the following fields of study: reading, gifted and talented education, or second language education and culture. By meeting requirements for the two degrees simultaneously, students are able to earn the B.A. or B.S. and M.Ed. degrees within five years, a length of time shorter than if each of the degrees were pursued separately. Completing the M.Ed. in one year assumes that the student follows the prescribed degree plan. Any deviation from the degree plan may prolong the completion of the degree. The combined B.A. or B.S./M.Ed. degree program enables students who plan to become Texas certified teachers the capability to complete all certification requirements.

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The two degrees may be completed in approximately five years. Applicants are initially admitted into the Teacher Education program and must follow the degree requirements for the EC-6 Bilingual or the EC-6 Generalist with ESL Certification programs. Applicants to the Fifth Year Option degree program must meet the admission requirements of both the undergraduate and the graduate programs (where applicable) and follow the application procedures for the respective programs.

Enrollment in the Fifth Year Option must be continual and in consecutive semesters. If a Fifth Year Option student does not enroll continuously or consecutively, her/his degree plan will default to the standard 36-hour M.Ed. program.

### **ADMISSION CRITERIA**

Applicants to the Fifth Year Option B.A. or B.S./M.Ed. program must meet the admission requirements of both the undergraduate and the graduate programs and follow the application procedures for the respective programs. Please see the Undergraduate Catalog for undergraduate admission requirements into the Teacher Education Program (2.5 GPA, appropriate THEA scores, completion of Edu 2300). M.Ed. admission decisions are based on an overall evaluation of the items listed below to estimate an applicant's potential for success in the graduate program. In order to assure success in a graduate program, admission requirements for the combined B.A. or B.S./M.Ed. graduate program are as follows:

1. Be fully admitted into the Teacher Education Program;
2. Overall GPA of 3.0 or higher or a GRE score of 900 or greater: Minimum scores are subject to change upon revision to graduate admissions test;
3. A letter of recommendation from an educator or employer is required showing that the applicant is motivated to achieve, has the capacity to contribute to the learning process, and will bring real life experience to the program, and will enhance the overall experience of other graduate students;
4. Two additional letters of recommendation from Wesleyan undergraduate Education faculty members are required;
5. A current resume or vita to assess professional and academic preparation for graduate studies;
6. An interview with Graduate Admission faculty committee and a writing sample is required in order to demonstrate English proficiency, critical thinking and analytical writing skills.

### **ADMISSION PROCESS**

All Master of Education admission decisions are based on an overall evaluation of the items listed under the Admission Criteria section to estimate an applicant's potential for success in the graduate program. As part of the admission's process, students are required to submit the following documents:

1. Letter of Formal Acceptance into the Teacher Education Program;
2. Completed graduate admission application with payment of \$50 application fee by the required deadline. The fee is non-refundable



regardless of whether the application is withdrawn or admission is denied;

3. Official transcripts from all colleges/universities attended;
4. A letter of recommendation from an educator or employer and two additional letters of recommendation from Wesleyan undergraduate Education faculty members are required (see admission criteria);
5. GRE scores as appropriate: Minimum scores are subject to change upon revision to graduate admissions tests;
6. A current resume or vita to assess professional and academic preparation for graduate studies;
7. Writing Sample: Students will schedule a time to complete an on-campus writing sample.

The last day to complete applications for one-time fall admission is June 15.

### **FIFTH YEAR OPTION B.A. OR B.S./M.Ed. GRADUATION REQUIREMENTS**

1. Complete the required 30 semester hours of graduate level coursework from Texas Wesleyan University beyond the undergraduate credit hours required for the undergraduate degree;
2. A cumulative GPA of at least a 3.0 on all graduate level coursework;
3. A cumulative GPA of at least a 3.0 on all undergraduate and graduate level coursework;
4. Continual and consecutive enrollment in the required Fifth Year Option coursework;
5. Completion of 15 hours of graduate level concentration coursework in Gifted and Talented Education, Reading, or Second Language Education and Culture as part of the 30 hours of graduate level coursework required for graduation.

Students may elect to complete 2 or more concentrations.

Application for graduation must be filed in the Office of Student Records no later than the date listed in the catalog calendar

All course work applicable to the master's degree must be completed within seven years from the date that the student was admitted to the program. Any request for an extension must be submitted in writing to the Director of the Graduate Studies in Education and approved by the Graduate Advisory Committee.

## ***Degree Requirements for Master’s Programs in Education***

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### **MAJOR/DEGREES**

#### **Bachelor of Science or Arts/Master of Education Standard Texas Certificate**

The Fifth Year Option B.S. or B.A./M.Ed. program provides students with an undergraduate degree in education and with a Master in Education degree with a concentration in Gifted and Talented Education, or Reading Education, or in Second Language Education and Culture. By meeting requirements for the two degrees simultaneously, students are able to earn the B.S. or B.A./M.Ed. in a shorter length of time than if each of these degrees were pursued separately. The combined B.S. or B.A./M.Ed. degree program gives students who plan to become Texas certified teachers the capability to complete the certification program hours of study required by the Texas State Board of Education. The two degrees may be completed in approximately five years. Enrollment must be continual and in consecutive semesters. Applicants are initially admitted into the Teacher Education Program and must follow the degree requirements of the program. Students must apply for the M.Ed. program after completing 90 hours. Applicants to the Fifth Year Option degree program must meet the admission requirements of both the undergraduate and the graduate programs, and follow the application procedures for the respective programs.

A Fifth Year Option education student will be transitioned from undergraduate (UG) status to graduate (GR) status by the Registrar’s office at the time of his/her graduation from the undergraduate program. The student will be allowed to enroll in up to 9 hours of graduate classes during his/her final undergraduate semesters. These classes will not count towards the undergraduate hours, but will count towards the graduate hours; these classes will be moved to the appropriate transcript by the Registrar’s office. The student will continue to receive undergraduate financial aid through the final semester of undergraduate course work (generally when student teaching takes place). The student’s first semester as a graduate student will be immediately following degree posting and consist of only graduate classes. At that time, his/her account will be coded as a GR student and managed accordingly by the Financial Aid office. Any questions regarding aid awards as a graduate student should be directed to the Office of Financial Aid.

#### **EC-6 Bilingual Bachelor of Arts/Master of Education**

GENERAL EDUCATION CURRICULUM.....45-46  
The General Education Curriculum (GEC) is listed on page 101 of this addendum.

Some courses listed in program “Major Requirements” or “Required Related Courses,” (noted with an asterisk [\*]), may be used to meet requirements in the GEC. Although these courses fulfill requirements in each area, credit hours for these courses, if taken for the GEC, may only be counted in the GEC.

For complete Graduation Requirements, see page 110 of the Graduate Catalog. Bilingual EC-6 degree requires additional hours in Spanish and in bilingual education. All requirements for undergraduate EC-6 Bilingual must be satisfied.

<b>REQUIRED RELATED COURSES .....</b>		<b>31-51</b>
Education.....		3
EDU 4330	Certification Exam Review	
English.....		3
ENG 3310	Advanced Writing	
Fine Arts.....		0-3
THA 1365	Elements of the Arts	
Geography.....		0-3
GEG 2304	World Geography	
Math.....		3-9
MAT 1302	College Algebra	
MAT 1304	Mathematics for the Liberal Arts*	
MAT 1305	Advanced Foundations of Mathematics for Teachers	
Natural Science.....		4-12
NSC 1403	The Nature of Physical Science *	
NSC 1405	Meteorology, Oceanography, and Space Science*	
NSC 1406	Contemporary Biology*	
Psychology.....		3
PSY 3303	Infant and Child Development	
Spanish.....		12
SPN 1341, 1342, 2313, and 2314	or test equivalent	
(see page 57)		
Speech.....		0-3
SPC 1301	Fundamentals of Speech*	
<b>MAJOR REQUIREMENTS .....</b>		<b>72</b>
Professional Development.....		9
EDU 2300	Foundations of Education	
EDU 3308	Teaching the Exceptional Child	
EDU 3338	Computers as a Classroom Tool	
Education.....		25
EDU 3318	Introduction to Early Childhood	
EDU 3319	Math for Elementary Teachers	
EDU 3320	Science for Elementary Teachers	
EDU 3431	Instruction, Assessment and Classroom Management in the Elementary School	
EDU 4331	Differentiating Instruction in Mixed-Ability K-12 Classrooms	
EDU 4348	Social Studies Methods	
EDU 4610	Environmental Processes and Assessments	
Bilingual Education.....		15
EDU 3324	Language Acquisition	
EDU 3363	Foundations of Bilingual Education	
EDU 4317	ESL Methodology	
EDU 4329	Content Methodology in the Bilingual	
EDU 4362	Reading and Language Arts in the Bilingual Classroom	
Reading.....		11
RDG 3328	Bilingual Children's Literature	
RDG 4401	Beginning Literacy	
RDG 4402	Intermediate Literacy	
Bilingual Student Teaching.....		6
EDU 4357	Bilingual Student Teaching I	
EDU 4358	Bilingual Student Teaching II	
or		
EDU 4613	Bilingual Student Teaching	
Spanish.....		6
SPN 3340	Advanced Writing in Spanish	
SPN 4369	Hispanic American Literature	

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**M.ED. MAJOR REQUIREMENTS .....30**  
EDU 6301 Introduction to Graduate Studies and Research  
EDU 6302 Philosophical Foundations  
EDU 6305 Psychosocial Dimensions  
EDU 6307 Emerging Issues in Education  
EDU 6328 Concentration Area Practicum (practicum with specialist in concentration field)  
**Concentration area (choose one area) ..... 15**  
    Gifted and Talented .....15  
        EDU 6330 Introduction to Gifted and Talented Students and Programs  
        EDU 6331 Assessment and Measurement of Gifted Learners  
        EDU 6332 Social and Emotional Needs of Gifted Learners  
        EDU 6333 Differentiating Instruction of Gifted Learners  
        EDU 6334 Curriculum Development for the Gifted and Talented  
    Reading .....15  
        RDG 6319 Foundations of Reading  
        RDG 6320 Diagnosis and Remediation of Reading Difficulties  
        RDG 6324 Reading Clinic  
        one of the following:  
            RDG 6345 Reading in the Content Area—Elementary  
            RDG 6346 Reading in the Content Area—Secondary  
        one of the following:  
            RDG 6322 Research Practicum in Reading  
            RDG 6325 Developing Literacy  
    Second Language Education and Culture .....15  
        EDU 6320 ESL Methodology  
        EDU 6356 Applied Linguistics  
        EDU 6357 Cross-Cultural Communications  
        EDU 6358 Improving Practice Internship  
        EDU 6360 Language Acquisition  
**TOTAL HOURS ..... 165-179**

**EC-6 Generalist with ESL Certification  
Bachelor of Science/Master of Education**

GENERAL EDUCATION CURRICULUM.....45-46  
The General Education Curriculum (GEC) is listed on page 101 of this addendum.

Some courses listed in program “Major Requirements” or “Required Related Courses,” (noted with an asterisk [\*]), may be used to meet requirements in the GEC. Although these courses fulfill requirements in each area, credit hours for these courses, if taken for the GEC, may only be counted in the GEC.

For complete Graduation Requirements, see page 110 of the Graduate Catalog. Bilingual EC-6 degree requires additional hours in Spanish and in bilingual education. All requirements for undergraduate EC-6 Bilingual must be satisfied.

<b>REQUIRED RELATED COURSES .....</b>	<b>19-39</b>
Education.....	3
EDU 4330 Certification Exam Review	
English.....	3
ENG 3310 Advanced Writing	
Fine Arts.....	0-3
THA 1365 Elements of the Arts	
Geography.....	0-3
GEG 2304 World Geography	
Math.....	3-9
MAT 1302 College Algebra	
MAT 1304 Mathematics for the Liberal Arts*	
MAT 1305 Advanced Foundations of Mathematics for Teachers	
Natural Science.....	4-12
NSC 1403 The Nature of Physical Science *	
NSC 1405 Meteorology, Oceanography, and Space Science*	
NSC 1406 Contemporary Biology*	
Psychology.....	3
PSY 3303 Infant and Child Development	
Speech.....	0-3
SPC 1301 Fundamentals of Speech*	
 <b>MAJOR REQUIREMENTS .....</b>	 <b>63</b>
Professional Development .....	12
EDU 2300 Foundations of Education	
EDU 3308 Teaching the Exceptional Child	
EDU 3310 Studies in Multicultural Education	
EDU 3338 Computers as a Classroom Tool	
Education.....	25
EDU 3318 Introduction to Early Childhood	
EDU 3319 Math for Elementary Teachers	
EDU 3320 Science for Elementary Teachers	
EDU 3431 Instruction, Assessment and Classroom Management in the Elementary School	
EDU 4331 Differentiating Instruction in Mixed-Ability K-12 Classrooms	
EDU 4348 Social Studies Methods	
EDU 4610 Environmental Processes and Assessments	
Reading.....	14
RDG 3322 Children's Literature	
RDG 4323 ESL Literacy	
RDG 4401 Beginning Literacy	
RDG 4402 Intermediate Literacy	
ESL.....	6
EDU 3324 Language Acquisition and Development	
EDU 4317 ESL Methodology	
Student Teaching.....	6
EDU 4608 Student Teaching - Elementary	
 <b>M.ED. MAJOR REQUIREMENTS.....</b>	 <b>30</b>
EDU 6301 Introduction to Graduate Studies and Research	
EDU 6302 Philosophical Foundations	
EDU 6305 Psychosocial Dimensions	
EDU 6307 Emerging Issues in Education	
EDU 6328 Concentration Area Practicum (practicum with specialist in concentration field)	
Concentration area (choose one area).....	15
Gifted and Talented.....	15
EDU 6330 Introduction to Gifted and Talented Students and Programs	
EDU 6331 Assessment and Measurement of	

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	Gifted Learners	
EDU 6332	Social and Emotional Needs of Gifted Learners	
EDU 6333	Differentiating Instruction of Gifted Learners	
EDU 6334	Curriculum Development for the Gifted and Talented	
Reading .....		15
RDG 6319	Foundations of Reading	
RDG 6320	Diagnosis and Remediation of Reading Difficulties	
RDG 6324	Reading Clinic	
	one of the following:	
RDG 6345	Reading in the Content Area—Elementary	
RDG 6346	Reading in the Content Area—Secondary	
	one of the following:	
RDG 6322	Research Practicum in Reading	
RDG 6325	Developing Literacy	
Second Language Education and Culture .....		15
EDU 6320	ESL Methodology	
EDU 6356	Applied Linguistics	
EDU 6357	Cross-Cultural Communications	
EDU 6358	Improving Practice Internship	
EDU 6360	Language Acquisition	

**TOTAL HOURS..... 154-158**

Timeline for students who are considering the 5th Year Option:

1. Apply for admission after completing 90 hours
2. Meet admission requirements, one-time fall admission
3. Acceptance letter received
4. Senior year schedule of undergraduate program:

*Fall first semester:*

Complete final six hours undergraduate student teaching coursework  
One three hours required graduate course (EDU 6301)  
Other three hours undergraduate coursework as needed

*Spring second semester:*

Two required graduate courses (EDU 6302, EDU 6305)

*Summer third/fourth semesters:*

Three to four graduate courses in concentration area and/or six hours Travel and Teach option as electives

5. Enroll in 5th year schedule:

*Fall fifth semester:*

Two graduate courses (EDU 6307, 1 concentration area course)

*Spring sixth semester:*

Three graduate course hours

## **Fifth Year Option**

### **Bachelor of Science or Arts/Master of Education Liberal Studies with Education Cluster**

The Fifth Year Option B.S. or B.A./M.Ed. program provides students with an undergraduate degree in Liberal Studies Bachelor of Science with Generalist EC-6 Education cluster and with a Master in Education degree with a concentration in Gifted and Talented Education, or Reading Education, or in Second Language Education and Culture. By meeting requirements for the two degrees simultaneously, students are able to earn the B.S. or B.A./M.Ed. in a shorter length of time than if each of these degrees were pursued separately. The combined B.S. or B.A./M.Ed. degree program gives students who plan to become Texas certified teachers the capability to complete the certification program hours of study required by the Texas State Board of Education. The two degrees may be completed in approximately five years. Enrollment must be continual and in consecutive semesters. Applicants are initially admitted into the Teacher Education Program and must follow the degree requirements of Liberal Studies Bachelor of Science with Generalist EC-6 Education cluster. Students must apply for the M.Ed. program after completing 90 hours. Applicants to the Fifth Year Option degree program must meet the admission requirements of both the undergraduate and the graduate programs, and follow the application procedures for the respective programs.

A Fifth Year Option education student will be transitioned from undergraduate (UG) status to graduate (GR) status by the Registrar's office at the time of his/her graduation from the undergraduate program. The student will be allowed to enroll in up to 9 hours of graduate classes during his/her final undergraduate semesters. These classes will not count towards the undergraduate hours, but will count towards the graduate hours; these classes will be moved to the appropriate transcript by the Registrar's office. The student will continue to receive undergraduate financial aid through the final semester of undergraduate course work (generally when student teaching takes place). The student's first semester as a graduate student will be immediately following degree posting and consist of only graduate classes. At that time, his/her account will be coded as a GR student and managed accordingly by the Financial Aid office. Any questions regarding aid awards as a graduate student should be directed to the Office of Financial Aid.

Available to Wesleyan undergraduate who are Liberal Studies Bachelor of Science with Generalist EC-6 Education cluster, the Fifth Year Option allows outstanding students to combine a bachelor's degree with the Master of Education (M.Ed.), completing both in five years.

To be considered for admission to the Fifth Year Option, students must submit a Fifth Year Option application after they complete 90 hours at the University. Only Fifth Year Option applicants demonstrating superior undergraduate academic performance and strong recommendation for faculty members will be considered for admission to the Fifth Year Option.

If admitted to the Fifth Year Option, a student may complete up to 9 semester hours of the M.Ed. program during the fourth year of undergraduate study. The student's Liberal Studies Bachelor of Science with Generalist EC-6 Education cluster will be posted and the student will continue in the M.Ed. program. During the fifth year at Texas Wesleyan University, the student will complete the remaining semester hours and requirements toward the M.Ed. degree, graduating with the M.Ed. A Fifth Year Option education student will be transitioned from undergraduate (UG) status to graduate (GR) status by the Registrar's office at the time of his/her graduation from the undergraduate program. The student will be allowed to enroll in up to 9

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hours of graduate classes during his/her final undergraduate semesters. These classes will not count towards the undergraduate hours, but will count towards the graduate hours; these classes will be moved to the appropriate transcript by the Registrar's office.

The student will continue to receive undergraduate financial aid through the final semester of undergraduate course work (generally when student teaching takes place). The student's first semester as a graduate student will be immediately following degree posting and consist of only graduate classes. At that time, his/her account will be coded as a GR student and managed accordingly by the Financial Aid office. Any questions regarding aid awards as a graduate student should be directed to the Office of Financial Aid.

Enrollment in the Fifth Year Option must be continual and in consecutive semesters. If a Fifth Year Option student does not enroll continuously or consecutively, his/her degree plan will default to the standard 36-hour M.Ed. program.

### **ADMISSION CRITERIA**

Applicants to the Fifth Year Option Liberal Studies Bachelor of Science with Generalist EC-6 Education cluster/M.Ed. program must meet the admission requirements of both the undergraduate and the graduate programs and follow the application procedures for the respective programs. Please see the Undergraduate Catalog for undergraduate admission requirements into the School of Education (2.5 GPA, appropriate THEA scores, completion of EDU 2300). M.Ed. admission decisions are based on an overall evaluation of the items listed below to estimate an applicant's potential for success in the graduate program. Admission requirements for the combined Liberal Studies Bachelor of Science with Generalist EC-6 Education cluster/M.Ed. graduate program are as follows:

### **ADMISSION PROCESS**

All Masters of Education admission decisions are based on an overall evaluation of the items listed under the ADMISSION CRITERIA section to estimate an applicant's potential for success in the graduate program.

Fifth Year Option Liberal Studies Bachelor of Science with Generalist EC-6 Education cluster/M.Ed. admission requirements:

- For the Fifth Year Option degrees, an applicant must be fully admitted to the School of Education teacher education program, have an overall GPA of 3.0 or higher or a minimum of 900 based on a recent GRE score;
- Two letters of recommendation from educators or employers are required, showing that the applicant is motivated to achieve, has the capacity to contribute to the learning process, and will bring real life experience to the program that will enhance the overall experience of other graduate students;
- Two additional letters of recommendation from Wesleyan undergraduate education faculty members are required;
- A copy of student's vita is required;
- An interview with Graduate Admissions faculty committee is required;



- A Fifth Year Option education student will be transitioned from undergraduate (UG) status to graduate (GR) status by the Registrar's office at the time of his/her graduation from the undergraduate program. The student will be allowed to enroll in up to 9 hours of graduate classes during his/her final undergraduate semesters. These classes will not count towards the undergraduate hours, but will count towards the graduate hours; these classes will be moved to the appropriate transcript by the Registrar's office. The student will continue to receive undergraduate financial aid through the final semester of undergraduate course work (generally when student teaching takes place). The student's first semester as a graduate student will be immediately following degree posting and consist of only graduate classes. At that time, his/her account will be coded as a GR student and managed accordingly by the Financial Aid office. Any questions regarding aid awards as a graduate student should be directed to the Office of Financial Aid.

**Fifth Year Option Liberal Studies Bachelor of Science with Generalist EC-6 Education cluster / Master of Education with concentration field of Gifted/Talented, or Reading, or Second Language Education and Culture**

The student earning the Fifth year option degrees with concentrations in 1) gifted and talented, or 2) reading, or 3) second language education and culture must meet the following requirements:

- Completion of required 30 semester hours of education graduate coursework from Texas Wesleyan University beyond the undergraduate credit hours required;
- A cumulative GPA of at least a 3.0 on all graduate education courses taken at Texas Wesleyan;
- A cumulative GPA of at least a 3.0 on all education courses, both graduate and undergraduate, taken at Texas Wesleyan after admission to the M.Ed. program;
- Cumulative GPA of at least a 3.0 on all courses taken for graduate credit;
- Enrollment in the Fifth Year Option must be continual and in consecutive semesters;
- Cumulative GPA 3.0 on all non-education courses taken at Texas Wesleyan University after admission to the M.Ed. program;
- 15 hours (included in the 30 hours total) in a graduate education field of concentration: 1) Gifted and Talented, 2) Reading, or 3) Second Language Education and Culture. Students may elect to have 2 or more concentrations; however, the coursework hours for the degree will increase as concentrations are added.

## Graduation Requirements

To qualify for graduation, a student must have completed an approved program of study with a minimum of 30 hours of course work for the M. Ed programs. The students must earn at least a 3.0 cumulative grade point average (on a 4.0 scale). Application for graduation must be filed in the Office of Student Records no later than the date listed in the catalog calendar.

Enrollment must be continual and in consecutive semesters. All course work applicable to the master's degree must be completed within seven years from the date that the student was admitted to the program.

## Program Requirements

### **Fifth Year Option: Liberal Studies Bachelor of Science with Generalist EC-6 Education Cluster/Master of Education**

The Fifth Year Option Liberal Studies Bachelor of Science with Generalist EC-6 Education cluster/M.Ed. program provides students with an undergraduate degree in education and with a Master in Education degree with a concentration in gifted and talented education, or reading education, or in second language education and culture. By meeting requirements for the two degrees simultaneously, students are able to earn the Liberal Studies Bachelor of Science with Generalist EC-6 Education cluster and M.Ed. degrees in a shorter length of time than if each of the degrees were pursued separately. The combined Liberal Studies Bachelor of Science with Generalist EC-6 Education cluster/M.Ed. degree program gives students who plan to become Texas certified teachers the capability to complete the certification program hours of study required by the Texas State Board of Education. The two degrees may be completed in approximately five years. Enrollment must be continual and in consecutive semesters. Applicants are initially admitted into the School of Education programs and must follow those program requirements. Students must apply for the M.Ed. program after completing 90 hours enrollment.

Applicants to the Fifth Year Option degree program must meet the admission requirements of both the undergraduate and the graduate programs, and follow the application procedures for the respective programs.

A Fifth Year Option education student will be transitioned from undergraduate (UG) status to graduate (GR) status by the Registrar's office at the time of his/her graduation from the undergraduate program. The student will be allowed to enroll in up to 9 hours of graduate classes during his/her final undergraduate semesters. These classes will not count towards the undergraduate hours, but will count towards the graduate hours; these classes will be moved to the appropriate transcript by the Registrar's office. The student will continue to receive undergraduate financial aid through the final semester of undergraduate course work (generally when student teaching takes place). The student's first semester as a graduate student will be immediately following degree posting and consist of only graduate classes. At that time, his/her account will be coded as a GR student and managed accordingly by the Financial Aid office. Any questions regarding aid awards as a graduate student should be directed to the Office of Financial Aid.

### **GENERAL EDUCATION REQUIREMENTS ..... 45-46**

The General Education Curriculum (GEC) is listed 101 of the 2013-2015 Undergraduate Catalog.

MAT 1302 or MAT 1304 is acceptable for the GEC math requirement.

Some courses listed in program “Major Requirements” or “Required Related Courses” (noted with an asterisk [\*]) may be used to meet requirements in the GEC. Although these courses fulfill requirements in each area, credit hours for these courses, if taken for the GEC, may only be counted in the GEC.

For complete Graduation Requirements, see page 103 of the 2013-2015 Undergraduate Catalog.

**REQUIRED RELATED COURSES .....3-6**

English.....	3
ENG 3310 Advance Writing	
Philosophy.....	0-3
PHI 2301 Logic*	

**MAJOR REQUIREMENTS ..... 42**

Professional Development.....	9
EDU 2300 Introduction to Education	
EDU 3308 Exceptional Child	
EDU 3310 Studies in Multicultural Education	
EC-6 Pedagogy.....	16
EDU 3431 Instruction, Assessment and Classroom Management in the Elementary School	
EDU 3318 Introduction to Early Childhood Education	
EDU 3319 Math for Elementary Teachers	
EDU 3320 Science for Elementary Teachers	
EDU 4331 Differentiating Instruction in Mixed-Ability K-12 Classrooms	
Reading.....	8
RDG 4401 Beginning Literacy	
RDG 4402 Intermediate Literacy	
ESL.....	3
EDU 4317 ESL Methodology	
Student Teaching.....	6
EDU 4608 Student Teaching	
Required TExES Exams for Certification	
TExES 191 – Generalist EC-6	
TExES 194 – Pedagogy and Professional Responsibilities	

**ELECTIVES .....0**  
**(Students may choose to enroll in elective coursework; will add hours to degree.)**

**M.ED. MAJOR REQUIREMENTS..... 30**

EDU 6301 Introduction to Graduate Studies and Research	
EDU 6302 Philosophical Foundations	
EDU 6305 Psychosocial Dimensions	
EDU 6307 Emerging Issues in Education	
EDU 6328 Concentration Area Practicum (practicum with specialist in concentration field)	
Concentration area (choose one area).....	15
Gifted and Talented.....	15
EDU 6330 Introduction to Gifted and Talented Students and Programs	
EDU 6331 Assessment and Measurement of Gifted Learners	
EDU 6332 Social and Emotional Needs of Gifted Learners	

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EDU 6333	Differentiating Instruction of Gifted Learners	
EDU 6334	Curriculum Development for the Gifted and Talented	
Reading.....		15
RDG 6319	Foundations of Reading	
RDG 6320	Diagnosis and Remediation of Reading Difficulties	
RDG 6324	Reading Clinic	
	one of the following:	
RDG 6345	Reading in the Content Area—Elementary	
RDG 6346	Reading in the Content Area—Secondary	
	one of the following:	
RDG 6322	Research Practicum in Reading	
RDG 6325	Developing Literacy	
Second Language Education and Culture .....		15
EDU 6320	ESL Methodology	
EDU 6356	Applied Linguistics	
EDU 6357	Cross-Cultural Communications	
EDU 6358	Improving Practice Internship	
EDU 6360	Language Acquisition	
<b>TOTAL HOURS .....</b>		<b>154</b>

**Timeline for students who are considering the Fifth Year Option:**

1. Financial Aid advising;
2. Apply for admission during/upon 90 hours completed;
3. Meet admission requirements, one-time spring admission ;
4. Acceptance letter received;
5. Senior year schedule of undergraduate program as listed below:

*Fall first semester:*

Complete final undergraduate student teaching coursework  
 One required graduate course (EDU 6301)  
 other undergraduate coursework as needed

*Spring second semester:*

Two required graduate courses (EDU 6302, EDU 6305)

*Summer third/fourth semesters:*

3-4 graduate courses in concentration area  
 and/or Travel and Teach option as electives

*Enroll in Fifth Year schedule;*

*Fall fifth semester:*

Two graduate courses (EDU 6307, 1 concentration area course)

*Spring sixth semester:*

One graduate course

Total graduate hours .....30

6. Successfully pass comprehensive exams spring or summer semester.
7. Graduate May or August of Fifth year.

**Fifth Year Option in Secondary Education**  
**Biology with Secondary Life Science Certification B.S.,**  
**English with Secondary Certification B.A.,**  
**History with Secondary Certification B.A.,**  
**History with Secondary Certification B.S.,**  
**or Spanish with Secondary Certification B.A.**  
**/Masters of Education**

The Fifth Year Option B.S. or B.A./M.Ed. program provides students with an undergraduate degree in Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A. and with a Master in Education degree with a concentration in Gifted and Talented Education, or Reading Education, or in Second Language Education and Culture. By meeting requirements for the two degrees simultaneously, students are able to earn the B.S. or B.A./M.Ed. in a shorter length of time than if each of these degrees were pursued separately. The combined B.S. or B.A./M.Ed. degree program gives students who plan to become Texas certified teachers the capability to complete the certification program hours of study required by the Texas State Board of Education. The two degrees may be completed in approximately five years. Enrollment must be continual and in consecutive semesters. Applicants are initially admitted into the Teacher Education Program and must follow the degree requirements of the Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A. Students must apply for the M.Ed. program after completing 90 hours. Applicants to the Fifth Year Option degree program must meet the admission requirements of both the undergraduate and the graduate programs, and follow the application procedures for the respective programs.

A Fifth Year Option education student will be transitioned from undergraduate (UG) status to graduate (GR) status by the Registrar's office at the time of his/her graduation from the undergraduate program. The student will be allowed to enroll in up to 9 hours of graduate classes during his/her final undergraduate semesters. These classes will not count towards the undergraduate hours, but will count towards the graduate hours; these classes will be moved to the appropriate transcript by the Registrar's office. The student will continue to receive undergraduate financial aid through the final semester of undergraduate course work (generally when student teaching takes place). The student's first semester as a graduate student will be immediately following degree posting and consist of only graduate classes. At that time, his/her account will be coded as a GR student and managed accordingly by the Financial Aid office. Any questions regarding aid awards as a graduate student should be directed to the Office of Financial Aid.

Available to Wesleyan undergraduates who are Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A., the Fifth Year Option allows outstanding students to combine a bachelor's degree with the Master of Education (M.Ed.), completing both in five years. Only Fifth Year Option applicants demonstrating superior undergraduate academic performance and strong recommendation from faculty members will be considered for admission to the Fifth Year Option. If admitted to the Fifth Year Option, a student may complete up to 9 semester hours of the M.Ed. program during the fourth year of undergraduate study. Students are required to apply for admission into the Fifth Year Option after completing 90 hours.

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The student's Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A. will be posted and the student will continue in the M.Ed. program. During the fifth year at Texas Wesleyan University, the student will complete the remaining semester hours and requirements toward the M.Ed. degree, graduating with the M.Ed.

A Fifth Year Option education student will be transitioned from undergraduate (UG) status to graduate (GR) status by the Registrar's office at the time of his/her graduation from the undergraduate program. The student will be allowed to enroll in up to 9 hours of graduate classes during his/her final undergraduate semesters. These classes will not count towards the undergraduate hours, but will count towards the graduate hours; these classes will be moved to the appropriate transcript by the Registrar's office.

The student will continue to receive undergraduate financial aid through the final semester of undergraduate course work (generally when student teaching takes place). The student's first semester as a graduate student will be immediately following degree posting and consist of only graduate classes. At that time, his/her account will be coded as a GR student and managed accordingly by the Financial Aid office. Any questions regarding aid awards as a graduate student should be directed to the Office of Financial Aid.

Enrollment in the Fifth Year Option must be continual and in consecutive semesters. If a Fifth Year Option student does not enroll continuously or consecutively, his/her degree plan will default to the standard 36-hour M.Ed. program.

### **ADMISSION CRITERIA**

Applicants to the Fifth Year Option Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A./M.Ed. program must meet the admission requirements of both the undergraduate and the graduate programs and follow the application procedures for the respective programs. Please see the Undergraduate Catalog for undergraduate admission requirements into the School of Education (2.5 GPA, appropriate THEA scores, completion of EDU 2300). M.Ed. admission decisions are based on an overall evaluation of the items listed below to estimate an applicant's potential for success in the graduate program. Admission requirements for the combined Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A./M.Ed. graduate program are as follows:

### **ADMISSION PROCESS**

All Masters of Education admission decisions are based on an overall evaluation of the items listed under the ADMISSION CRITERIA section to estimate an applicant's potential for success in the graduate program.

Fifth Year Option Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A. /M.Ed. admission requirements:

- For the Fifth Year Option degrees, an applicant must be fully admitted

to the School of Education teacher education program, have an overall GPA of 3.0 or higher or a minimum of 900 based on a recent GRE score.

- Two letters of recommendation from educators or employers are required, showing that the applicant is motivated to achieve, has the capacity to contribute to the learning process, and will bring real life experience to the program that will enhance the overall experience of other graduate students;
- Two additional letters of recommendation from Wesleyan undergraduate education faculty members are required;
- A copy of student's vita is required;
- An interview with Graduate Admissions faculty committee is required.

A Fifth Year Option education student will be transitioned from undergraduate (UG) status to graduate (GR) status by the Registrar's office at the time of his/her graduation from the undergraduate program. The student will be allowed to enroll in up to 9 hours of graduate classes during his/her final undergraduate semesters. These classes will not count towards the undergraduate hours, but will count towards the graduate hours; these classes will be moved to the appropriate transcript by the Registrar's office. The student will continue to receive undergraduate financial aid through the final semester of undergraduate course work (generally when student teaching takes place). The student's first semester as a graduate student will be immediately following degree posting and consist of only graduate classes. At that time, his/her account will be coded as a GR student and managed accordingly by the Financial Aid office. Any questions regarding aid awards as a graduate student should be directed to the Office of Financial Aid.

**Fifth Year Option Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A./ Master of Education with concentration field of Gifted/Talented, or Reading, or Second Language Education and Culture**

The student earning the Fifth year option degrees with concentrations in 1) gifted and talented, or 2) reading, or 3) second language education and culture must meet the following requirements:

- Completion of required 30 semester hours of education graduate coursework from Texas Wesleyan University beyond the undergraduate credit hours required;
- A cumulative GPA of at least a 3.0 on all graduate education courses taken at Texas Wesleyan;
- A cumulative GPA of at least a 3.0 on all education courses, both graduate and undergraduate, taken at Texas Wesleyan after admission to the M.Ed. program;
- Cumulative GPA of at least a 3.0 on all courses taken for graduate credit; •Enrollment in the Fifth Year Option must be continual and in consecutive semesters;
- Cumulative GPA 3.0 on all non-education courses taken at Texas Wesleyan University after admission to the M.Ed. program;
- 15 hours (included in the 30 hours total) in a graduate education field of concentration: 1) Gifted and Talented, 2) Reading, or 3) Second Language Education and Culture. Students may elect to have 2 or more concentrations; however, the coursework hours for the degree will increase as concentrations are added.

## Graduation Requirements

To qualify for graduation, a student must have completed an approved program of study with a minimum of 30 hours of course work for the M. Ed programs. The students must earn at least a 3.0 cumulative grade point average (on a 4.0 scale). Application for graduation must be filed in the Office of Student Records no later than the date listed in the catalog calendar.

Enrollment must be continual and in consecutive semesters. All course work applicable to the master's degree must be completed within seven years from the date that the student was admitted to the program.

### PROGRAM REQUIREMENTS

#### **Fifth Year Option: Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A./Master of Education**

The Fifth Year Option Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A./M.Ed. program provides students with an undergraduate degree in education and with a Master in Education degree with a concentration in gifted and talented education, or reading education, or in second language education and culture. By meeting requirements for the two degrees simultaneously, students are able to earn the Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A. and M.Ed. degrees in a shorter length of time than if each of the degrees were pursued separately.

The combined Biology with Secondary Life Science Certification B.S., English with Secondary Certification B.A., History with Secondary Certification B.A., History with Secondary Certification B.S., or Spanish with Secondary Certification B.A./M.Ed. degree program gives students who plan to become Texas certified teachers the capability to complete the certification program hours of study required by the Texas State Board of Education. The two degrees may be completed in approximately five years. Enrollment must be continual and in consecutive semesters. Applicants are initially admitted into the School of Education programs and must follow those program requirements. Students must apply for the M.Ed. program after completing 90 hours Enrollment. Bilingual EC-6 education majors may apply as well; however, their undergraduate degree plans must be satisfied with the additional required hours required in Spanish and bilingual education.

Applicants to the Fifth Year Option degree program must meet the admission requirements of both the undergraduate and the graduate programs, and follow the application procedures for the respective programs.

A Fifth Year Option education student will be transitioned from undergraduate (UG) status to graduate (GR) status by the Registrar's office at the time of his/her graduation from the undergraduate program. The student will be allowed to enroll in up to 9 hours of graduate classes during his/her final undergraduate semesters. These classes will not count towards the undergraduate hours, but will count towards the graduate hours; these classes will be moved to the appropriate transcript by the Registrar's office. The student will continue to receive undergraduate financial aid through the final semester of undergraduate course work (generally when student teaching



takes place). The student's first semester as a graduate student will be immediately following degree posting and consist of only graduate classes. At that time, his/her account will be coded as a GR student and managed accordingly by the Financial Aid office. Any questions regarding aid awards as a graduate student should be directed to the Office of Financial Aid.

**GENERAL EDUCATION CURRICULUM..... 45-46**  
The General Education Curriculum (GEC) is listed on page 101 of the 2013-2015 Undergraduate Catalog.

Some courses listed in program "Major Requirements" or "Required Related Courses," (noted with an asterisk [\*]), may be used to meet requirements in the GEC. Although these courses fulfill requirements in each area, credit hours for these courses, if taken for the GEC, may only be counted in the GEC.

For complete Graduation Requirements, see page 100 of the 2012-2014 Graduate Catalog. Bilingual EC-6 degree requires additional hours in Spanish and in bilingual education. All requirements for undergraduate EC-6 Bilingual must be satisfied.

**Refer to the undergraduate catalog for secondary certification programs:**

- Biology with Secondary Life Science Certification B.S.
- English with Secondary Certification B.A.
- History with Secondary Certification B.A.
- History with Secondary Certification B.S.
- Spanish with Secondary Certification B.A.

**ELECTIVES ..... 0**  
**(Students may choose to enroll in elective coursework; will add hours to degree.)**

**M.ED. MAJOR REQUIREMENTS..... 30**

- EDU 6301 Introduction to Graduate Studies and Research
- EDU 6302 Philosophical Foundations
- EDU 6305 Psychosocial Dimensions
- EDU 6307 Emerging Issues in Education
- EDU 6328 Concentration Area Practicum (practicum with specialist in concentration field)
- Concentration area (choose one area)..... 15
- Gifted and Talented..... 15
  - EDU 6330 Introduction to Gifted and Talented Students and Programs
  - EDU 6331 Assessment and Measurement of Gifted Learners
  - EDU 6332 Social and Emotional Needs of Gifted Learners
  - EDU 6333 Differentiating Instruction of Gifted Learners
  - EDU 6334 Curriculum Development for the Gifted and Talented
- Reading ..... 15
  - RDG 6319 Foundations of Reading
  - RDG 6320 Diagnosis and Remediation of Reading Difficulties
  - RDG 6324 Reading Clinic

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one of the following:

- RDG 6345 Reading in the Content Area—  
Elementary
- RDG 6346 Reading in the Content Area—  
Secondary

one of the following:

- RDG 6322 Research Practicum in Reading
- RDG 6325 Developing Literacy

Second Language Education and Culture .....15

- EDU 6320 ESL Methodology
- EDU 6356 Applied Linguistics
- EDU 6357 Cross-Cultural Communications
- EDU 6358 Improving Practice Internship
- EDU 6360 Language Acquisition

**TOTAL HOURS .....154**

**Timeline for students who are considering the Fifth Year Option:**

1. Financial Aid advising;
2. Apply for admission during/upon 90 hours completed;
3. Meet admission requirements, one-time spring admission ;
4. Acceptance letter received;
5. Senior year schedule of undergraduate program as listed below:

*Fall first semester:*

- Complete final undergraduate student teaching coursework
- One required graduate course (EDU 6301)
- Other undergraduate coursework as needed

*Spring second semester:*

- Two required graduate courses (EDU 6302, EDU 6305)

*Summer third/fourth semesters:*

- 3-4 graduate courses in concentration area  
and/or Travel and Teach option as electives

*Enroll in Fifth Year schedule;*

*Fall fifth semester:*

- Two graduate courses (EDU 6307, 1 concentration area course)

*Spring sixth semester:*

- One graduate course

Total graduate hours .....30

6. Successfully pass comprehensive exams spring or summer semester.
7. Graduate May or August of Fifth year.

**Requirements for EC-6 and Secondary Internship or Student Teaching**

All students pursuing teacher certification are required to complete student teaching. Student teaching is completed in the final semester of the senior year with a 14-week assignment in one school or two 7-week assignments in two grade levels. Students are required to discuss all student teaching guidelines with their advisor.

A candidate for student teaching **must** complete the following requirements prior to student teaching/internship:

- Be within six hours of completing all required coursework.
- Have an overall grade point average of at least 2.5.
- Have a GPA of at least 2.5 in education course work.
- Have a GPA of at least 2.5 in all content specific coursework (secondary students only).
- Have no grade below “C” in education/reading courses.
- Be admitted to the Teacher Education Program via EDU 2300 within the last five years before student teaching/internship.
- Complete the student teaching application by October 1 for the students enrolling in the spring semester and by February 1 for students enrolling in the fall semester.
- There are no internships or student teaching assignments during the summer.
- Be approved by the Teacher Education Committee for internship/student teaching.
- Have a final degree plan on file in the Office of Student Records and the Department of Education.
- Have completed and verified all required field observations and experiences.

Student teaching is a “P” (pass) or “F” (fail) course.

Through the cooperation of various local school districts, arrangements have been made to use their facilities for laboratory purposes. When students are engaged in field experiences, observations, and/or student teaching, students are required to follow the policies and regulations of the school district. Student teachers will observe the public school holidays and not the University holidays while in their assignment. See **Student Teaching Handbook** for more details.

**A student may apply for graduation without completing Student Teaching.** Education students who have completed all required coursework may request to graduate without certification. The student must submit a letter to the Certification Officer outlining the reasons for the request. The letter should be submitted along with a completed application for student teaching/internship and all required documentation. The Teacher Education Committee (TEC) will consider the student’s request. If the request is approved by the TEC, the student will be permitted to graduate without certification. A student cannot be recommended for certification until the student teaching/internship requirement is met.

## MASTER'S PROGRAMS IN COUNSELING

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Carlos A. Martinez, Dean  
Michael Ellison, Director

### *Faculty*

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Jon Crook  
Michael Ellison, Director  
Trigg Even  
Michele Greer

Linda Metcalf  
Edita Ruzgyte  
Misty Sparks  
Sean Stokes

### *Admission to the Master's Programs in Counseling*

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#### ADMISSIONS CRITERIA

Applicants for the Licensed Professional Counselor and Licensed Marriage and Family Therapist credentials must have a baccalaureate degree from a regionally accredited college or university with at least 18 hours in psychology, counseling, or related coursework. This coursework must include at least one statistics course and one human development course (child, adolescent, adulthood, or life span). All applicants must evidence that they possess the intellectual, professional, emotional and social qualities necessary for successful completion of the degree requirements.

Additionally, each applicant must meet one of the following three academic requirements:

- An overall 3.00 GPA or greater on a 4.0 scale, or a GPA of 3.25 or greater on a 4.0 scale on last 60 hours attempted.
- For applications who do not meet the GPA requirement, the GRE score may be substituted. A GRE score of 900 or greater (combined score on verbal and one other subtest or equivalent score on tests administered after November 1, 2011) is required.
- Mental Health casework and/or field experience, evaluated by current resume or vita, including outstanding recommendations by other professionals, may be evaluated for admission. A minimum GPA of 2.5 on a 4.0 scale is required to be considered on this criterion.

#### Required Documentation

- Completed application with payment of \$50 application fee by the required deadline. The fee is non-refundable regardless of whether the application is withdrawn or admission is denied;
- Official transcripts from all colleges/universities attended;
- Three letters of recommendation from former professors or former employers/supervisors in the case of counseling related employment;
- Submit current resume/vita;
- GRE scores, if necessary;
- Submit a completed background-check report. The Graduate Counseling Program requires applicants to submit a background-check report to confirm that issues related to the applicant's record do not have the potential to affect the applicant's ability to receive certification/licensure by the State Licensure Certification Boards;

- Statement of Purpose: The typed essay should be approximately 1000 words in length and should describe the applicant's strengths and purpose for pursuing a master's degree;
- Additional Education & Legal History form.

## DOCTORAL PROGRAM IN EDUCATION

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Carlos A. Martinez, Dean  
Twyla Miranda, Director

### *Faculty*

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Julia Ballenger  
Ellen “Aileen” M. Curtin  
Joe Dryden  
Twyla Miranda, Director

William Newton  
Patsy Robles-Goodwin  
Celia Wilson

### *Professional Certification in Administration*

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#### **SUPERINTENDENT CERTIFICATE, NON-DEGREE SEEKING STATUS**

Texas Wesleyan University offers the Texas Superintendent Certificate coursework for qualified applicants. Students will enroll and successfully complete 18 hours of coursework including an internship (160 clock hours of documented work) mentored by a practicing superintendent or person in similar capacity. Internship placements should be secured primarily by the student; however, Texas Wesleyan University may offer additional support in finding appropriate internship placements.

To be eligible to receive the Texas Standard Superintendent Certificate, one must:

- hold, at a minimum, a master's degree from an accredited institution of higher education;
- hold, at a minimum, a principal certificate or the equivalent issued under Texas or by another state or country;
- successfully complete an approved superintendent educator preparation program and be recommended for certification by that program;
- satisfactorily complete an exam based on the Standards Required for the Superintendent Certificate.

Admission to the Texas Wesleyan University Superintendent Certificate Program occurs during the spring and/or summer semesters. To become admitted, an individual must meet the following admission requirements:

- Must hold at minimum a bachelor's degree and a master's degree from regionally accredited institutions;
- GPA of 3.2 or greater on a 4.0 scale on the master's degree;
- Minimum of GRE of 450 on verbal reasoning and 450 on quantitative reasoning within the last 5 years. Minimum scores are subject to change upon revision to graduate admissions tests. (Equivalent scores on new GRE after Nov. 2, 2011 – Verbal 147, Quantitative 147, Writing 4);
- Minimum GRE score of 4 on analytical writing examination within the last 5 years. (Equivalent scores on new GRE after Nov. 2, 2011 – Verbal 147, Quantitative 147, Writing 4);
- Applicants must have educational experience as a teacher (minimum of two years) or administrator (must include teaching experience) in a public, private, or higher education setting;
- Applicants who do not meet GRE admission criteria above may be considered for conditional admission. Program Faculty Admission Committee will use an interview to assess applicant's verbal communication skills and overall competency. The committee will also request applicant to complete a writing sample, administered on site, to assess applicant's writing skills. Conditional admission status will be granted for the first 12 hours in the program;

- Conditionally admitted students earning less than a B in any of the courses within the first 12 hours will be dismissed. Students admitted and who complete the first 12 hours with grades of B or higher in each course will have their status changed from conditional to unconditional acceptance.
- Hold, at a minimum, a principal certificate or the equivalent issued under TAC rules, or by another state or country;
- English Language Proficiency required and evidence given via interviews, TOEFL, IELTS, or bachelor’s degree from U.S. institution.

**PROGRAM REQUIREMENTS**

Superintendent Certificate .....	18 hours
EDU 8320	Perspectives in Leadership
EDU 8323	Supervision of Personnel and the Instructional Program
EDU 8325	Organizational Improvement and Community Relations
EDU 8326	School Finance and Budgeting
EDU 8332	The Superintendency
EDU 8334	Superintendent Internship

***Course Descriptions***

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**EDUCATION (EDU)**

**8332. The Superintendency 3 hours**

The school superintendent is seen as the leader of schools and as a spokesperson bridging schools and the community. This course will examine the basic functions, roles and responsibilities and current problems confronting school superintendents. This course will also introduce candidates to the knowledge and skills a superintendent should know and be able to do in order to promote the academic success of all students and to improve the organization effectiveness. Candidates will participate in field-based experiences and problem-based learning activities in order to increase their knowledge of the multiple facets of the superintendency and the challenges facing school superintendents in complex and diverse organizations. Particular attention will focus on areas such as: collaborative leadership, politics of education, school-community relationships, building strong superintendent-board relations, managing school reform mandates, facilitating the planning process, responding to and influencing the larger political, social, economic, legal and cultural context, and facilitating the long-range planning process. Consideration is also given to application of concepts in administrative theory and organizational behavior.

**8334. Superintendent’s Internship 3 hours**

The purpose of the internship is to provide superintendent certificate candidates the opportunities for observation of, collaboration and interaction with, and participation in school district operations under the tutelage of a practicing superintendent and other educational leaders. The internship requires 160 contact hours distributed over every central office function where interns will analyze, evaluate and contribute to the solution of real world challenges by applying classroom theory within the parameters of best practices. The internship should be viewed as an active, engaging semester long opportunity for improvement. This requires a self-awareness of areas for personal growth, a strong foundational knowledge of the purpose, function and unique knowledge utilized within each division of labor, a vision for how each division is systematically related to every other part of the system, a deep level of curiosity, the willingness to fail and the responsibility to manage the overall internship.

## **GRADUATE PROGRAMS IN NURSE ANESTHESIA**

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**Debra Maloy, CRNA, MHS, Director**  
**Ricardo E. Rodriguez, Ph.D., Associate Director**  
**Paul Austin, Ph.D., Coordinator of Nurse Anesthesia Curriculum**  
**Tito Tubog CRNA, DNAP, Assistant Director**

### ***Changes in Degrees and Programs Offered***

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MHS	Master of Health Science
MSNA	Master of Science in Nurse Anesthesia
DNAP	Doctorate of Nurse Anesthesia Practice



# MASTER'S PROGRAMS IN NURSE ANESTHESIA

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## *Program Requirements*

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### Master of Science in Nurse Anesthesia

#### Phase I

<b>FALL SEMESTER .....</b>	<b>16</b>
Health Science	
HSC 6201 Professional Aspects of Anesthesia I	
HSC 6411 Applied Chemistry for the Nurse Anesthetist	
HSC 6421 Advanced Pharmacology	
HSC 6641 Anatomy, Physiology, and Pathophysiology I	
<b>SPRING SEMESTER .....</b>	<b>14</b>
Health Science	
HSC 6231 Research Methods in Nurse Anesthesia	
HSC 6414 Advanced Physical and Health Assessment	
HSC 6422 Advanced Anesthesia Pharmacology	
HSC 6442 Anatomy, Physiology, and Pathophysiology II	
<b>FIRST SUMMER SESSION.....</b>	<b>6</b>
Health Science	
HSC 6603 Principles of Anesthesia Practice I	
<b>SECOND SUMMER SESSION.....</b>	<b>6</b>
Health Science	
HSC 6605 Principles of Anesthesia Practice II	
<b>TOTAL HOURS PHASE I .....</b>	<b>42</b>

#### PHASE II

<b>FALL SEMESTER .....</b>	<b>6</b>
Health Science	
HSC 6481 Clinical Practicum A	
HSC 6285 Clinical Didactics A	
<b>SPRING SEMESTER.....</b>	<b>6</b>
Health Science	
HSC 6482 Clinical Practicum B	
HSC 6286 Clinical Didactics B	
<b>SUMMER SESSION .....</b>	<b>5</b>
Health Science	
HSC 6383 Clinical Practicum C	
HSC 6287 Clinical Didactics C	
<b>FALL SEMESTER .....</b>	<b>6</b>
Health Science	
HSC 6484 Clinical Practicum D	
HSC 6288 Clinical Didactics D	
<b>TOTAL HOURS PHASE II.....</b>	<b>23</b>

These academic courses are accepted for Continuing Education by the Board of Nurse Examiners for the State of Texas as Type I credit. (If audited, contact Program Director for instructions.)

**TOTAL PROGRAM HOURS .....65**

**Master of Health Science  
Requirements for Non-Traditional Students**

**FALL SEMESTER .....16**

Health Science

- HSC 6201\* Professional Aspects of Anesthesia I
- HSC 6411 Applied Chemistry for the Nurse Anesthetist
- HSC 6421 Advanced Pharmacology
- HSC 6641 Anatomy, Physiology, and Pathophysiology I

**SPRING SEMESTER .....14**

Health Science

- HSC 6231\* Research Methods in Nurse Anesthesia
- HSC 6271 Selected Topics of Anatomy, Physiology, and Pathophysiology (last course offering spring 2013)
- HSC 6414 Advanced Physical and Health Assessment (first course offering spring 2014)
- HSC 6422 Advanced Anesthesia Pharmacology
- HSC 6442 Anatomy, Physiology, and Pathophysiology II

**FIRST SUMMER SESSION .....6**

- HSC 6603\* Principles of Anesthesia Practice I\*\*

**SECOND SUMMER SESSION .....6**

- HSC 6605\* Principles of Anesthesia Practice II\*\*

**TOTAL HOURS\*\*\* .....42**

\*Approved elective may be substituted for those students pursuing the Master of Health Science degree but not enrolled in the Graduate Programs of Nurse Anesthesia.

\*\*CRNA's may elect to test out of this course with permission of the Program Director.

\*\*\*Must be completed in five years.

***Phase I Course Descriptions***

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**HEALTH SCIENCE (HSC)**

**6271. Selected Topics in Anatomy, Physiology, and Pathophysiology** **2 hours**

An investigation into special areas of anatomy and physiology that are not discussed in 6641 and 6642. Course may be repeated if the topics are different (last course offering spring 2013).

**6414. Advanced Physical and Health Assessment** **4 hours**

The course will teach the skills and judgment needed to perform pre-anesthesia evaluation of the surgical patient. The RRNA will be able to develop and utilize physical assessment techniques and interview and history taking skills which will be used to evaluate surgical patients before

anesthesia and develop an anesthesia care plan. Knowledge of normal and abnormal physiology, anatomy, and pharmacology will be used to support decision making and anesthesia care planning. Emphasis is placed upon critical thinking and development and use of decision making skills (first course offering spring 2014).

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